

Technology Advisory Committee

Meeting Notes – October 5, 2021

Agenda

2:30pm-2:45pm — ZTC – Ame Maloney

2:45pm-3pm — Dual Enrollment – Andrea Vizenor

3pm-3:15pm Promise Scholars Program – Ellen Murray

3:15pm-3:30pm People's College – Dr. Melissa Moreno

3:30pm-3:45pm — SEEED – Lucia Lachmayr & Dr. Cheryl Johnson

3:45pm-4pm — Equity Institute – O'KenZoe Brian Okpe

ATTENDEES	Ricardo Flores, instructional technologies (tri-chair); Jairo Barreto, district IT (tri-chair); Rolin Moe, dean (tri-chair); Paul Bridenbaugh, SS/CA; Shari Bookstaff, STEM; Thomas Broxholm, BEPP; Luciana Castro, LA; Belinda Chan, PRIE/Classified Senate; Christopher Collins, DE Coordinator; Norman Del Prado, STEM; Kenny Gonzalez, COUN; Carla Grandy, dean, STEM; Roger Marcelo, Multimedia Services Coordinator; Cindy Moss, STEM; Hui Pate, BEPP; Chantal San Filipe, ASSC; Kim Saccio, EAC, Accessibility; Marco Wehrfritz, STEM
GUESTS	Ame Maloney, Bianca Rowden-Quince, Andrea Vizenor, Ellen Murray, Melissa Moreno, Lucia Lachmayr, Cheryl Johnson, O'KenZoe Brian Okpe

Agenda Item 1: ZTC	
DISCUSSION	<p>Key takeaways:</p> <ul style="list-style-type: none"> • ZTC materials could be open educational resources (OER), but essentially course materials that are offered at no cost to students • Zero cost to students does not guarantee zero cost to students. • Textbook cost directly impacts student completion rates. • Over past three years, Skyline students have saved approx \$4.5 million • Key partnerships: bookstore, counseling, DE, divisions, EAC, enrollment services, library, CTTL, Promise Scholars, PRIE, SkyGAP, district-wide task force • Systems & software: Banner, Canvas, ALMA/Primo

	<p>(library service program), Google, Microsoft Office, LibApps, Panopto, WebSchedule, loanable tech for students, electronic library resources</p> <ul style="list-style-type: none"> • OER platforms: LibreTexts, OER Commons, OpenStax, Open Textbook Library, Pressbooks • Systems and software are used to track student savings and deliver zero-cost course materials • Area of need and growth: laptops and hotspots for students so that they can access digital resources • Alignment with technology plan: Faculty support, student support, data integration and sharing • Faculty support: OER adaptation, authoring and publishing platforms – Word and Google Docs, plus platforms like LibreText and Remixer. Accessibility compliance is key. What technologies can support these adaptation/authoring projects? • Student support: Loanable tech is vital – full laptops rather than Chromebooks, hot spots; ZTC course identification in WebSmart; accessibility support and compatibility; tech training and support (weakest area of support right now). • Greatest area of needs from a Tech Plan perspective are in data integration and sharing: ZTC tracking database – home-grown systems are not adequate; Banner integration; auto-generated reporting to track success; connection with PRIE.
CONCLUSIONS	<ul style="list-style-type: none"> • Reach out to skylineztc@smccd.edu with questions. • Review presentation on Google Slides
Agenda Item 2: Dual Enrollment	
DISCUSSION	<ul style="list-style-type: none"> • Partnerships with five high school districts. Currently students from 18 campuses are at Skyline, with approx 3,900 enrolled concurrent enrollment students. • County-wide collaboration – partnering with school districts to offer curriculum they need and that is not offered at other SMCCCD campuses. • Distributing lab kits to students • Student/family enrollment – tours, industry days, marketing • Pathway teams, professional development • In one model, faculty partner with high-school teachers to team teach. (Faculty also teach college classes in high schools, and high-school teachers teach college curricula.) Many permutations. • Tech needs: simulations, augmented virtual reality programs/equipment for medical and engineering design applications. Purchasing iPads for students, etc. Note they can use Strong Workforce funding for many of these initiatives.
CONCLUSIONS	Informational only.
Agenda Item 3: Promise Scholars Program	

