

2007-2008 Program Review Resource needs

	Needs	Notes	
Art	Personnel	1. Two Full-Time Instructors: 2-D art/design (painting, digital graphics, drawing, etc.)	To replace retired faculty. Necessary to maintain adequate expertise in all areas of painting, illustration, drawing, color theory and design. Necessary for coordination of 2-D classes and introduction of digital imagery curricula.
		2. Full-Time Instructor: Art History/Art Appreciation curricula and Gallery director.	To replace faculty vacancy. Necessary to complete Art History offering in Non-Western cultures. Necessary coordination and maintenance of Gallery and exhibitions.
		3. Adjunct faculty to fill-in areas for which the full-time faculty are not adequately trained or experienced to teach.	Many courses in our catalog are NOT offered for lack of faculty qualified to teach these specific art disciplines.
	Equipment	1. Computer lab for the Arts: computers, large display lecture monitors, scanners, medium and large format photo/graphic color printers.	Necessary upgrade of curriculum to include digital imagery
		2. Replacement of equipment in 2-D and 3-D studio areas	Most of the equipment is up to 25 years old. Barely serviceable, the age of these equipment not only abridge functionality, but also increasingly present possible health/safety concerns.
		3. Software for current computers in Photography area.	Current software is PhotoShop Elements (v.4 @ \$28/copy) as opposed to standard PhotoShop CS3 versions at \$350/copy
		4. Commercial Digital Image Collections for Art History/Appreciation lectures	To supplement the current film slide collection; slides are increasing difficulty to show in classrooms (slide projectors are no longer being made – repair issues). Images taken from the Internet are often of questionable quality (too small, off color, low resolution, etc.)
		5. Lighting and set design equipment for a multi-purpose photo, design, and art studio space	Upon renovation of Building 1, and the anticipated classroom/studio space for the Photography area, the inclusion of lighting and set design equipment and accessories would allow for use of the studio space by Photo and the other art media for still-life, live model sessions, and design projects requiring specific lighting effects.
	Facilities	1. Dedicated computer lab for the Arts: a 25-30 work station facility for class instruction. <i>A computer classroom specifically designed for Fine Arts applications. Systems for image input into computers (scanners, camera ports, etc.), systems for image production (medium and large format printing systems), and facilities for classroom lectures (large screen monitors, integrated electronic media presentation systems.)</i>	Currently, we have only limited access to computer lab facilities on campus operated by other Divisions. None have any color printers, let alone photo/computer graphic quality printers. Presently, the Photography area has only 7 old Mac computers and 4 Epson Photo color printers. However, the computers lack the necessary software to any serious digital imagery course. Renovation of Building 1 has plans for this facility, but concerns still exist for proper equipment and software for this facility.
		2. Work space facilities for preparation of art works for use in conjunction with Art Computer Lab.	A multiple use room for regular lecture classes (lectures, critiques, demonstrations, etc.) and photo/graphics studio space. Studio use requires open space for large work tables for preparation of artworks generated in Computer Lab. Also, the use of the space as a traditional Photo and Design Studio.
		3. Painting, sculpture and ceramic areas have	Hopefully, these concerns will be addressed in the renovations of Building 1.

		Needs	Notes
ART		ventilation and chemical handling concerns.	Currently, these problem areas are dealt with a combination of inadequate and improvised systems.
		4. Safe outdoor work areas for Sculpture and Ceramics.	It is anticipated these concerns will be addressed in the renovations of Building 1. The major concerns are Health and Safety issues associated with the environmental impact the kilns, open pit firings, metal casting, stone working and other processes which emit noxious and possibly toxic gases and pollutants. Also, concerns for noise pollution.
		5. Improvements to the Gallery/Theater: Outside signage, leaking roof, access to water in the Gallery and improved lighting fixtures and control.	The outside identification of the Gallery has improved, yet, as many students have indicated, the presence and location of the Gallery is not widely known, both on campus and in the community in general. At present, Skyline College has the only dedicated Art Gallery space in the District: it should be more widely recognized. Therefore, better signage would help this situation. Currently, the Gallery/Theater has no access to running water or sinks. So, all water and clean-up needs are obtained from the restrooms or drinking fountains. The lighting situation in the Gallery is confused and mostly non-functioning. Many fixtures do not work, and those that do operate with very costly, energy hungry lamps. Overall, lighting controls are barely adequate and the energy efficiency of the lighting is very low.
Biological Sciences	Personnel	1. 2 FTEF	We have not replaced the 1.5 faculty lost over the past six years. Our load averaged 28% higher than the College and is consistently the highest in the College. Our average load (725) is well above the breakeven point (500-525) identified by California Community College Chief Instructional Officers. Even with our current hire, every section of Human Anatomy will continue to be taught by part-time instructors.
		2. 1 Lab Tech	Our Lab Technician's job has grown considerably. She has a greater workload than her counterparts in the District
	Equipment	1. Stable budget for consumable supplies and equipment replacement and repair	We have 2 centrifuges and 1 incubator that do not work...in our new labs.
			We have an increased the number of lab sections with increasingly complex laboratories. The supply budget also has to keep up with the inflationary cost of the laboratory materials
	Facilities	1. Repairs to sinks & doors in 7A	Need to get everything in working order in 7A. Internal doors need windows for safety. All doors need mag. stops so we can get carts of glassware & chemicals through them. The street door blows open or whistles in the wind. Need above-counter elec. outlets in the Specimen room and a power strip in 7241.
		2. Additional electrical outlets in 7A.	

Computer Applications & Office Technology		Needs	Notes	
	Personnel	1. No full-time faculty needed at this time.		
		2. Adjunct Faculty	2. Adjunct faculty needed in the following areas:	
			· Medical Office Assisting	
			· Adobe software applications	
			· Multimedia area	
	Equipment	1. MAC computers		
2. Video camera and headphones				
3. Wrist rests for all computers				
4. Teacher computer carts				
5. New version of software (ongoing)		Our software needs are currently met.		
Facilities	1. Not applicable	All facilities are updated with new software and hardware.		
Economics		Needs	Notes	
	Personnel	1. One additional full-time instructor.		
		2. Expand pool of adjunct faculty.		
	Equipment			
	Facilities	1. Continued access to classrooms with blackboards.		
2. Access to electronic classrooms.				
Foreign Languages		Needs	Notes	
	Personnel	1. Language Lab instructional aide	One instructional aide, available to assist students and faculty during lab hours	
	Equipment	1. Equipment appropriate to instructional technology in a language lab. This would include computers, appropriate audio-visual equipment, and other teaching materials.	Professor Castro, along with ESOL faculty, will explore the design, staffing, location, technological and other needs of a state-of-the-art language laboratory.	
	Facilities	1. Language Laboratory to be shared with ESOL	The Foreign Languages Department would like to share a language laboratory with the ESOL Department, who also provide instruction to students learning a new language.	

International Trade Program

	Needs	Notes
Personnel	1. The need for a part-time faculty program coordinator or a compromise of a 40% faculty release time.	1. A part-time faculty program coordinator or a compromise of a 40% faculty release time to work on program internship program, program outreach, program promotion, and student assistance.
	2. A part-time online student supporting staff for our online student Resource/Help Center	2. A part-time online student supporting staff for our online student Resource/Help Center to enhance students services and student success.
Equipment	1. A networked computer lab/Classroom facility with latest application software and multimedia capabilities for program lab (Resource/Help Center).	1. A networked computer lab/Classroom facility with latest application software and multimedia capabilities for a dedicate program lab (Resource/Help Center) for enhance online student services and success.
	2. Supplies: Video, audio capture hardware and video, audio editing software, podcast authoring software and web cam hardware and software to enable students to use audio and visual features for online classes	2. The audio/video capture hardware and software and podcast authoring and web cam hardware and software will enable faculty and students to use audio and visual features for online classes
Facilities	1. A dedicated Resource/Help Center (Computer lab/multifunction classroom facility	1. A networked computer lab/Classroom facility with latest application software and multimedia capabilities for a dedicate program lab (Resource/Help Center) for enhance online student services and success.

Journalism

	Needs	Notes
Personnel	1. Lab aide for Journalism newsroom/lab	1. As the convergence and multimedia become more important, the need for someone who can provide tech support grows. The students now use a variety of software and hardware (camcorders, digital cameras, etc.) to report and produce the news.
	2. Ongoing software training for journalism instructor(s)	2. As industry standard software changes, the journalism instructor must continually update her computer skills.
Equipment	1. Institutionalized way to maintain and upgrade all computer hard and software on a regular, ongoing basis.	1. Currently, journalism has a very up-to-date lab, with both Macs and PCs. But this hardware will need updating in the future.
	2. Continued funding for equipment upgrades and supplements, such as digital cameras, camcorders, and sound recorders	2. The same holds true for the supporting hardware. The department increasingly relies on equipment such as digital cameras, camcorders, and sound recorders; this equipment will need updating in the future.
Facilities	1. Ability to grow beyond the confines of the current journalism newsroom.	1. Should recruitment efforts be successful, it's conceivable that the Journalism Department and The Skyline View could outgrow its current space that provides for 15 work stations.

Philosophy		Needs	Notes
	Personnel	Hire a part-time or a second full-time instructor.	
	Equipment	Equip more classrooms with computers and video projectors.	The program makes use of existing equipment in classrooms, including transparency projectors, computers, video monitors for CD/VCR, and video projectors. We would like to see more classrooms equipped with computers and LCD projectors.
	Facilities	No special needs	
Psychology		Needs	Notes
	Personnel	1. One full-time faculty	The average fill rate of (89.1%) for psychology classes is high.
			There is a high student demand for additional PSYC 100 (General Psychology) classes and PSYC 200 (Developmental Psychology) classes.
	Equipment	1. Instructional CDs on Psychology	Many of our current holdings are outdated.
		2. Update SPSS software	In two to three years this software will need to be updated.
		3. Update media: DVD and Audio Files	
Facilities			