DISCUSSION	<ul style="list-style-type: none"> • Focus population – first-time students who can commit to full-time study; priority given to low-income, first-gen, homeless/foster. • Up to 3 full years of support – fee waivers, book vouchers, transportation incentives; academic supports, including required tutoring and early alert system; counseling support • Began in 2016 with a pilot, launched in full 2018. Follows CUNY ASAP model. Currently serving 642 students across the district. Seeking to double numbers in 2022. • Technology utilization: Formstack, Google data studio, Smartsheet (district project management/admin tool), Canvas, Sway (website creator used for an attractive FAQ for students), Gmail, Gmass (customized text messages, etc); Google Voice, Instagram, Student Success Link in CRM, WebSmart, Banner, Tango (e-gift card program for incentives), Canva • Tech needs going forward – emphasis on automation and centralization of data and processes; online/virtual platforms for workshops etc.; engagement platforms; student tech loans (laptops, hotspots)
CONCLUSIONS	<ul style="list-style-type: none"> • Program is scheduled to double in size next year; needs tech investment to scale up student support and track metrics. • Contact Ellen at murraye@smccd.edu with questions.
Agenda Item 4: People's College Initiative	
DISCUSSION	<ul style="list-style-type: none"> • Shared trends observed in first year at Skyline College, including negative climate review, lack of measurable impact for equity work, one-way communication etc. • Participatory governance work completed her first year: reconfigured reporting structure to increase participation of all four constituency groups on campus. • See https://skylinecollege.edu/collegegovernancecouncil/ for more information. • Working to implement recommendations in campus climate review • Adopted Intergroup Dialogue as pedagogy to address antiracism – trainings are being rolled out • Showed “lotus” logo and explained meaning. See presentation and information at https://skylinecollege.edu/presidentsoffice/ for details. • Emphasized importance of regular campus climate review to support efforts toward healthy workplace. • How does technology support this initiative? She asks for our feedback on this.
CONCLUSIONS	<p>Q&A</p> <ul style="list-style-type: none"> • Marco: Observed that much of what MM described depends on communication and dialogue. Perhaps technology can support this? Mentioned better

	<p>technology for faculty/staff and improved Wi-Fi on campus. MM responded that CGC recently approved four task groups to focus on each of the four “petals.”</p> <ul style="list-style-type: none"> • Luciana: Please elaborate on how MM’s vision entails the use of technology by faculty – combining what we learned from pandemic with what we did before. MM responded that this is an ongoing conversation, mentioned Flex Day on “best as what’s next.” Strategic conversations ongoing in Cabinet, reading current research. Currently looking at combination of modalities to best serve students. “Rubber meets the road” in terms of student access to technology and Internet access. How do we serve students in all ways? Remote student support, remote counseling should still continue. New population of students who prefer distance learning. We need a combination of supports for students who prefer DE and students who prefer to be on campus.
Agenda Item 5: SEED	
DISCUSSION	<ul style="list-style-type: none"> • Stewardship, Equity, Equal Employment, and Diversity – sits within SESP division. • Cross-section of members from across the campus – students, faculty, admins, classified. • See https://skylinecollege.edu/seed/index.php for mission, charge, etc. • Main goal is to produce a student equity plan. Current plan expires in 2022. Is inviting participation from across the campus. Plan is due October 2022. • Shared info on work being done to address dramatic fall-off in Black student enrollment over past few years. • Working with STEM center to outreach to Black and Hispanic students. • Lucia mentioned need to work more closely with PRIE to track equity in student enrollment. • Lucia put together a presentation addressing how tech can support DEI: <ul style="list-style-type: none"> ○ include UDL (engagement, representation, action and expression). See https://udlguidelines.cast.org/ for more on UDL. ○ culturally responsive pedagogy ○ grading policies – formative assessment, grading on process (plus product), discussions, revision, rubrics, contract grading, late policies ○ OER and ZTC – need current and culturally relevant readings ○ “be flexible” – advice to faculty ○ Use data – how can faculty/admins use data to evaluate trends in equitable teaching and learning? Disaggregate data. • Maximizing equitable online engagement – pronto, Zoom, Instagram, TikTok. Attend to ways to address class demographics, thoughtful assignments that respond to student demographics, build community by creating smaller sub-communities.

CONCLUSIONS	Lucia shared her PowerPoint presentation in the Zoom chat.		
Agenda Item 6: Equity Institute			
DISCUSSION	<ul style="list-style-type: none">• “External facing but internal supporting”• EI is in the process of reimaging its entire format – design of equity academy, engagement of equity fellows (will be doing recruitment for this)• Focus is on Equity Institute is engaged in supporting internal groups first and foremost (SMCCCD) and secondarily external groups.• Creating cohorts for Equity Academies. Three academies so far. Going forward by adding a culminating experience.• Work is to benefit employee base as well as students.• Suggestion for TAC – use of an impact grid to create SMART goals. Offered to coach TAC in this method.		
CONCLUSIONS	Informational only.		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE