Not sure how many classes you need to graduate? Don’t remember all the required courses for your major? Interested in changing your major, but want to know which courses you’ve taken may apply toward your new goal? 

**DegreeWorks can help!**

Available to all students, DegreeWorks is a web-based tool to help students and counselors monitor progress toward degree and certificate completion.

- Available 24 hours a day via WebSMART
- Easy to use
- View program requirements for all three SMCCCD campuses
- An online Student Education Plan that shows what courses are completed and which courses are still needed to meet degree/certificate requirements
- Information is refreshed daily to ensure accuracy

**To access DegreeWorks:**

Go to WebSMART
Log into WebSMART using your G# and PIN
Under the Student Services heading, click DegreeWorks
Click on the DegreeWorks button to begin

Plan ahead! Meet with a counselor to use DegreeWorks as a roadmap for future semesters and finish faster.

**To schedule an appointment with a counselor call (650) 738-4318, email sky_counseling@smccd.edu, or visit the One-Stop Center, Building 2, Second floor.**
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San Mateo County Community College District, which also operates Cañada College in Redwood City and College of San Mateo. The District and its Colleges are governed by a six-member Board of Trustees, five elected at large for four-year terms by County voters and one elected by students in the District for a one-year term.

Regina Stanback Stroud, Ed.D.
President, Skyline College

Board of Trustees, San Mateo County Community College District
Karen Schwarz, President
Patricia Miljanich, Vice President-Clerk
Richard Holober / Dave Mandelkern
Thomas C. Mohr
David Zay Latt, Student Trustee
Ron Galatolo, District Chancellor

Accreditation
Skyline College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial Blvd., Suite 204, Novato, CA 94949, (415) 506-0234, an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation and the U.S.

Credits
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<td>Literature</td>
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<td>Medical Assisting</td>
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<td>Nonnative Speakers</td>
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<td>Political Science</td>
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<td>Real Estate</td>
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<td>Sociology</td>
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<td>Spanish</td>
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<td>Summer Classes by Session</td>
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<td>Surgical Technology</td>
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**Use of Photography**

Skyline College, a non-profit California Community College, reserves the right to take and use photographs, video and electronic images of students and visitors taken on college property and at college-sponsored events for marketing and promotional purposes. Objection must be made in writing to the Office of Development, Marketing and Public Relations (Building 4, Room 4-329).

**Accuracy Statement**

Skyline College and the San Mateo County Community College District have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other information contained herein, are subject to change without notice by the administration of Skyline College for reasons related to student enrollment or level of financial support, or for any other reason, at the discretion of the College. The College and the District further reserve the right to add, amend or repeal any of their rules, regulations, policies and procedures, in conformance with applicable laws.

This publication is available upon request in an alternate format by calling the Skyline College Disability Resource Center at (650) 738-4393.
Summer Session Calendar

**IMPORTANT DATES TO KNOW:**

**PAY FEES**
- All fees are due at the time of registration

**DROP WITH REFUND**
- See WebSMART – Class Schedule Summary
- Check with your instructor

**WITHDRAW**
- See WebSMART – Class Schedule Summary
- Check with your instructor

<table>
<thead>
<tr>
<th>Dates</th>
<th>Session Length</th>
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<tr>
<td>June 15 – July 25</td>
<td>Six-Week Session</td>
</tr>
<tr>
<td>June 15 – August 1</td>
<td>Seven-Week Session</td>
</tr>
<tr>
<td>June 15 – August 8</td>
<td>Eight-Week Session</td>
</tr>
</tbody>
</table>

**July 3**
- Holiday – Independence Day (Observed)

**July 7**
- Last Day to Apply for a Degree or Certificate for Summer Award

**Final Examinations**
- Generally given at the last class meeting.
- See class syllabus/instructor for specific date.

**Final Grades**
Will be available on WebSMART at skylinecollege.edu as follows:
- Spring 2015 – June 9, 2015
- Summer 2015 – August 13, 2015

**Important: Refund Policy**
Please see Page 15 for detailed information regarding Refund Policy

---

**Attention Students:**
Registration for the Summer and Fall terms begins on April 30, 2015.
All fees or payment plans are due at the time of registration to prevent being dropped from your class(es). Past due balances will block you from registration.

**IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:**
- Enroll in an inexpensive payment plan via WebSMART
- Apply for Financial Aid (www.fafsa.gov) at least five (5) business days prior to registering for your classes
- Complete the Board of Governors Fee Waiver via WebSMART
- Refer to WebSMART for additional information.
If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services.
CONTINUING STUDENTS
EARLY/PRIORITY* REGISTRATION

Early Registration appointments are assigned to Continuing Students based on cumulative units earned. Students must have a current Student Education Plan on file in order to be eligible for Early Registration. Contact the Counseling Division if you are unsure of your SEP status. Continuing Students may access their registration appointment date in WebSMART on April 22, 2015. See page 12 for the definition of “Continuing Student.”

*The California State Chancellor’s Office mandates that Priority Registration be provided to: EOPS, DSPS, CalWorks, Veterans and Foster Youth.

WebSMART – Log in to register
April 30 – May 4
After 7:00 pm on your appointment date and any time thereafter

NEW AND FORMER STUDENTS

New students must submit an Application for Admission for the Summer Session. Former students may also need to submit an Application for Admission if their application has expired. After being admitted/re-admitted, New and Former Students may register:

WebSMART – Log in to register
May 5 – June 14
After 7:00 am on your appointment date and any time thereafter

ADMISSIONS, CASHIERS and COUNSELING
REGULAR OFFICE HOURS

<table>
<thead>
<tr>
<th>Date</th>
<th>Days</th>
<th>Hours</th>
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</thead>
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<tr>
<td>June 2 – 4</td>
<td>Tuesday – Thursday</td>
<td>8:00 am – 4:30 pm</td>
</tr>
<tr>
<td>June 8 – 12</td>
<td>Monday – Thursday</td>
<td>8:00 am – 6:30 pm</td>
</tr>
<tr>
<td>June 15 – 18</td>
<td>Monday – Thursday</td>
<td>8:00 am – 7:00 pm</td>
</tr>
<tr>
<td>June 22 – August 6</td>
<td>Monday – Thursday</td>
<td>8:00 am – 6:30 pm</td>
</tr>
<tr>
<td>July 3</td>
<td>HOLIDAY</td>
<td></td>
</tr>
</tbody>
</table>

LATE REGISTRATION HOURS

June 15 – 18  Monday – Thursday, 8:00 am – 7:00 pm

To add a class:

- Obtain an Authorization Code from the instructor – Use immediately
- Register on WebSMART by entering Course Reference Number (1st screen – Submit) and Authorization Code (2nd screen – Validate), then “Submit Changes” (3rd Step)
Student Success Support Program (SSSP)

You must complete the following SSSP steps before you register for classes if you selected one of the following educational goals on your application:

• Obtain an Associate Degree or Certificate
• Transfer to a university to complete a Bachelor’s degree
• Improve your English, reading or math skills
• Discover career interests or prepare for a new career
• Undecided about your major

1. Apply

2. Attend Orientation

3. Take Placement Tests

4. See Counselor (Make Education Plan)

5. Register

Step 1  APPLY FOR ADMISSION/FINANCIAL AID
Admissions & Records, Building 2, (650) 738-4251 or 4252
• Complete the Application for Admission online at www.skylinecollege.edu; select “Apply”.
• Once your application has been processed, you will receive an email confirmation containing next steps.
• All students in this classification are required to complete Steps 2-5.
Financial Aid, Building 2, (650) 738-4236
• Apply for all types of financial aid at www.fafsa.gov.

Step 2  COMPLETE ORIENTATION
Counseling Center, Building 2, (650) 738-4318
Orientation will provide you with information about registration procedures, college policies, student services, academic expectations, and information on how to accomplish your educational goals. Refer to page 6 for further information on orientation. (Online orientation is available on a limited basis.)

Step 3  TAKE PLACEMENT TESTS
Assessment Center, Building 2, (650) 738-4150
Placement tests assess your current skill in reading, sentence skills, and mathematics. The results of the tests are used to determine appropriate English and math courses that you may take. Refer to page 6 for scheduling information.

Step 4  MEET WITH A COUNSELOR
Counseling Center, Building 2, (650) 738-4318
During your counseling appointment a counselor will discuss your placement results and help you select appropriate courses for the upcoming semester and help develop your Student Education Plan (SEP) based on your educational and career goals.

Step 5  REGISTER FOR CLASSES/PAY FEES
• Upon completion of this process, you will receive an appointment to register through WebSMART. If you do not receive an appointment within 48 hours, contact Admissions & Records.
• Access your WebSMART student account for the following services:
  – register for classes and pay fees
  – access your student email – my.smccd.edu – all official electronic communication will be sent to your my.smccd.edu account
  – purchase parking permit

• Obtain an Associate Degree or Certificate
• Transfer to a university to complete a Bachelor’s degree
• Improve your English, reading or math skills
• Discover career interests or prepare for a new career
• Undecided about your major
New Student Orientation / Placement Tests

ORIENTATION

The New Student Orientation provides you with a comprehensive overview of information, resources, and tools needed to be successful at Skyline College and is REQUIRED for all new students. New students can complete the New Student Orientation by 1) Registering for an in-person orientation or 2) Completing the online orientation program. The online orientation is NOT recommended for students who are recent high school graduates, first time college students, or who have limited English proficiency.

To register for an in-person Orientation:

1. Go to One Stop in Building 2 and register at the Counseling Front Desk.
2. Call (650) 738-4318 – leave a message with your Name, Student Identification number (G#) and best contact information.
3. Email skycounseling@smccd.edu with your Name and Student Identification number (G#).

TO COMPLETE THE ONLINE ORIENTATION:

1. Go to https://smccd.mrooms.net/login/index.php. Enter your student ID (G number). Your default password is your 6-digit birthdate. Use the search box to find “Skyline College Online Orientation.” Click on the link to the orientation to begin. Contact the Counseling Center in Building 2 or call 650-738-4318 if you are experiencing difficulty with the online orientation program.
2. Remember to print out the Certificate of Completion. A passing score is 80 percent. You may retake the orientation until you receive a passing score.
3. After completing the orientation, set up an appointment in WebSMART to take your English and math placement assessment.
4. Once orientation and placements are complete, please contact the counseling office (650) 738-4318.

HOW TO SCHEDULE A PLACEMENT TEST

Computerized placement tests for English, English for Speakers of Other Languages (ESOL) and math are available in the Assessment Center, Building 2, Room 2232.

See the website for hours of operation, as they are subject to change during the semester. You must allow enough time to complete the appropriate assessment(s):

- English or ESOL and Math test together: 2.5 hrs
- English or ESOL only: allow for 2 hrs
- Math only: allow for 1.5 hrs

To Schedule An Assessment:

1. Log into WebSMART
2. Click Schedule Appointments under Student Services
3. Click Placement Test Appointment under Skyline College Services
4. Click Make Appointment
5. Choose desired test (only one test per hour appointment), click Continue
6. Select the Day and Time that fits your schedule, click Find Appointment
7. Confirm/ input your information, click Continue
8. Your testing appointment information will then be displayed
9. Exit webpage and log out of your WebSMART account

To Drop-in/ Walk-in

Students are served on a first come, first serve basis.

1. Student can be added to the waitlist by entering his/her student ID G# into the computer located outside the testing center upon arrival
2. Inform and present your photo ID to the proctor on-duty
3. Proctor will then provide you with further information

If you have any questions, please visit the website at www.skylinecollege.edu/placement and/or call (650) 738-4150.

Retest Policy

1. Math Placement results are valid for two years from the date the test was taken.
2. If a student does not accept the recommended placement, he/she may retake the same placement test one additional time within a two-year period. In order to retake the same test, the student must wait a minimum of 14 calendar days from the initial test date.
3. A student who has completed a course in the English, ESOL or math sequence with an unsatisfactory final grade may take the placement test to determine his/her current competency level in English, ESOL and math courses, provided that two years have elapsed since the course was completed.
4. For any other special circumstance, or with an instructor or counselor recommendation, a student may petition to retest through the Dean of the Math or Language Arts Departments.
Exemption
If one of the following applies to you, you may be exempt from placement testing:
1. You have taken the Math Placement Test at Skyline College, CSM or Cañada College within the last two years.
2. You have taken a placement test at another California Community College and a Skyline counselor has reviewed your results for equivalency.
3. You are a former student or transfer student and have completed course work in mathematics and/or English with a grade of “C” or better from another accredited college in the United States. (Provide unofficial transcripts or other evidence of grades to your counselor.)
4. Submit test scores from a College Board Advanced Placement Test (AP) in English Language or in English Literature with a score of 3, 4 or 5.
5. Submit College Board Advanced Placement Test (AP) in mathematics with a score of 3, 4 or 5.

Retrieving Placement Test Results
You will be provided with a copy of your placement results once you complete the assessment. If you have misplaced your results, log into WebSMART, click on Student Records, and select Placement Test Results to reprint another copy.

NEW STUDENTS EXEMPT FROM THE ENROLLMENT STEPS
Students who are:
1. Primarily a student at another educational institution taking courses to meet the requirements of that institution, or
2. Taking courses for personal interest, to upgrade/enhance job skills, to maintain a certificate or license, or to complete credits for high school; or
3. Who have completed an Associate Degree or higher.

Apply for Admission
All students are required to complete the Application for Admission.
Fill out the Application online at www.skylinecollege.edu.
After your application has been processed, you will receive an email confirmation and information about registering for classes using WebSMART, our online registration system.

Register for Classes
Access WebSMART from Skyline’s homepage to register for classes.

Sign In and Use Your Campus Email
All college electronic communications will be sent to your my.smccd.edu email.
Log into WebSMART to find your email address and password.

ENROLLMENT WAIVERS/EXEMPTIONS: If you wish to request a waiver or exemption of any matriculation requirement, petitions are available at the Student Services Information Center. The Dean of Counseling, Advising and Matriculation reviews petitions and applicants are notified by phone of the status of the petition.

Complete Enrollment Today!
Students are advised to complete the enrollment steps as soon as possible. Enrollment services are in high demand. Earlier registration allows for a better selection of courses and scheduling preferences.

Any student who needs assistance with the enrollment process because of a verified physical, hearing, visual or learning disability should call the Disabled Students Program and Services office at (650) 738-4280.

Si necesita ayuda en Español. Para facilitarle el proceso de matriculación, presentese en la oficina de admission en el edificio #2, y pregunte por alguien que hable español. Sera nuestro placer servirle.
Telefono: 650-738-4318
skyccounseling@smccd.edu
College Connection Concurrent Enrollment Program

Steps to Concurrent Enrollment Registration for High School Students

College Connection, the High School Concurrent Enrollment Program, provides current 9th–12th graders the opportunity to get an “early start” on their college experience and earn college credit. **Enrollment fees are free to high school-aged California residents** who are enrolled in less than 11.5 units.

Students should complete the following steps at least one month before classes begin:

1. **Apply**
   - Apply online at www.skylinecollege.edu/admissions/index.php

2. **Take Placement Tests**
   - Take placement tests at Skyline College if you plan to register for English or math courses or courses with English or math prerequisites. See www.skylinecollege.edu/testing or call (650) 738-4150.

3. **See Counselor**
   - See your high school counselor to select your college courses.

4. **Obtain Signatures**
   - Complete and obtain the required signatures on the Concurrent Enrollment Request Form available on http://www.skylinecollege.edu/outreach/concurrentenrollment.php or in your high school counselor’s office.

5. **Submit Approval Forms**
   - Submit completed approval forms to the Admissions & Records Office at Skyline College, Building 2, by mail, fax to (650) 738-4200, or in person.

6. **Register For Classes**
   - Register for classes at https://websmart.smccd.edu

Questions? Call the Skyline College Admissions Office at (650) 738-4251, or visit http://skylinecollege.edu/outreach/concurrentenrollment.php.

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Scan here for more information:

www.skylinecollege.edu/outreach/concurrentenrollment.php
## Major Codes

### SUMMER 2015 APPLICATION MAJOR CODE SHEET

- The following majors are offered within the San Mateo County Community College District.
- Check Class Schedule for course and program availability.
- Major code may be used when submitting an online application.

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<td>3D Animation and Videogame Art</td>
</tr>
<tr>
<td>0502</td>
<td>Accounting</td>
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<td>0502</td>
<td>Accounting Assistant 1</td>
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<td>Accounting Computer Specialist</td>
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<tr>
<td>0502</td>
<td>Accounting: CPA Exam Prep: Business Environment &amp; Regulation</td>
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<tr>
<td>0502</td>
<td>Accounting: CPA Exam Prep: Finance Accounting &amp; Auditing</td>
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<td>1001</td>
<td>Art with Emphasis in Art History</td>
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<tr>
<td>1002</td>
<td>Art: Fine Arts, General Studio Art</td>
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<td>1002</td>
<td>Art: History</td>
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<td>Art: Studio Art</td>
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<td>Astroimaging &amp; Observatory Operation</td>
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<td>Kinesiology: Comprehensive Pilates Instructor</td>
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<td>Kinesiology: Group Fitness Instructor</td>
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<td>Kinesiology: Pilates Mat and Reformer Instructor</td>
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<td>Kinesiology: Specialized Pilates Instructor</td>
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<td>Kinesiology: Yoga Instructor</td>
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<td>Legal Aspects of International Business</td>
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<td>Management</td>
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<td>PC Configuration &amp; Repair Skill Endorsement</td>
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<td>Redesign &amp; Home Staging</td>
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<td>Sprinkler Fitter (Apprenticeship)</td>
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<td>Surgical Technology</td>
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<td>University Transfer: CSU (Opt 1)</td>
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<td>Warehousing and Logistics</td>
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<td>0934</td>
<td>Wiring &amp; Installation Skill Endorsement</td>
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</table>
REGISTRATION

• **Registration** through WebSMART will enable students to enroll in courses at all three San Mateo County Community College District campuses, including Skyline College, College of San Mateo and Cañada College.

• **Fees** are due at the time of registration. You may pay fees online by credit card, or in person by credit card, cash, personal check or money order. You also have the option to apply for a payment plan and/or apply for Financial Aid.

• **Changes to registration status:** It is the responsibility of the student to drop classes within deadlines to avoid penalty grades and fee obligations.

• **Waitlists** are available for many classes. Please read the information in WebSMART to determine eligibility.

REGISTRATION APPOINTMENT NOTICE

Notification of your registration access date will be sent to you via your District email account (my.smccd.edu). The notice contains your appointment date and information regarding your Personal Identification Number, or PIN. You may personalize your PIN at any time. You will be required to enter your PIN to register for classes through WebSMART. Your Registration Appointment Date will entitle you to register for both Summer and Fall 2015 classes. It is important to retain your PIN, as it will be required for future transactions in WebSMART, such as accessing final grades.

BEFORE REGISTRATION

• Clear any fee balances or holds on your record.

• Check for prerequisites, corequisites and recommendations for the courses in which you intend to enroll.

• Meet with a counselor/advisor for assistance in selecting your courses, if needed.

• Obtain permission from your counselor and the Admissions Office if you plan to enroll in more than 19 units.

HOW TO REGISTER

• Check for your appointment date in your college email account or on WebSMART. Appointments for Summer/Fall 2015 will be posted on April 22, 2015.

• Register online through WebSMART at: https://websmart.smccd.edu.

• Log in with your District ID Number (G#) and PIN.

• Go to: Student Services, Registration – Add/Drop Classes.

  *Note:* It is important to read all notices in WebSMART, as they contain the most current information regarding your account.

SHORT COURSE REGISTRATION

You may register for any short course prior to the first day of class, or until the class fills, whichever occurs first. Short course registration can be completed through WebSMART. To register on the first day of the course, you must obtain an Authorization Code from the instructor and use it immediately through WebSMART. Pay close attention to the registration instructions when using an Authorization Code.

  *Note:* Refund deadlines for short courses differ from term-length courses and are often the first day of class. For details, check your Class Schedule Summary in WebSMART, review the “Refund Policy” on page 14 and/or contact the Cashier’s Office or Admissions and Records.

LATE REGISTRATION

If you are unable to register before the first day of class, you may register during the Late Registration period, with the use of a four-digit Authorization Code. (See Late Registration dates on page 3.) An Authorization Code allows a student to add a class after it has started. To activate the code, follow the registration steps detailed in WebSMART. Please read the instructions very carefully, as there are extra steps involved when using an Authorization Code.

VARIABLE UNITS

Some courses are offered for variable units, which are earned according to the amount of subject matter the student completes during the length of the course. Students can select the number of units they intend to complete at the time of registration, through WebSMART. There are no refunds for units not earned. Students earning additional units will be charged accordingly.

GRADE “TYPE” OPTIONS

Some courses are limited to a single type of grading method and some may have grading options, such as “Letter Grade” or “Pass/No Pass.” Students are required to make their grade-type selection at the time of registration through WebSMART and may change their option during the first 30% of the class period. Exact deadline dates can be obtained from your instructor or through WebSMART.

  *Note:* A grade of “P” is equivalent to earning a passing grade, such as “A, B or C”; a grade of “NP” is equivalent to a substandard grade of “D or F”. Please be aware of degree, certificate and transfer requirements when selecting the Pass/No Pass option.
OPEN ENROLLMENT

Every course offered at Skyline College (unless specifically exempted by legal status) is open for enrollment by any person who has been admitted to the college and meets the prerequisites of the course or program, provided space is available. Enrollment in any course or program will be subject to all applicable deadlines.

DEFINITIONS OF STUDENT CLASSIFICATIONS

CONTINUING STUDENT

For registration purposes, a Continuing Student is defined as a student who did not have a break between this term and their previous term in qualifying registration activity. Qualifying activity includes having been Registered, Dropped, Withdrawn, Graded, or having received an Incomplete. If a student was “Waitlisted Only” in the previous term, they do not qualify as “Continuing.”

Continuing Students may be eligible for Early Registration. Registration appointments are assigned to Continuing Students based on cumulative units earned.

Continuing Students must have a current SEP (Student Education Plan) on file in order to be eligible for Early Registration. Students are strongly encouraged to meet with a counselor for assistance in selecting appropriate courses to meet their individual goals.

NEW STUDENT

You are considered a New Student if you have never registered at Skyline College, the College of San Mateo or Cañada College.

• If you were a High School Concurrent Enrollment student, and have, or will, graduate high school before the Summer 2015 term, you are considered a “New” college student. You must reapply for Admission.

FORMER STUDENT

If you were in attendance at Skyline College, College of San Mateo or Cañada College prior to Spring 2014 and have not been in attendance since, you are considered a former student and must reapply for admission.

TRAFFER STUDENT

If you attended a college or university other than Skyline College, College of San Mateo or Cañada College, you are a transfer student at Skyline College and must apply for admission. You may be eligible for exemptions from some of the matriculation requirements listed on page 6. Present your unofficial transcript(s) to a counselor for review.

HIGH SCHOOL STUDENT

High School students may be eligible to enroll in college through the College Connections/Concurrent Enrollment Program. This program allows you to get an “early start” on your college experience while still enrolled in high school. California residents do not pay enrollment fees for courses. Please visit www.skylinecollege.edu/ce/ for registration information and contact your high school counselor. Enrollment is subject to the availability of courses. Please see page 8 for more information.

IMPORTANT: CLASS ATTENDANCE

If you do not attend the first class meeting, the professor MAY replace you with students waiting to add the class. Although the professor has the option to withdraw you from the class, YOU are responsible for officially withdrawing within deadlines to avoid penalty grades and fee obligations.

SPECIAL APPLICATION PROGRAMS

The following programs require special applications and/or have unique admissions procedures. For information on these programs call: Area Code (650)

Automotive Technology .......................... 738-4438
CalWORKs ...................................... 738-4480
Career Advancement Academy – Auto .... 738-4485
Career Advancement Academy – ECE/EDU ... 738-4304
Central Service Technology .................. 738-4470
Cosmetology ..................................... 738-4468/4165
Concurrent Enrollment ......................... 738-7023
(Students currently attending high school)

EOPS – Extended Opportunity Programs and Services .................. 738-4139
International Students Program .......... 738-4430/7021
Massage Therapy .............................. 738-4475/4168
Respiratory Therapy ............................ 738-4457
SparkPoint Center .............................. 738-7035
Surgical Technology ........................... 738-4470
TRiO ............................................. 738-4144

Print a final copy of all WebSMART transactions (Registration, Drops, Payments) for your records.

Print your Summary Class Schedule after completing your registration. Important deadline dates appear on this schedule.
ATTENTION ALL STUDENTS – IMPORTANT CHANGES in PREREQUISITES/COREQUISITES

The San Mateo County Community College District (SMCCCD) is using a computerized prerequisite checking system. A student who has NOT met the stated prerequisite for the course will not be allowed to enroll. In addition, all stated Corequisite courses must be taken concurrently. Students are strongly encouraged to accept the recommendations stated for courses but will not be prevented from enrolling in the classes where the advisory is stated as “recommended” in the class schedule.

Students should meet with a counselor if they have questions about whether they have met the stated prerequisite.

What are Prerequisites, Corequisites and Recommendations?

Prerequisite: A course or body of knowledge that must be successfully completed (grade of C or Credit or better) before a student can enroll in a specific course.

Corequisite: A course that must be taken concurrently (at the same time) with another course.

Recommendation: A course that faculty recommend be completed in advance to enhance or improve a student’s ability to succeed in a specific course.

Why Prerequisites and Corequisites?

Title 5 (state regulations that govern community colleges) requires that, if a course has a prerequisite, it must be necessary for the student to succeed in the target course. Furthermore, the college must ensure that the prerequisite is equitably and fairly enforced and that it has been approved in a separate action by the curriculum committee at each college.

What if I am currently enrolled in the prerequisite course(s) within the SMCCCD?

If you are currently enrolled in the prerequisite course(s), the computer will not prevent your enrollment in the desired course. However, should you receive a final grade other than “A,” “B,” “C” or “P” in the prerequisite course(s), you will be notified by Admissions and Records through your student email (my.smccd.edu) that you have been administratively dropped from the course. You are advised to meet with a counselor for further assistance with enrollment.

What if I completed the prerequisite at another college outside the San Mateo County Community College District?

If you believe you have met the stated prerequisite at another college/university outside the San Mateo County Community College District, you must file a Prerequisite Equivalency/Reciprocity of Course Placement form with the Counseling Department. The form is available at the One Stop Center in Building 2. Submit the completed form with a copy of your unofficial transcript or grade report from the other college to the Counseling Appointment Desk in Building 2. If your prerequisite request is approved, the enrollment block will be lifted, allowing you to enroll in the course. If your request is denied, you will be contacted by Counseling as to the reason(s) why.

How can I challenge a prerequisite?

You can challenge a prerequisite on one or more of four grounds, listed below:

• If you believe you have the knowledge or ability to succeed in the course without completing the prerequisite.

• If you believe that the prerequisite has been established in violation of Title 5 regulations or the SMCCCD District Model Policy.

• If you believe that the prerequisite is discriminatory or is being applied in a discriminatory manner.

• If you believe that the prerequisite course has not been made reasonably available.

How do I file a prerequisite challenge?

If you wish to file a prerequisite challenge, follow these steps:

• The Prerequisite Challenge Form is available at the Student Services Information Center in Building 2 or from a counselor. A counselor can help you determine whether you would benefit from the challenge process.

• Next you should contact the appropriate division dean to obtain specific information about filing and documenting your challenge request.

• If you elect to challenge, submit the completed challenge form with documentation to the appropriate Division Office for review.

• You will be notified in 5 business days if your challenge is subsequently approved, and you will be allowed to enroll in the course. If your challenge is not approved, you will be administratively withdrawn from the course.

What message will I receive on WebSMART if I do not meet the prerequisite for the course in which I am attempting to enroll?

If you have not met the prerequisite or presented documentation to challenge the prerequisite you will receive the following message on WebSMART when you attempt to enroll: You do not meet the prerequisites for this course. You will not be able to register for the class until you clear the prerequisite(s). To obtain prerequisite information, equivalency/challenge processes, and forms go to: http://www.skylinecollege.edu/prerequisites/index.php.
### Fees

<table>
<thead>
<tr>
<th>FEE TYPE AND AMOUNT**</th>
<th>REQUIRED OF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment**&lt;br&gt;$46 per unit</td>
<td>All Students, except high school students enrolling for less than 11.5 units through the Concurrent Enrollment and College Consortium Programs. These fees are waived for recipients of the Board of Governor’s Fee Waiver. See page 16 for more information and the application for a fee waiver. (See disclaimer regarding fees on page 16.)</td>
</tr>
<tr>
<td>Health Services**&lt;br&gt;$16 Summer / $19 Fall / $19 Spring</td>
<td>All Students, except those enrolled ONLY in off-campus or weekend classes, Distance Learning courses, or the Concurrent Enrollment Program. (See disclaimer regarding fees on page 16.)</td>
</tr>
<tr>
<td>Student Representation&lt;br&gt;$1</td>
<td>All Students, except those enrolled in the Concurrent Enrollment Program. See Explanation of Fees on page 16.</td>
</tr>
<tr>
<td>Nonresident Tuition&lt;br&gt;$213 per unit + $8 per unit capital outlay fee (plus $46 per unit Enrollment Fee)</td>
<td>Nonresidents of California who are residents of other states</td>
</tr>
<tr>
<td>International Student Application Fee – $50</td>
<td>Foreign/International Students (Fall and Spring semesters only.)</td>
</tr>
<tr>
<td>Foreign Student Tuition&lt;br&gt;$213 per unit + $6 per unit capital outlay fee (plus $46 per unit Enrollment Fee)</td>
<td>International Students</td>
</tr>
<tr>
<td>International Student (F-1 Visa) Health Insurance**&lt;br&gt;$600 Fall or $600 Spring</td>
<td>All F-1 Visa International Students who do not present proof that they have the required level of private health insurance.</td>
</tr>
<tr>
<td>Student Body&lt;br&gt;$8 Fall&lt;br&gt;$8 Spring</td>
<td>All Students, except those enrolled ONLY in off-campus or weekend classes, Distance Learning courses, or the Concurrent Enrollment Program. Fall and Spring semesters only.</td>
</tr>
<tr>
<td>Student Union&lt;br&gt;$1 per unit / $5 max per semester</td>
<td>All Students, except those enrolled in the Concurrent Enrollment Program. Fall and Spring semesters only.</td>
</tr>
<tr>
<td>Parking**&lt;br&gt;$27 Summer / $52 Fall / $52 Spring&lt;br&gt;$94 Two Term Permit (Fall &amp; Spring)&lt;br&gt;$2 per day</td>
<td>All persons who park motor vehicles on campus. Daily permits may be purchased from ticket dispensers. See Parking &amp; Transportation on page 85. Permits are not required on weekends. Replacement permits are available at full price. Permits are nonrefundable.</td>
</tr>
<tr>
<td>Parking (Board of Governor’s Waiver)**&lt;br&gt;$25 Summer / $30 Fall / $30 Spring&lt;br&gt;$60 Two Term Permit (Fall &amp; Spring)&lt;br&gt;$2 per day</td>
<td></td>
</tr>
<tr>
<td>Audit&lt;br&gt;$15 per unit</td>
<td>All courses, unless specifically exempted, are eligible to audit if the student has taken the course the maximum number of times allowed. (Students enrolling in a variable unit course must register and pay for maximum units.) See Audit Policy on page 91.</td>
</tr>
<tr>
<td>Returned Check&lt;br&gt;$20</td>
<td>Students whose personal checks are returned by the bank. (Only cash, credit card, Cashier’s Check or money order will be honored to clear a returned check). The Bookstore fee for a returned check may differ.</td>
</tr>
<tr>
<td>Official Transcript&lt;br&gt;(All SMCCCD records will appear on one transcript)&lt;br&gt;$5&lt;br&gt;Rush Transcript Request&lt;br&gt;$10 additional</td>
<td>Students may request a transcript of their academic record from Cañada College, College of San Mateo and/or Skyline College on WebSMART (<a href="https://websmart.smccd.edu">https://websmart.smccd.edu</a>). The first two transcripts requested are free of charge. If a rush request is made, an additional $10 Rush Transcript Request Fee is charged for each transcript. Allow 24 hours for rush transcript processing.</td>
</tr>
</tbody>
</table>

*Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization may be exempted from paying the health services fee. Contact Admissions and Records for an Academic Standards Petition.

**Subject to change
SUMMER FEE PAYMENT POLICY

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the San Mateo County Community College District Board of Trustees. While it is the intention of the local governing board that any proposed fee increases be moderate and predictable, due to the ongoing State budget shortfall, fee increases could be adopted at any time. In the event of a fee increase, students will be notified of the increase and any subsequent amount owed will be posted on their WebSMART account, and through emails to their my.smccd.edu email address.

Registration for summer term begins on April 30, 2015. You will not be able to register for classes if you have any outstanding balances on your account.

All records are automatically held until all outstanding debts to the District Colleges have been cleared.

Review your account on WebSMART regularly for current balances.

FEE PAYMENT PROCESS FOR SUMMER 2015

For updated information regarding the fee payment process for Summer 2015, please check WebSMART.

If you need assistance in paying your fees you may:
• Enroll in an inexpensive payment plan via WebSMART
• Apply for financial aid (www.fafsa.gov) at least five days prior to registering for your classes
• Complete the Board of Governors Fee Waiver via WebSMART

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services.

VARIABLE UNIT CLASSES

No Enrollment Fee or Nonresident/International Student Tuition refund or credit will be available to students enrolled in variable unit courses who earn fewer units of credit than the number for which they originally registered. Students earning additional units will be charged accordingly.

SUMMER CREDIT AND REFUND POLICY

• To be eligible for a credit or refund, a student must officially withdraw from a course within the stated deadline as displayed on WebSMART. Check your Class Schedule Summary for exact refund dates. If registration occurs after the refund date for a class, no refund will be available.

• For summer or short courses, withdrawal must occur within the first 10% of the course (often this is the first day).

• If you decide not to attend classes, it is your responsibility to officially withdraw within published deadlines to avoid penalty grades and fee obligations. A withdrawal initiated by a professor may not result in a refund.

• A student may either maintain a credit balance on their account or request a refund.

• Refunds are not issued automatically. You must contact the Cashier’s Office to request a refund.

• Credit balances remain on student accounts for a maximum of five (5) years.

• Fees paid by personal check(s) require 10 business days for bank clearance before refunds can be processed.

• A $10 non-refundable processing fee (plus an additional $50 processing fee for nonresident tuition) will be retained by the College if a refund is issued to a student withdrawing from all classes. A refund processing fee may be charged only once per semester or summer session.

• Students who receive financial aid and withdraw from classes are advised to call the Financial Aid Office at (650) 738-4236 regarding possible repayment of federal funds if received prior to withdrawal.

• Fees will be credited or refunded if an action of the College (e.g., class cancellation) prevents a student from attending.

Contact the Cashier’s office regarding fee or refund questions: (650) 738-4101
Building 2, Student Services Center

PAY FEES BY:
• WebSMART: MasterCard, Visa, Discover, Diners Club, or American Express

• In Person at Cashier’s Office (Student Services Center, Bldg. 2, 2nd Floor): Cash, Check, Money Order or Credit Card
EXPLANATION OF FEES

Student Representation Fee: Established by a student election to support student advocacy to local, state and federal offices and agencies. A student has the right to reverse the $1 Student Representation Fee for religious, political, moral or financial reasons by completing a form available at the Center for Student Life & Leadership Development.

Health Service Fee: Provides basic campus health services and medical coverage for injuries incurred while the student is on campus or attending an off-campus, College-sponsored event. Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization may be exempted from paying the health service fee. Contact Admissions & Records for an Academic Standards Petition.

Additional Fees: Students are required to purchase textbooks, tools, technical and miscellaneous supplies for certain programs. In some courses, students will also be required to pay an instructional materials charge. Please refer to the course description for specific course fee information.

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the District Board of Trustees.

Attention Students:
Registration for the Summer and Fall terms begins on April 30, 2015. All fees or payment plans are due at the time of registration to prevent being dropped from your class(es). Past due balances will block you from registration.

IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:
- Enroll in an inexpensive payment plan via WebSMART
- Apply for Financial Aid (www.fafsa.gov) at least five (5) business days prior to registering for your classes
- Complete the Board of Governors Fee Waiver via WebSMART
- Refer to WebSMART for additional information.
If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services.
Steps to Applying and Completing Your Financial Aid

**Step 1**  APPLY – SUBMIT FAFSA
- Submit a 2014-2015 FAFSA at [www.fafsa.gov](http://www.fafsa.gov)
- Skyline College’s Federal school code is 007713
- Use the IRS Data Retrieval Tool (if 2013 taxes filed)
  - Go to: [www.skylinecollege.edu/financialaid/forms.php](http://www.skylinecollege.edu/financialaid/forms.php)
  - Click on: Step by Step Directions for IRS Data Retrieval Tool
- Need help? Attend a FAFSA Workshop. For dates and times go to: [www.skylinecollege.edu/financialaid/events.php](http://www.skylinecollege.edu/financialaid/events.php)

**Step 2**  PROCESSING OF FAFSA
- Allow 1-2 weeks for your FAFSA application to be processed
- You will then receive two emails:
  - First from the Dept. of Education with your Student Aid Report (SAR)
    - Review SAR for accuracy and read “Comment Codes”
    - If corrections are made, allow additional 1-2 weeks to process
  - Second from the Financial Aid Office confirming receipt of your FAFSA
    - Instructions are given to check WebSMART

**Step 3**  SUBMIT DOCUMENTS
- Check WebSMART to see what documents are required
- Submit all documents to the Financial Aid Office
- Incomplete documents will not be accepted
- If no requirements are listed, contact the Financial Aid Office

**Step 4**  FILE REVIEW
- Files are reviewed in order of date received
- During the file review process, additional documents may be requested
- Check your “my.smccd.edu” email regularly for notifications
- Files will not be reviewed until all required documents are submitted
- The entire process may take **4-6 weeks**

**Step 5**  NOTIFICATION OF RESULTS
- Eligible students will be notified by “my.smccd.edu” email
- Check WebSMART for the results of your financial aid award
- Go to “My Award Information” to view types and amount of award
  - Note: If no awards are listed, contact the Financial Aid Office

**Step 6**  FUNDS ARE PAID
- You have two options: Direct deposit, or paper check
- For details go to: [www.skylinecollege.edu/financialaid/disbursement.php](http://www.skylinecollege.edu/financialaid/disbursement.php)

The entire process may take 4-6 weeks, so apply EARLY!
Financial Aid Office, Bldg. 2  Telephone: (650) 738-4236
Email: skyfaoffice@smccd.edu  www.icanaffordcollege.com

REMINDER: Renew your FAFSA every year.
Summer 2015 Semester: Submit the **2014-2015 FAFSA**.

Financial Aid TV: Have questions about the various financial aid programs at Skyline College? Learn about financial aid through these short and informative videos.
What Kinds of Financial Aid Can I Receive?

Complete a Free Application for Federal Student Aid (FAFSA) to automatically be considered for all of the following programs!

**BOARD OF GOVERNOR’S FEE WAIVER (BOGFW)**

The State of California offers a BOGFW for students who are residents of the State of California, attend a Community College, and who are eligible for need-based financial aid. The BOGFW pays the enrollment fee for the student for the academic year when eligibility has been determined. Other fees, such as parking (at a reduced rate of $30 per semester ($25 Summer only) for BOGFW students), health and student activities, must be paid by the student.

**FEDERAL PELL GRANT**

You are automatically considered for a Federal Pell Grant when you file the FAFSA. If you receive an Expected Family Contribution (EFC) of 5157 or less on the Student Aid Report (SAR), you are eligible for a Federal Pell award. Awards for students are prorated based on enrollment status, etc.:  
- Full-time 12 or more units  
- Three-quarter time 9-11.5 units  
- Half-time 6-8.5 units  
- Less than half .5-.5.5 units  
- Awards range from: $587 to $5,730

**CAL GRANT A, B and C**

**DEADLINE TO APPLY IS SEPTEMBER 2**

Cal Grants are for California residents only. They are awarded by the California Student Aid Commission for attendance in schools in California only.  

*Maximum awards are:*  
- Cal Grant B $1,648  
- Cal Grant C $547

**SPARKPOINT AT SKYLINE COLLEGE**

SparkPoint works with students to access a broad range of services and resources beyond what is typically available through college financial aid programs. Eligibility varies. Interested students should contact SparkPoint for an appointment to explore options for their personal circumstances. www.skylinecollege.edu/ sparkpoint 650-738-7035 Building One, Floor Two, Room 1214 (Reception).

**FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG)**

FSEOG is a grant awarded to students with exceptional need (EFC of 0). Funds are awarded on a first come, first served basis according to when their financial aid file is complete.  
- Awards range from: $100 to $800  
- Priority application date: May 1, 2014

**CALIFORNIA CHAFEE GRANT (CHAFEE)**

The California Chafee Grant Program awards funds to eligible current or former foster youth for career and technical training or college courses. Eligible Chafee applicants are required to be, or to have been, in foster care between their 16th and 18th birthdays, and must not have reached the age of 23 by July 1 of the award year. Annual award: up to $5,000.

**EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)**

EOPS is a State-funded program that provides support services to economically and educationally disadvantaged students who are California residents. Services include counseling, a book service, vocational grants, and fee waivers for transferring students. Students must complete a FAFSA or BOGFW application to apply. Students must be enrolled full-time at the time of application. Final eligibility for EOPS is determined and coordinated through the EOPS Office.

**STUDENT EMPLOYMENT FEDERAL WORK STUDY (FWS)**

Students who apply for financial aid and put their name on the work study waiting list are given priority.  
- Maximum Annual Award: $6,000

**LOANS**

Loans are financial aid funds that the student borrows now and repays after s/he completes a program of study or stops going to school. Loan amounts vary from $500-$6,000.  

You must submit a Direct Loan Application to the Financial Aid Office. To print the form go to: www.skylinecollege.edu/financialaid/forms.php.

---

**APPLY FOR A SCHOLARSHIP**

- Scholarship awards range from $100 – $20,000  
- Scholarships are available from many resources  
- Applications are available at http://www.skylinecollege.edu/financialaid/scholarships  
- Contact the Financial Aid Office for more information
Board of Governors Fee Waiver (BOGFW) Information

An Education Lasts a Lifetime…

Don’t turn away from education or job training because you think you can’t afford the enrollment fee. The Board of Governors Fee Waiver (BOGFW) may pay all enrollment fees for credit courses for eligible applicants who want to attend California Community Colleges.

The BOGFW is just one of the financial aid opportunities available. You should also apply for a Pell Grant, Federal Work Study, and other grants and/or loans to meet educational costs such as books, transportation, and living expenses by completing a FAFSA at www.fafsa.gov.

BOGFW is Simple and Fast! Apply Today!

➢ BOGFW applicants should complete the application on WebSMART (https://websmart.smccd.edu) and submit any required documents to the Financial Aid Office.
➢ BOGFW does not require repayment.
➢ BOGFW is not tied to federal financial aid programs; it can be processed quickly and you will know your eligibility for funding immediately.
➢ BOGFW pays enrollment fees for any number of credit units in the fall, spring and summer sessions. Only one application per academic year is required.
➢ If Fall 2014 is your first term and you have NOT completed a FAFSA, please complete the 2014-2015 FAFSA at www.fafsa.gov.
➢ This application will only waive your enrollment fees. You may still owe additional fees that you must pay to avoid being dropped from your classes.

You Will Be Eligible if you are a California resident and…

ANY ONE of the following statements applies to your current status:

➢ You have already qualified for financial aid, such as a Pell Grant or a Cal Grant, by filing the FAFSA.
➢ You or your family are receiving TANF (Temporary Assistance for Needy Families), SSI (Federal Supplemental Security Income), or General Assistance/General Relief.
➢ You meet the following income standards:

<table>
<thead>
<tr>
<th>Number in household (including yourself)</th>
<th>Total Family Income Last Year – 2013 (Adjusted Gross Income and/or untaxed income)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$17,235</td>
</tr>
<tr>
<td>2</td>
<td>23,265</td>
</tr>
<tr>
<td>3</td>
<td>29,265</td>
</tr>
<tr>
<td>4</td>
<td>35,325</td>
</tr>
<tr>
<td>5</td>
<td>41,355</td>
</tr>
<tr>
<td>6</td>
<td>47,385</td>
</tr>
<tr>
<td>7</td>
<td>53,415</td>
</tr>
<tr>
<td>8</td>
<td>59,445</td>
</tr>
<tr>
<td>Each additional family member</td>
<td>6,030</td>
</tr>
</tbody>
</table>
Classes

How to Read Class Listings

- **Department, Course Number and Title**
- **Course Reference Number (CRN)**
- **Section**
  - Note: An “X” in the Section designator, such as AX or JX, indicates a class that is cross-listed. Cross-listed classes are those which are offered under more than one department, or which involve instruction at more than one skill level during the same class period.
- **Additional Section Information, where applicable**

**ACTG 100  ACCOUNTING PROCEDURES**
Recommended: MATH 811 or equivalent; BUS. 115 or equivalent; either BCM. 104 or BCM. 225 or equivalent; and eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Introduction to financial accounting procedures for proprietorships in service and merchandising operations. Instruction in manual and computerized accounting systems with hands-on computer experience. Plus 16 hours by arrangement. Transfer credit: CSU

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course</th>
<th>Days</th>
<th>Time (Meets)</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>38018</td>
<td>ACTG 100</td>
<td>AS</td>
<td>TTh 8:10-10:50</td>
<td>8-8217 Whitten, L. 3.0</td>
</tr>
</tbody>
</table>

Dates for the AS section: 01/16-03/13

**EVENING**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course</th>
<th>Days</th>
<th>Time (Meets)</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>30006</td>
<td>ACTG 100</td>
<td>JV</td>
<td>W 6:30-9:30</td>
<td>8-8217 Steinberg, M. 3.0</td>
</tr>
</tbody>
</table>

**ONLINE**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course</th>
<th>Days</th>
<th>Time (Meets)</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>30007</td>
<td>ACTG 100</td>
<td>OL</td>
<td>By Arr 3.5 Hrs/Wk</td>
<td>8-8217 Zhang, H. 3.0</td>
</tr>
</tbody>
</table>

ACTG 100 OL will be held online and on campus. Classes will meet on campus on Saturdays 1/20, 1/27, 2/24, 3/10, 3/24, 4/7, 4/28 and 5/19 from 8:30 to 11:50 am in Room 8217. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Saturday, January 20, from 8:30 to 11:50 am in Room 8217 – attendance required. Instructor email: zhangh@smccd.edu.

Weekly Schedule Worksheet

Once you have selected your classes and are officially registered, use the form below to chart your weekly schedule. Use this to include your work schedule, study times and other outside commitments.

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
<th>Sunday</th>
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<tr>
<td>8–9</td>
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<td>11–12</td>
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<td>12–1</td>
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<td>1–2</td>
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<td>3–4</td>
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<td>4–5</td>
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<td>5–6</td>
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<td>Evening</td>
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</tr>
</tbody>
</table>
**ACCOUNTING (ACTG)**

Train for accounting assistant positions in just one semester. Enroll in ACTG 100, ACTG 103, ACTG 194, BCM. 104, BCM. 225, BCM. 226 and BCM. 301. For more information about this fast-paced training program, email Linda Whitten at whitten@smccd.edu or call (650) 738-4372.

**ACTG 100 ACCOUNTING PROCEDURES**
Recommended: MATH 811 or equivalent, BUS. 115 or equivalent, either BCM. 104 or BCM. 225 or equivalent, and eligibility for ENGL 846 or ESOL 400 or equivalent. Transfer: CSU.

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<tr>
<th>CRN</th>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Room</th>
<th>Instructor</th>
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<tr>
<td>50001</td>
<td>ACTG 100</td>
<td>A6</td>
<td>MTWTh</td>
<td>8:10-10:15</td>
<td>8-8211 Steinberg</td>
<td>3.0</td>
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<td>TBA</td>
<td>Hours: MTWTh .7 Hrs/Mtg</td>
<td>8-8209 Steinberg</td>
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<td>Dates for the A6 section: 6/15-7/22</td>
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<tr>
<td>50002</td>
<td>ACTG 100</td>
<td>J8</td>
<td>MW</td>
<td>6:00-9:05</td>
<td>8-8306 Staff</td>
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<td>TBA</td>
<td>Hours: MW 1 Hr/Mtg</td>
<td>8-8209 Staff</td>
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<td>Dates for the J8 section: 6/15-8/5</td>
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**ACTG 121 FINANCIAL ACCOUNTING**
Recommended: ACTG 100 (3 units) or equivalent; MATH 120 or equivalent; BCM. 225 or equivalent; and eligibility for ENGL 846 or ESOL 400, or equivalent. NOTE: Students are encouraged to take ACTG 100 before enrolling in ACTG 121. Transfer: UC; CSU.

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<tr>
<th>CRN</th>
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<tr>
<td>50003</td>
<td>ACTG 121</td>
<td>A7</td>
<td>MTWTh</td>
<td>8:10-10:25</td>
<td>8-8306 Zhang</td>
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<td>Dates for the A7 section: 6/15-7/30</td>
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<td>50004</td>
<td>ACTG 121</td>
<td>J8</td>
<td>TTh</td>
<td>6:00-10:15</td>
<td>8-8211 Staff</td>
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<td>TBA</td>
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<td>8-8209 Staff</td>
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<td>Dates for the J8 section: 6/16-8/6</td>
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**ONLINE**

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<tr>
<td>54685</td>
<td>ACTG 131</td>
<td>OL</td>
<td>By Arr</td>
<td>64 Hours</td>
<td>ONLINE Ortiz</td>
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<td>54812</td>
<td>ACTG 131</td>
<td>OM</td>
<td>By Arr</td>
<td>64 Hours</td>
<td>ONLINE Whitten</td>
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<td>Dates for the OM section: 6/8-7/30</td>
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</table>

**ACTG 144 QUICKBOOKS: SET-UP AND SERVICE BUSINESS**
Recommended: Eligibility for ENGL 846 or ESOL 400. Transfer: CSU

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<tr>
<th>CRN</th>
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<th>Instructor</th>
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<tr>
<td>55221</td>
<td>ACTG 144</td>
<td>OL</td>
<td>By Arr</td>
<td>24 Hours</td>
<td>ONLINE Claire</td>
<td>1.5</td>
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<tr>
<td>55222</td>
<td>ACTG 145</td>
<td>OL</td>
<td>By Arr</td>
<td>24 Hours</td>
<td>ONLINE Claire</td>
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<td>Dates for ACTG 145 OL: 6/29-7/16</td>
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**ACTG 665SB TAXATION & RENTAL REAL ESTATE**
Transfer: CSU.

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<tr>
<th>CRN</th>
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<td>53918</td>
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<td>J6</td>
<td>MW</td>
<td>6:30-9:30</td>
<td>8-8222 Miller</td>
<td>2.0</td>
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<td>TBA</td>
<td>Hours: MW 1.4 Hrs/Mtg</td>
<td>8-8222 Miller</td>
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<td>Dates for ACTG 665SB: 6/15-7/22</td>
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**ADMINISTRATION OF JUSTICE (ADMJ)**

**ADMJ 100 INTRO TO ADMINISTRATION OF JUSTICE**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D3).

<table>
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<tr>
<th>CRN</th>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Room</th>
<th>Instructor</th>
<th>Credits</th>
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<tr>
<td>53227</td>
<td>ADMJ 100</td>
<td>A6</td>
<td>MTWTh</td>
<td>8:10-10:15</td>
<td>1-1304 Aurillo</td>
<td>3.0</td>
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<td>Dates for ADMJ 100 A6: 6/15-7/22</td>
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**ADMJ 102 PRINCIPLES & PROCEDURES OF JUSTICE**
Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or equivalent; and eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

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<tr>
<th>CRN</th>
<th>Course</th>
<th>Days</th>
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<tr>
<td>53239</td>
<td>ADMJ 102</td>
<td>A6</td>
<td>MTWTh</td>
<td>10:40-12:45</td>
<td>1-1304 Aurillo</td>
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<td>Dates for ADMJ 102 A6: 6/15-7/22</td>
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Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.
AMERICAN SIGN LANGUAGE (ASL)

ASL 111 AMERICAN SIGN LANGUAGE I
Transfer: UC; CSU (C2).

**WEEKDAY**
- 53359 ASL 111 A8 MTWTh 10:30-11:55 8-8117 Meng 3.0
  Dates for the A8 section: 6/15-8/6

**EVENING**
- 54758 ASL 111 J8 MW 6:30-9:45 8-8117 Wong 3.0
  Dates for the J8 section: 6/15-8/5

ASL 112 AMERICAN SIGN LANGUAGE II
Prereq: ASL 111 or equivalent. Transfer: UC; CSU (C2).

**EVENING**
- 54759 ASL 112 J8 TTh 6:30-9:45 8-8117 Cheung 3.0
  Dates for ASL 112 J8: 6/16-8/6

ANTHROPOLOGY (ANTH)

ANTH 110 CULTURAL ANTHROPOLOGY
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (D3).

**WEEKDAY**
- 53414 ANTH 110 A6 MTWTh 8:10-10:15 7-7110 Slicton 3.0
  Dates for the A6 section: 6/15-7/22

**EVENING**
- 54503 ANTH 110 J7 MW 6:00-9:15 7-7110 Ulloa 3.0
  Dates for the J7 section: 6/15-7/29

ANTH 125 PHYSICAL ANTHROPOLOGY
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (B2).

**WEEKDAY**
- 53697 ANTH 125 A6 MTWTh 10:40-12:45 7-7110 Slicton 3.0
  Dates for the A6 section: 6/15-7/22

**EVENING**
- 53904 ANTH 125 J7 TTh 7:00-10:15 7-7110 Schaefers 3.0
  Dates for the J7 section: 6/16-7/30

ANTH 127 PHYSICAL ANTHROPOLOGY LABORATORY
Prereq: Completion of or concurrent enrollment in ANTH 125. Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU.

**WEEKDAY**
- 55252 ANTH 127 A6 MW 2:00-5:50 7-7110 Schaefers 1.0
  Dates for ANTH 127 A6: 6/15-7/22

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.
Art activity courses are subject to repeatability limitations. Students are now limited to a maximum of four courses per family. A family of courses may contain more than four courses. If there are more than four courses in a particular family, a student may only enroll in a maximum of four total courses within that family. A course previously taken by a student (prior to the legislation) within the identified family will count as a repeat and limit future enrollments of courses within that family to a maximum of four.

Art activity courses are offered in levels by progression. Courses are listed by title; for example, Black and White Photography, Ceramics, etc, and then by level. Level I is beginning; Level II is intermediate; and Level III is intermediate/advanced.

New students are advised to enroll in the beginning level and be placed by their instructor upon assessment. Continuing students who have previously taken a course within a family, must progress to the next level.

ART 101 HISTORY OF WESTERN ART I
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (C1).

ONLINE
53676 ART 101 OL By Arr 48 Hours ONLINE Fischer 3.0
Dates for ART 101 OL: 6/15-7/22
ART 101 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: fischer@smccd.edu.

ART 102 HISTORY OF WESTERN ART II
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (C1).

WEEKDAY
54508 ART 102 A6 MTWTh 10:40-12:45 1-1107 Takayama 3.0
Dates for ART 102 A6: 6/15-7/22

ART 115 ART, MUSIC AND IDEAS
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (C1).

WEEKDAY
53079 ART 115 AX MTWTh 8:10-10:15 1-1107 Takayama 3.0
Dates for ART 115 AX: 6/15-7/22

ART 130 ART APPRECIATION
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (C1).

ONLINE
54651 ART 130 OL By Arr 48 Hours ONLINE Fischer 3.0
Dates for ART 130 OL: 6/15-7/22
ART 130 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: fischer@smccd.edu.

ART 204 DRAWING I
Transfer: UC; CSU.

WEEKDAY
51031 ART 204 AX MTWTh 9:00-12:30 1-1320 Ryan 3.0
TBA Hours: MTWTh .7 Hrs/Mtg 1-1320 Ryan
Dates for the AX section: 6/15-7/22

EVENING
54098 ART 204 JX MTWTh 6:30-9:50 1-1320 Ryan 3.0
TBA Hours: MTWTh .7 Hrs/Mtg 1-1320 Ryan
Dates for the JX Section: 6/15-7/23

ART 205 DRAWING II
Prereq: ART 204 or ART 201. Transfer: UC; CSU.

WEEKDAY
55093 ART 205 AX MTWTh 9:00-12:30 1-1320 Ryan 3.0
TBA Hours: MTWTh .7 Hrs/Mtg 1-1320 Ryan
Dates for the AX section: 6/15-7/22

EVENING
55120 ART 205 JX MTWTh 6:30-9:50 1-1320 Ryan 3.0
TBA Hours: MTWTh .7 Hrs/Mtg 1-1320 Ryan
Dates for the JX Section: 6/15-7/23

ART 221 PAINTING I
Transfer: UC; CSU (C1).

WEEKDAY
55121 ART 221 AX MTWTh 10:40-2:10 1-1303 Bridenbaugh 3.0
TBA Hours: MTWTh .7 Hrs/Mtg 1-1303 Bridenbaugh
Dates for ART 221 AX: 6/15-7/22

ART 222 PAINTING II
Prereq: ART 221 or equivalent. Transfer: UC; CSU.

WEEKDAY
55122 ART 222 AX MTWTh 10:40-2:10 1-1306 Bridenbaugh 3.0
TBA Hours: MTWTh .7 Hrs/Mtg 1-1306 Bridenbaugh
Dates for ART 222 AX: 6/15-7/22

ART 351 BLACK AND WHITE PHOTOGRAPHY I
Recommended: Eligibility for ENGL 846 and ESOL 400, or equivalent. NOTE: This course has a non-refundable materials charge of $12. Students supply their own cameras. Transfer: UC; CSU.

WEEKDAY
51698 ART 351 A6 MTWTh 10:40-2:10 1-2112 Jones 3.0
TBA Hours: MTWTh 1.4 Hrs/Mtg 1-2112 Jones
Dates for ART 351 A6: 6/15-7/22

ART 405 SCULPTURE I
NOTE: This course has a non-refundable materials charge of $10. Transfer UC; CSU.

WEEKDAY
50017 ART 405 CX MTWTh 2:45-6:15 1-1123 Cunniff 3.0
TBA Hours: MTWTh 1.4 Hrs/Mtg 1-1123 Cunniff
Dates for ART 405 CX: 6/15-7/22

ART 406 SCULPTURE II
Prereq: ART 405, or demonstration of equivalent skill. NOTE: This course has a non-refundable materials charge of $10. Transfer: UC; CSU.

WEEKDAY
50018 ART 406 CX MTWTh 2:45-6:15 1-1123 Cunniff 3.0
TBA Hours: MTWTh 1.4 Hrs/Mtg 1-1123 Cunniff
Dates for ART 406 CX: 6/15-7/22
ART 407 SCULPTURE III: DIRECT METAL
Prereq: ART 405, or demonstration of equivalent skill. NOTE: This course has a non-refundable materials charge of $10. Transfer: CSU.

**WEEKDAY**

- **50019 ART 407 CX MTWTh 2:45-6:15 1-1123 Cunniff 3.0**
  - TBA Hours: MTWTh 1.4 Hrs/ Mtg 1-1123 Cunniff
  - Dates for ART 407 CX: 6/15-7/22

ART 430 INTRODUCTION TO DIGITAL ART
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: CSU.

**WEEKDAY**

- **55248 ART 430 A6 MTWTh 10:40-2:10 2-2117A Cunniff 3.0**
  - TBA Hours: MTWTh 1.4 Hrs/ Mtg 2-2117A Cunniff
  - Dates for ART 430 A6: 6/15-7/22

ART 665SP EXPLORATIONS IN CLAY
NOTE: This course has a non-refundable materials charge of $10. Transfer: CSU.

**WEEKDAY**

- **54316 ART 665SP A6 MTWTh 10:30-1:00 1-1103 Brazelton 2.0**
  - TBA Hours: MTWTh .7 Hrs/ Mtg 1-1103 Brazelton
  - Dates for ART 665SP A6: 6/15-7/22

ASTRONOMY (ASTR)

ASTR 100 INTRODUCTION TO ASTRONOMY
Transfer: UC; CSU (B1).

**EVENING**

- **53950 ASTR 100 J7 TTh 6:30-9:45 8-8302 Reil 3.0**
  - Dates for ASTR 100 J7: 6/16-7/30

ASTR 101 ASTRONOMY LABORATORY
Prereq: Completion of or concurrent enrollment in ASTR 100, or equivalent. Recommended: Completion of MATH 110, or equivalent. Transfer: UC; CSU (B3).

**WEEKDAY**

- **54993 ASTR 101 A7 MW 12:30-3:45 7-7304 Prochter 1.0**
  - Dates for ASTR 101 A7: 6/15-7/29

AUTOMOTIVE TECHNOLOGY (AUTO)

Automotive Course Repeatability: Course repeatability for those who have taken and passed an automotive course in the past is possible if you fall within the guidelines. You may repeat a previously passed automotive course if it has been longer than 36 months, if it is required by your employer or for employment, or if it is needed to pass certifications tests such as ASE certification or state automotive licensing. For more details refer to the “Course Repetition” section under “Policies” in this schedule. To find out more on how to petition to repeat an automotive course under these guidelines please contact Tom Broxholm at: (650) 738-4131 or broxholm@smccd.edu.

Contact: Tom Broxholm, (650) 738-4131 or broxholm@smccd.edu
AUTO 665SB  ELECTRIC AND HYBRID VEHICLES
Transfer: CSU.

EVENING
55245  AUTO 665SB SB  TTh  6:30-8:30  11-107  Behravesh  1.0
Dates for AUTO 665SB SB: 6/16-7/9

AUTO 665S1  OXYGEN/ACETYLENE BASICS FOR
THE AUTOMOTIVE TECHNICAN
Transfer: CSU.

EVENING
54568  AUTO 665S1 G3  MW  5:30-8:00  11-107  Broxholm  1.0
LAB  MW  8:15-9:30  11-107  Broxholm
Dates for AUTO 665S1 G3: 6/15-7/1

AUTO 665S2  LIGHT DUTY DIESEL SYSTEMS
Transfer: CSU.

EVENING
54569  AUTO 665S2 G4  TTh  6:30-9:35  8-8203  Gleyzer  1.5

AUTO 665S6  2015 SMOG CHECK UPDATE
Recommended: Current State of California Smog Check license.
NOTE: This course has a non-refundable materials charge of $75.
Transfer: CSU.

WEEKEND
55117  AUTO 665S6 SA  Sat/Sun  9:00-5:00  8-8203  Lindsey  1.0
Dates for the SA section: 6/15-7/29
55245  AUTO 665S6 SC  Sat/Sun  9:00-5:00  8-8203  Lindsey  1.0
Dates for the SC section: 8/8-8/9
55247  AUTO 665S6 SB  Sat/Sun  9:00-5:00  8-8203  Lindsey  1.0
Dates for the SB session: 7/18-7/19

AUTO 708  AUTOMOTIVE PRINCIPLES LAB
Transfer: CSU.

EVENING
50029  AUTO 708 J6  TTh  6:00-10:25  8-8103  Hill  1.0
Dates for AUTO 708 J6: 6/15-7/23

AUTO 710  FUNDAMENTALS OF AUTOMOTIVE TECHNOLOGY
Transfer: CSU.

EVENING
54140  AUTO 710 J6  MTWTh  6:00-9:50  10-0003  Spakowski  4.0
Dates for AUTO 710 J6: 6/15-7/23

NOTE: AUTO 786 and AUTO 793 do not require a special application – only the Skyline application and standard registration procedures. Enrolled students must attend the first class meeting on time. Any student who is more than 30 minutes late may be dropped from the class roster due to limited space.

AUTO 786  AUTOMOTIVE AIR CONDITIONING I
Recommended: Professional experience. Transfer: CSU.

WEEKDAY
54146  AUTO 786 G3  MTWTh  8:00-12:15  8-8203  Ming  2.0
Dates for AUTO 786 G3: 6/15-7/2

AUTO 793  ENGINE PERFORMANCE
Recommended: Professional experience. NOTE: This course has a non-refundable materials charge of $50. Transfer: CSU.

EVENING
54311  AUTO 793 PS  MW  6:00-10:15  8-8203  Lindsey  3.0
Dates for AUTO 793 PS: 6/15-7/22

AUTO 786  AUTOMOTIVE PRINCIPLES LAB
Transfer: CSU.

EVENING
50029  AUTO 708 J6  TTh  6:00-10:25  8-8103  Hill  1.0
Dates for AUTO 708 J6: 6/15-7/23

AUTO 710  FUNDAMENTALS OF AUTOMOTIVE TECHNOLOGY
Transfer: CSU.

EVENING
54140  AUTO 710 J6  MTWTh  6:00-9:50  10-0003  Spakowski  4.0
Dates for AUTO 710 J6: 6/15-7/23

NOTE: AUTO 786 and AUTO 793 do not require a special application – only the Skyline application and standard registration procedures. Enrolled students must attend the first class meeting on time. Any student who is more than 30 minutes late may be dropped from the class roster due to limited space.

AUTO 786  AUTOMOTIVE AIR CONDITIONING I
Recommended: Professional experience. Transfer: CSU.

WEEKDAY
54146  AUTO 786 G3  MTWTh  8:00-12:15  8-8203  Ming  2.0
Dates for AUTO 786 G3: 6/15-7/2

AUTO 793  ENGINE PERFORMANCE
Recommended: Professional experience. NOTE: This course has a non-refundable materials charge of $50. Transfer: CSU.

EVENING
54311  AUTO 793 PS  MW  6:00-10:15  8-8203  Lindsey  3.0
Dates for AUTO 793 PS: 6/15-7/22

BIOLOGY (BIOL)

BIOL 110  PRINCIPLES OF BIOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B2, B3).

EVENING
55213  BIOL 110 J7  MW  6:45-10:00  7-7238  Wenck-Reilly  4.0
LAB  TTh  6:30-10:00  7-7238  Wenck-Reilly
Dates for the J7 section: 6/15-7/29

HYBRID
50039  BIOL 110 H7  By Arr  48 Hours  HYBRID  Bookstaff  4.0
LAB  MW  8:30-11:55  7-7238  Anttila
Dates for the H7 section: 6/15-7/29

BIOL 110 H7 will be held online and on campus. Requires Internet access and email. Orientation is required and must be done online or before June 17. Check instructor website at http://www.smccd.net/accounts/bookstaffs for orientation and course information. Instructor email contact: bookstaffs@smccd.edu.

BIOL 130  HUMAN BIOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B2).

WEEKDAY
53082  BIOL 130 A6  MTWTh  10:10-11:50  4-148  Kimpo  3.0
Dates for the A6 section: 6/15-7/23

EVENING
50040  BIOL 130 J7  TTh  6:30-9:55  4-148  Carrasco Reyes  3.0
Dates for the J7 section: 6/16-7/30

BIOL 140  ANIMALS, PEOPLE & ENVIRONMENT
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B2).

ONLINE
54397  BIOL 140 OL  By Arr  48 Hours  ONLINE  Bookstaff  3.0
Dates for BIOL 140 OL: 6/15-7/30
BIOL 140 OL is taught in an online format. Requires Internet access and email. Orientation is required and can be done online on or before June 17. An optional on-campus orientation meeting will be held on June 15. You will receive an email with the time and location. Check instructor website at http://www.smccd.net/accounts/bookstaffs for orientation and course information. Instructor email contact: bookstaffs@smccd.edu.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.
BIOL 240 GENERAL MICROBIOLOGY
Prereq: Successful completion of a college-level laboratory science course. Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B2, B3).

<table>
<thead>
<tr>
<th>WEEKDAY</th>
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<tbody>
<tr>
<td>50042</td>
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<tr>
<td>LAB</td>
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<tr>
<td>TBA Hours</td>
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<td>Dates for the A7 section: 6/15-7/30</td>
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<tr>
<td>51965</td>
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<tr>
<td>LAB</td>
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<tr>
<td>TBA Hours</td>
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<td>Dates for the B7 section: 6/15-7/30</td>
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<tr>
<td>55215</td>
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<td>LAB</td>
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<tr>
<td>TBA Hours</td>
</tr>
<tr>
<td>Dates for the D7 section: 6/15-7/30</td>
</tr>
</tbody>
</table>

BIOL 250 HUMAN ANATOMY
Prerequisite: BIOL 101 or BIOL 110 or BIOL 130, or equivalent; and completion of or concurrent enrollment in ENGL 100 or equivalent; and completion of or concurrent enrollment in MATH 120 or equivalent. Transfer: UC; CSU (B2, B3).

<table>
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<tr>
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<tbody>
<tr>
<td>53213</td>
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<td>LAB</td>
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<tr>
<td>TBA Hours</td>
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<td>Dates for the A7 section: 6/15-7/30</td>
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<tr>
<td>53453</td>
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<tr>
<td>LAB</td>
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<tr>
<td>TBA Hours</td>
</tr>
<tr>
<td>Dates for the B7 section: 6/15-7/30</td>
</tr>
</tbody>
</table>

EVENING

| 53958  | BIOL 250 J7 MW 6:30-9:45 7-7106 Allen 4.0 |
| LAB     | MW 2:15-5:45 7-7210 Allen |
| TBA Hours | By Arr 1.2 Hrs/Mtg Allen |
| Dates for the J7 section: 6/15-7/29 |
| 53962  | BIOL 250 K7 MW 6:30-9:45 7-7106 Allen 4.0 |
| LAB     | TTTh 6:30-9:45 7-7210 Allen |
| TBA Hours | MW 1.2 Hrs/Mtg Allen |
| Dates for the K7 section: 6/15-7/30 |

BIOL 260 HUMAN PHYSIOLOGY
Prerequisite: BIOL 250 or equivalent; and CHEM 192, or CHEM 210, or CHEM 410, or equivalent and completion of or concurrent enrollment in ENGL 100 or equivalent; and completion of or concurrent enrollment in MATH 120 or equivalent. Transfer: UC; CSU (B2, B3).

<table>
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<tr>
<th>WEEKDAY</th>
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<tbody>
<tr>
<td>53211</td>
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<tr>
<td>LAB</td>
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<tr>
<td>Dates for BIOL 260 A7: 6/15-7/30</td>
</tr>
</tbody>
</table>

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.
BIOTECHNOLOGY (BTEC)

BTEC 880SA  BIOTECHNOLOGY BOOT CAMP
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. (Units do not count toward the Associate Degree.)

WE EKDAY

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Days</th>
<th>Times</th>
<th>Location</th>
<th>Instructor</th>
<th>Units</th>
</tr>
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<tbody>
<tr>
<td>55259</td>
<td>BTEC 880SA</td>
<td>G2</td>
<td>Daily</td>
<td>9:00-10:30</td>
<td>7-7204 Kapp</td>
<td>2.0</td>
</tr>
<tr>
<td></td>
<td>LAB</td>
<td>Daily</td>
<td>10:40-10:30</td>
<td>7-7204 Kapp/Young</td>
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</tr>
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</table>

Dates for BTEC 880SA G2: 6/15-6/26

BUSINESS (BUS.)

(See also: ACCOUNTING and BUSINESS COMPUTER SYSTEMS AND MANAGEMENT.)

BUS. 100  INTRODUCTION TO BUSINESS
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D3).

EVENING

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Days</th>
<th>Times</th>
<th>Location</th>
<th>Instructor</th>
<th>Units</th>
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<tbody>
<tr>
<td>55094</td>
<td>BUS. 100</td>
<td>J7</td>
<td>TTh</td>
<td>6:30-9:45</td>
<td>8-8226 McCarthy</td>
<td>3.0</td>
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Dates for the J7 section: 6/16-7/30

ONLINE

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Days</th>
<th>Times</th>
<th>Location</th>
<th>Instructor</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>50045</td>
<td>BUS. 100</td>
<td>OL</td>
<td>By Arr</td>
<td>48 Hours</td>
<td>ONLINE Pate</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Dates for the OL section: 6/6-8/6

BUS. 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Days</th>
<th>Times</th>
<th>Location</th>
<th>Instructor</th>
<th>Units</th>
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<tr>
<td>55151</td>
<td>BUS. 100</td>
<td>OM</td>
<td>By Arr</td>
<td>48 Hours</td>
<td>ONLINE Pate</td>
<td>3.0</td>
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</tbody>
</table>

Dates for the OM section: 6/6-8/6

BUS. 100 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

BUS. 103  INTRODUCTION TO BUSINESS INFORMATION SYSTEMS
Recommended: BCM. 104 or equivalent; and eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU.

ONLINE

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Days</th>
<th>Times</th>
<th>Location</th>
<th>Instructor</th>
<th>Units</th>
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<tr>
<td>50081</td>
<td>BUS. 103</td>
<td>OL</td>
<td>By Arr</td>
<td>48 Hours</td>
<td>ONLINE Motipara</td>
<td>3.0</td>
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</table>

Dates for BUS. 103 OL: 6/15-7/9

BUS. 103 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: motipara@smccd.edu.

BUS. 120  MATHEMATICAL ANALYSIS FOR BUSINESS
Prereq: MATH 120 or equivalent. Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B4).

EVENING

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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Days</th>
<th>Times</th>
<th>Location</th>
<th>Instructor</th>
<th>Units</th>
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<tbody>
<tr>
<td>55136</td>
<td>BUS. 120</td>
<td>J7</td>
<td>MW</td>
<td>6:30-9:45</td>
<td>8-8118 Broxholm</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Dates for BUS. 120 J7: 6/15-7/29

BUS. 123  STATISTICS
Prereq: MATH 120 or equivalent. Recommended: BUS. 120 and eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B4).

EVENING

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<th>Course Code</th>
<th>Course Title</th>
<th>Days</th>
<th>Times</th>
<th>Location</th>
<th>Instructor</th>
<th>Units</th>
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<tbody>
<tr>
<td>50051</td>
<td>BUS. 123</td>
<td>J7</td>
<td>TTh</td>
<td>6:30-9:45</td>
<td>4-273 Maoujoudi</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Dates for BUS. 123 J7: 6/16-7/30

International Trade

Career opportunities available in this growing industry!

Earn $25-$45k a year in the following careers:
- International Sales
- International Logistics/Transportation
- Import/Export Management
- Customs Brokerage
- Trade Finance

Training: Get technical knowledge and skills vital to the ever-changing global business environment in international trade.

Job market: Benefit from a wealth of career opportunities at all levels of work experience.

Convenient online classes: In addition to on-campus classes, you can complete the entire program online.

Degree: A.S. Degree in International Trade

Certificates:
- Asian Business Practices
- International Business
- International Trade
- Import and Export
- Legal Aspects of International Business

Contact: Dr. Hui Pate, (650) 738-4479 or pate@smccd.edu
BUS. 150 ENTREPRENEURSHIP – SMALL BUSINESS MANAGEMENT
Recommended: Completion of MATH 811; eligibility for ENGL 846 or ESOL 400, or equivalent. NOTE: This course will be held at the Bay Area Entrepreneur Center, 458 San Mateo Avenue, San Bruno. Transfer: CSU.

WEEKDAY
55225 BUS. 150 AZ MTWTh 10:40-12:45 BAEC Fraser 3.0
Dates for BUS 150 AZ: 6/15-7/22

BUS. 201 BUSINESS LAW
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU.

ONLINE
55088 BUS. 201 OL By Arr 48 Hours ONLINE Raskin 3.0
Dates for BUS 201 OL: 6/15-8/6
BUS. 201 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: raskinj@smccd.edu.

BUS. 230 INTRODUCTION TO INTERNATIONAL MARKETING
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

ONLINE
54767 BUS. 230 OL By Arr 48 Hours ONLINE Pate 3.0
Dates for BUS 230 OL: 6/15-7/23
BUS. 230 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

BUS. 269 WAREHOUSING AND LOGISTICS
NOTE: This course will be held at the Goodwill San Francisco Warehouse, 1500 Mission Street, San Francisco. Transfer: CSU.

WEEKDAY
55160 BUS. 269 AZ MTWTh 1:00-3:20 GSFW Lewis 4.0
Dates for BUS 269 AZ: 6/29-9/3

BUS. 401 BUSINESS COMMUNICATIONS
Prereq: ENGL 100 or equivalent. Transfer: CSU.

WEEKDAY
55134 BUS. 401 A7 MTWTh 10:40-12:30 8-8121 Habeeb 3.0
Dates for BUS 401 A7: 6/15-7/29

BUS. 665SF CHINESE BUSINESS COMMUNICATION – LANGUAGE APPLICATION, CULTURE AND BUSINESS ETIQUETTE
Transfer: CSU.

EVENING
54683 BUS. 665SF G2 MTWTh 1:00-4:00 4-273 Pate 1.5

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.
BUSINESS COMPUTER SYSTEMS AND MANAGEMENT (BCM.)

(See also: ACCOUNTING.)

BCM. 200 INTRODUCTION TO MS OFFICE SUITE
Recommended: BCM. 104 or equivalent. Transfer: CSU.

ONLINE
51653 BCM. 200 OL By Arr 32 Hours ONLINE Corzonkoff 2.0
Dates for BCM 200 OL: 6/15-7/23
BCM. 200 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: corzonkoffb@smccd.edu.

BCM. 214 WORD PROCESSING I: WORD
Recommendation: Knowledge of the computer keyboard or completion of a typing class. Transfer: CSU.

ONLINE
52708 BCM. 214 OL By Arr 16 Hours ONLINE Weeks 1.0
Dates for BCM 214 OL: 6/15-7/9
BCM. 214 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: weeksj@smccd.edu.

BCM. 225 SPREADSHEETS I: EXCEL
Recommended: BCM. 104 or equivalent. Transfer: CSU.

ONLINE
52710 BCM. 225 OL By Arr 16 Hours ONLINE Corzonkoff 1.0
Dates for BCM 225 OL: 6/15-7/9
BCM. 225 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: corzonkoffb@smccd.edu.

BUSINESS OFFICE TECHNOLOGIES

(Refer to course listings under BUSINESS COMPUTER SYSTEMS AND MANAGEMENT.)

CHEMISTRY (CHEM)

CHEM 192 INTRODUCTORY CHEMISTRY
Prereq: MATH 110 or equivalent. Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU.

WEEKDAY
50057 CHEM 192 A7 MTWTh 12:00-1:30 4-148 Young 4.0
LAB MW 8:10-9:35 7-7338 Young
Dates for the A7 section: 6/15-7/30
51310 CHEM 192 B7 MTWTh 12:00-1:30 4-148 Young 4.0
LAB TTh 2:00-5:25 7-7338 Vo
Dates for the B7 section: 6/15-7/30

CHEM 210 GENERAL CHEMISTRY I
Prereq: CHEM 192 or equivalent; and MATH 120 or MATH 123, or appropriate placement test score and other measures as appropriate, or equivalent. Transfer: UC; CSU (B1, B3).

WEEKDAY
51423 CHEM 210 A7 MTWTh 12:45-2:15 7-7106 Martinovic 5.0
LAB MTWTh 8:30-11:45 7-7333 Martinovic
Dates for CHEM 210 A7: 6/15-7/30

Step up to a Business Career!

Be competitive in today’s job market! Obtain a certificate and/or degree offered through BCM. in the following fields or job titles:

- Computer Information Specialist
- Legal Secretary
- Multimedia Technology Field
- Office Assistant
- Office Management

BCM. provides courses to meet the requirements for A.S. degrees, certificates and today’s office workers’ needs. The program is accredited by the Accreditation Council of Business Schools and Programs (ACBSP).

Your business training includes:

- High level of instruction
- Most current software used in the industry
- Labs using state-of-the-art equipment
- Flexible online courses as well as traditional classes

Your future:

- Trained Office Administrative professionals earn competitive pay in today’s job market
- Explore opportunities in the Multimedia technology field
- Skills and training you’ll receive as a Legal Secretary can lead to flexible self-employment

Contact: Sita Motipara, (650) 738-4356 or motipara@smccd.edu
CHEMISTRY > COOPERATIVE EDUCATION

CHEM 220 GENERAL CHEMISTRY II
Prereq: Satisfactory completion of CHEM 210 or equivalent. Transfer: UC; CSU (B1, B3).

WEEKDAY
51645 CHEM 220 A7 MTWTh 8:30-10:00 7-7304 Staff 5.0
LAB MTWTh 10:40-2:00 7-7341 Staff
Dates for CHEM 220 A7: 6/15-7/30

CHEM 410 CHEMISTRY FOR HEALTH SCIENCES
Prereq: MATH 110 or appropriate placement test scores and other measures as appropriate, or equivalent. Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU (B1, B3).

EVENING
53106 CHEM 410 K7 MW 6:45-10:00 4-148 Mckay 4.0
LAB TTh 6:30-10:00 7-7338 Mckay
Dates for the K7 section: 6/15-7/30
55219 CHEM 410 L7 MW 6:45-10:00 4-148 Mckay 4.0
LAB 2:30-5:55 7-7338 Vo
Dates for the L7 section: 6/15-7/30

COMMUNICATION STUDIES (COMM)

COMM 110 PUBLIC SPEAKING
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (A1).

WEEKDAY
53620 COMM 110 A6 MTWTh 8:10-10:15 8-8308 Irigoyen II 3.0
Dates for the A6 section: 6/15-7/22
53747 COMM 110 B6 MTWTh 10:30-12:35 8-8308 Irigoyen II 3.0
Dates for the B6 section: 6/15-7/22
54340 COMM 110 C6 MTWTh 12:55-3:00 4-272 Hurless 3.0
Dates for the C6 section: 6/15-7/22

EVENING
50212 COMM 110 J7 MW 6:30-9:45 4-272 Lescure 3.0
Dates for the J7 section: 6/15-7/29
50927 COMM 110 K7 TTh 6:30-9:45 4-272 Lescure 3.0
Dates for the K7 section: 6/15-7/30

COMM 130 INTERPERSONAL COMMUNICATION
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (A1).

WEEKDAY
50213 COMM 130 A6 MTWTh 8:10-10:15 4-274 Cunningham 3.0
Dates for the A6 section: 6/15-7/22
53385 COMM 130 B6 MTWTh 10:30-12:35 4-274 Cunningham 3.0
Dates for the B6 section: 6/15-7/22
55201 COMM 130 C6 MTWTh 10:40-12:45 4-272 Hurless 3.0
Dates for the C6 section: 6/15-7/22

EVENING
53389 COMM 130 J7 MW 6:30-9:45 4-274 McDonnell 3.0
Dates for the J7 section: 6/15-7/29
50214 COMM 130 K7 TTh 6:30-9:45 4-274 McDonnell 3.0
Dates for the K7 section: 6/16-7/30

COMPUTER APPLICATIONS & OFFICE TECHNOLOGY

(Refer to course listings under BUSINESS COMPUTER SYSTEMS AND MANAGEMENT.)

COMPUTER SCIENCE (COMP)

(See also: TELECOMMUNICATIONS & NETWORK INFORMATION TECHNOLOGY.)

COMP 250 INTRODUCTION TO OBJECT-ORIENTED PROGRAMMING: C++
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent; and completion of MATH 120, or MATH 122 and MATH 123, or equivalent; and some previous programming experience or coursework. Transfer: UC; CSU.

WEEKDAY
55238 COMP 250 A7 MW 1:45-5:30 2-2117B Langhoff 3.0
Dates for COMP 250 A7: 6/15-7/29

COOPERATIVE EDUCATION (COOP)

Students may enroll in Cooperative Education up to a total of 16 units of credit. Contact Marilyn Jean for questions: (650) 738-4261 or jean@smccd.edu.

COOP 670 VOCATIONAL COOPERATIVE EDUCATION
Prereq: Enrollment in a planned vocational program and employment in a college approved job directly related to student's academic major. Transfer: CSU.

WEEKDAY
54674 COOP 670 A8 By Arr 75-300 Hours 1-1208 Cooney 1.0-4.0
Dates for COOP 670 A8H: 6/15-8/6

COOP 671 GENERAL COOPERATIVE EDUCATION
Transfer: CSU.

WEEKDAY
54686 COOP 671 A8 By Arr 60-225 Hours 1-1208 Cooney 1.0-3.0
Dates for COOP 671 A8H: 6/15-8/6

ECE 670 EARLY CHILDHOOD EDUCATION WORK EXPERIENCE
Transfer: CSU.

WEEKDAY
53348 ECE 670 A7 By Arr 75 Hours 14-0001 Watts 1.0
Dates for ECE 670 A7: 6/15-7/30

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.
COSMETOLOGY (COSM)
(Admission to Cosmetology 735 is by special application only. See also: WELLNESS.)

COSM 665SB  INTRODUCTION TO COSMETOLOGY
WEEKDAY
53061  COSM 665SB G4 MW 9:00-1:10 4-218 Richardson 2.0
Dates for the G4 section: 7/13-8/5
55249  COSM 665SB I4 TTh 9:00-1:10 4-218 Richardson 2.0
Dates for the I4 section: 6/16-7/9

COSM 695  INDEPENDENT STUDY IN COSMETOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent.
WEEKDAY
52845  COSM 695 G4 By Arr 48 Hours 4-210 Jackson 1.0
Dates for COSM 695 G4: 6/15-7/9

COSM 735  COSMETOLOGY CONCEPTS AND PRACTICE V: NEW CONCEPTS
Prereq: Completion of COSM 700 or equivalent.
WEEKDAY
55124  COSM 735 G4 MTWTh 8:30-9:30 4-201B Biagi 3.0
LAB MTWTh 10:00-4:50 4-201B Biagi

COUNSELING (COUN)

COUN 100  COLLEGE SUCCESS
Transfer: UC; CSU (E1).
WEEKDAY
55258  COUN 100 A8 TTh 9:10-12:00 2-2351 Hermosillo 3.0
Dates for the A8 section: 6/15-8/6
53120  COUN 100 A6 MTWTh 10:30-12:40 1-1124 Nevada 3.0
Dates for the A6 section: 6/15-7/22
ONLINE
55131  COUN 100 OL By Arr 48 Hours ONLINE DeMello 3.0
Dates for the OL section: 6/15-8/6
COUN 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: demellosmccd.edu.

55158  COUN 100 OM By Arr 48 Hours ONLINE Corral 3.0
Dates for the OM section: 6/15-8/6
COUN 100 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: corrallsmccd.edu.

DANCE
(Refer to course listings under KINESIOLOGY – DANCE.)
EARLY CHILDHOOD EDUCATION

ECE. 201 CHILD DEVELOPMENT
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D3, E1).

EVENING
53433 ECE. 201 KX TTh 6:00-10:00 8-8306 Magidoff 3.0
Dates for the KX section: 6/16-7/23

ONLINE
54672 ECE. 201 OL By Arr 48 Hours ONLINE McClain-Rocha 3.0
Dates for the OL section: 6/15-7/23

ECE. 210 EARLY CHILDHOOD EDUCATION PRINCIPLES
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

EVENING
52085 ECE. 210 JX MW 6:00-10:15 8-8226 Browne 3.0
Dates for ECE 210 J6: 6/15-7/22

ECE. 210 EARLY CHILDHOOD EDUCATION PRINCIPLES – EARLY LEARNING FELLOWS
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. NOTE: ECE 210 EL is part of the Early Learning Fellows Program. Students enrolling in this section must be concurrently enrolled in ECE 211. Students must be accepted into the program prior to registration and will continue as part of the cohort into Fall 2015. Transfer: CSU.

EVENING
55262 ECE. 210 EL MW 6:00-10:15 8-8226 Browne 3.0
Dates for ECE 210 EL: 6/15-7/22

ECE. 211 EARLY CHILDHOOD EDUCATION CURRICULUM
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

EVENING
52736 ECE. 211 JX TTh 6:00-10:15 8-8224 Ford 3.0
Dates for ECE 211 J6: 6/16-7/23

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.
EARLY CHILDHOOD EDUCATION

ECE. 211 EARLY CHILDHOOD EDUCATION CURRICULUM – EARLY LEARNING FELLOWS
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. NOTE: ECE 211 EL is part of the Early Learning Fellows Program. Students enrolling in this section must be concurrently enrolled in ECE 210. Students must be accepted into the program prior to registration and will continue as part of the cohort into Fall 2015. Transfer: CSU.

EVENING
55263 ECE. 211 EL TTh 6:00-10:15 8-8224 Ford 3.0
Dates for ECE. 211 EL: 6/16-7/23

ECE. 212 CHILD, FAMILY & COMMUNITY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU.

EVENING
51842 ECE. 212 J6 TTh 6:00-10:15 14-0006 Genevro 3.0
Dates for ECE 212 J6: 6/16-7/23

ECE. 314 HEALTH, SAFETY AND NUTRITION FOR YOUNG CHILDREN
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

EVENING
54570 ECE. 314 JX MW 6:00-10:15 14-0006 Whitney 3.0
Dates for ECE 314 JX: 6/15-7/22

ECE. 333 OBSERVATION AND ASSESSMENT
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

EVENING
54571 ECE. 333 J6 MW 6:00-10:15 8-8317 Wiggins-Dowler 3.0
Dates for ECE 333 J6: 6/15-7/22

ECE. 335 CHILD GUIDANCE
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

EVENING
55223 ECE. 335 J6 MW 6:00-10:15 8-8224 Staff 3.0
Dates for ECE 335 J6: 6/15-7/22

ECE. 366 PRACTICUM IN EARLY CHILDHOOD EDUCATION
Prereq: ECE. 201, 210, 211 and 212, or equivalent. Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

EVENING
53854 ECE. 366 JX T 6:30-8:35 8-8317 Wiggins-Dowler 3.0
By Arr 96 Hours
Dates for ECE 366 JX: 6/16-7/30

ECE. 367 PRACTICUM IN EARLY CHILDHOOD EDUCATION: SPECIAL TOPICS
Prereq: ECE. 201, 210, 260 and 263, or equivalent. Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

EVENING
55144 ECE. 367 JX T 6:30-8:35 8-8317 Wiggins-Dowler 3.0
By Arr 96 Hours
Dates for ECE 367 JX: 6/16-7/30

ECE. 368 PRACTICUM IN EARLY INTERVENTION
Prereq: ECE. 223, 225, 260 and 261, or equivalent. Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

EVENING
55253 ECE. 368 JX T 6:30-8:35 8-8317 Wiggins-Dowler 3.0
By Arr 96 Hours
Dates for ECE 368 JX: 6/16-7/30

ECE. 670 EARLY CHILDHOOD EDUCATION WORK EXPERIENCE
Transfer: CSU.

WEEKDAY
53348 ECE. 670 A7 By Arr 75 Hours 14-0001 Watts 1.0
Dates for ECE 670 A7: 6/15-7/30

ECONOMICS (ECON)

ECON 100 PRINCIPLES OF MACROECONOMICS
Prereq: MATH 110, or MATH 111 and MATH 112, or equivalent. Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (D3).

WEEKDAY
53416 ECON 100 A6 MTWTh 12:55-3:00 4-180 Nelson 3.0
Dates for the A6 section: 6/15-7/22
50792 ECON 100 B6 MTWTh 10:40-12:45 1-1105 Nelson 3.0
Dates for the B6 section: 6/15-7/22

EVENING
50088 ECON 100 J7 TTh 6:00-9:15 4-170 Speight 3.0
Dates for the J7 section: 6/16-7/30

HYBRID
53100 ECON 100 H8 By Arr 48 Hours HYBRID Kress 3.0
ORI M 6:00-7:00 1-1111 M 6:00-7:15 1-1111
Dates for the H8 section: 6/15-8/6
ECON 100 H8 will be held online and on campus. Mandatory orientation meeting on campus on Monday, June 15 from 6:00-7:00 pm in Room 1111. Additional on campus meetings on Mondays 7/6 and 7/27 from 6:00-7:15 pm in Room 1111. Instructor email: kresss@smccd.edu.

ECON 102 PRINCIPLES OF MICROECONOMICS
Prereq: MATH 110, or MATH 111 and MATH 112, or equivalent. Recommended: Eligibility for ENGL 100, or equivalent. Transfer: UC; CSU (D3).

WEEKDAY
53415 ECON 102 A6 MTWTh 10:40-12:45 1-1206 Sanford 3.0
Dates for the A6 section: 6/15-7/22

HYBRID
53101 ECON 102 H8 By Arr 48 Hours HYBRID Kress 3.0
ORI M 7:10-8:10 1-1111 M 7:30-8:45 1-1111
Dates for the H8 section: 6/15-8/6
ECON 102 H8 will be held online and on campus. Mandatory orientation meeting on campus on Monday, June 15 from 7:10-8:10 pm in Room 1111. Additional on campus meetings on Mondays 7/6 and 7/27 from 7:30-8:45 pm in Room 1111. Instructor email: kresss@smccd.edu.
ENERGY SYSTEMS TECHNOLOGY MANAGEMENT (ESTM)

Energy Systems Technology Management (ESTM)

Interested in a Career that will Improve Your Community and Help Save the Planet?

Skills training for the energy and construction workforce of the 21st century!

The program provides practical hands-on training for new field entrants & experienced tradespeople:
- Solar design estimation, sales in commercial and residential
- Solar installation
- Electronics
- Construction basics and green and sustainable construction
- Building science and performance contracting
- Utility and public rebate programs
- Quality assurance
- Entrepreneurship and business management for start-up contractors

ESTM offers degrees and certificates in:
- Solar Technology and Business
- Solar Installation
- Energy Efficiency
- Entrepreneurship and Small Business Management

For more information, email or visit our website to learn more about the degrees, certificates, class and faculty.

www.skylinecollege.edu/estm

Contact: Bruce Greenstein, (650) 738-4487 or greensteinb@smccd.edu

EMERGENCY MEDICAL CARE (EMC.)

EMC. 410 EMERGENCY MEDICAL TECHNICIAN
Prereq: Completion of EMC. 425 or a valid Healthcare Provider CPR card. NOTE: Please obtain important registration and course information by visiting the college website at www.SkylineCollege.edu/emt/index.php. Transfer: CSU.

WEEKDAY
54241 EMC. 410 A8 MW 10:00-4:10 7-7115 Crawford 8.0
   LAB TTh 10:00-4:10 7-7115 Phillips
   TBA Hours: MWTTh .5 Hrs/Mtg Crawford
Dates for EMC 410 A8: 6/15-8/6

EMC. 415 EMERGENCY MEDICAL TECHNICIAN I – REFRESHER
Prereq: Must possess EMT I certificate valid in the State of California which is current, or which has not been expired for over four years. NOTE: For a student to be eligible for certification, a current CPR/AED card will be required. Students must bring a valid EMT-I certificate to the first class meeting. For those taking the written and skills testing, a $50.00 (cash only) testing fee will be required.

EVENING
53432 EMC. 415 J1 MTWTh 4:10-10:00 7-7115 Crawford 2.0
Dates for EMC 415 J1: 6/1-6/4

EMC. 425 CPR: HEALTH CARE PROVIDER
NOTE: A $10 (cash only) materials charge will be due at the first class meeting. Please purchase AHA Health Care Provider Manual in the College Bookstore prior to class. Transfer: CSU.

EVENING
54577 EMC. 425 J1 MT 6:00-10:00 7-7115 Miller 0.5
Dates for EMC 425 J1: 6/22-6/23

ENERGY SYSTEMS TECHNOLOGY MANAGEMENT (ESTM)

(See also: ENVIRONMENTAL SCIENCE AND TECHNOLOGY.)

ESTM 680SA ENERGY SUMMER CAMP
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Transfer: CSU.

WEEKDAY
55244 ESTM 680SA S1 Daily 9:00-3:30 PH-123* Canfield 2.0
Dates for ESTM 680SA S1: 6/15-6/19

* This class will be held in Skyline’s Pacific Heights building, located across the perimeter road from Building 5.
ENGLISH (ENGL)

(Literature courses are also listed under LITERATURE.)

English Course Sequence

Start Placement Test

indicates appropriate level in this sequence of courses

NON-TRANSFERABLE COURSES

ENGL 846 or ESOL 400; or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Transfer: UC; CSU (A2, A3).

TRANSFERABLE COURSES

ENGL 100

ENGL 110 or ENGL 165

ENGL 110 COMPOSITION

Prereq: ENGL 846 or ESOL 400; or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Transfer: UC; CSU (A2, A3).

WEEKDAY

50091 ENGL 100 B6 MTWTh 8:10-10:15 8-8118 Fuller 3.0
Dates for the B6 section: 6/15-7/22
50090 ENGL 100 D6 MTWTh 10:30-12:35 8-8222 Kucera 3.0
Dates for the D6 section: 6/15-7/22
53739 ENGL 100 E6 MTWTh 10:30-12:35 8-8118 Fuller 3.0
Dates for the E6 section: 6/15-7/22

ENGLISH (ENGL)

(Literature courses are also listed under LITERATURE.)

English Course Sequence

Start Placement Test

indicates appropriate level in this sequence of courses

TRANSFERABLE COURSES

ENGL 110

ENGL 110 or ENGL 165

ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING

Prereq: ENGL 100 or equivalent. Transfer: UC; CSU (A2, A3, C2).

WEEKDAY

53748 ENGL 110 A6 MTWTh 8:10-10:15 4-272 Jones 3.0
Dates for the A6 section: 6/15-7/22
53363 ENGL 110 G6 MTWTh 10:30-12:35 7-7307 Zollo 3.0
Dates for the G6 section: 6/15-7/22

EVENING

54067 ENGL 110 J7 TTh 6:30-9:45 8-8118 Tipton 3.0
Dates for the J7 section: 6/16-7/30
50097 ENGL 110 K7 MW 6:30-9:45 7-7303 McClung 3.0
Dates for the K7 section: 6/15-7/29

ONLINE

53899 ENGL 110 OL By Arr 48 Hours ONLINE Christensen 3.0
Dates for the OL section: 6/15-7/23
ENGL 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: chris-tenseng@smccd.edu.

54063 ENGL 110 OM By Arr 48 Hours ONLINE Christensen 3.0
Dates for the OM section: 6/15-7/23
ENGL 110 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: chris-tenseng@smccd.edu.

55084 ENGL 110 ON By Arr 48 Hours ONLINE Powers 3.0
Dates for the ON section: 6/15-7/23
ENGL 110 ON is offered in an online format. Students must have Internet access and an email address. Instructor email: powersj@smccd.edu.

ENGLISH

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.
ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING – SCHOLAR ATHLETE LEARNING COMMUNITY
Prereq: ENGL 100 or equivalent. NOTE: This section is designed primarily for students in the Scholar Athlete Learning Community. Transfer: UC; CSU (A2, A3, C2).

WEEKDAY
54781 ENGL 110 AE MTWTh 8:10-10:15 8-8319 Gibson 3.0
Dates for ENGL 110 AE section: 6/15-7/22

ENGL 161 CREATIVE WRITING I
Prereq: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (C2).

EVENING
55211 ENGL 161 J7 TTh 6:30-9:45 7-7303 McClung 3.0
Dates for the J7 section: 6/16-7/30

ONLINE
54513 ENGL 161 OL By Arr 48 Hours ONLINE Powers 3.0
Dates for the OL section: 6/15-7/23
ENGL 161 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: powersj@smccd.edu.

ENGL 828 BASIC COMPOSITION AND READING
Recommended: Eligibility for ENGL 826 and READ 826 by appropriate scores on college placement tests and other measures as necessary. (Units do not count toward the Associate Degree.)

WEEKDAY
55212 ENGL 828 A7 MTWTh 10:30-1:20 8-8116 Smith 5.0
Dates for ENGL 828 A7: 6/15-7/29

ENGL 846 READING AND WRITING CONNECTIONS
Prereq: Completion of ENGL 826 and READ 826, or ESOL 840 or ESOL 841/842, or ESOL 864 and 874 with Pass or a grade of C or better; or eligibility for ENGL 846 or ESOL 400, or equivalent on approved college placement test or multiple measures.

WEEKDAY
53387 ENGL 846 A7 MTWTh 10:30-1:20 7-7303 Zoughbie 5.0
Dates for the A7 section: 6/15-7/29
54504 ENGL 846 B7 MTWTh 10:30-1:20 2-2309 Ghan 5.0
Dates for the B7 section: 6/15-7/29

EVENING
55085 ENGL 846 J7 MTWTh 6:30-9:35 7-7307 Yan 5.0
Dates for the J7 section: 6/15-7/29

LIT. 432 FOLKLORE
Prereq: ENGL 100 or equivalent. Transfer: UC; CSU (C2).

ONLINE
54690 LIT. 432 OL By Arr 48 Hours ONLINE Erwert 3.0
Dates for LIT. 432 OL: 6/15-7/23
LIT. 432 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: erwerta@smccd.edu.
ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)

ESOL Program Sequence and Supplemental Courses

Start

Placement Test indicates appropriate level in this sequence of courses

Recommended Supplemental Courses (for each level) non-transferable, not part of sequence

Level 1
ESOL 801 Basic Conversational English

Level 2
ESOL 802 Pre-Intermediate Conversational English

Level 3
ESOL 655 ESL Supplement (self-paced lab course)
ESOL 853 Intermediate Listening & Speaking

Level 4
ESOL 655 ESL Supplement (self-paced lab course)
ESOL 854 High-Intermediate Listening & Speaking

Level 5 and beyond
ESOL 875 Advanced ESL Grammar & Editing

TRANSFERABLE COURSES

ESOL 400

ENGL 100

Need English? No Problem!

At the ELI, nonnative English speakers can get:

- ESOL counseling
- Financial Aid/BOG help
- Financial Coaching
- Conversation practice

The ELI gets you started on the right path to education, careers and beyond.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.

Contact: Leigh Anne Shaw, (650) 738-7089 or skyell@smccd.edu
Asian Studies

Career opportunities & advancement in a growing market

Program Overview:
This interdisciplinary program offers courses in Asian languages, culture and business. Asian Studies is designed to prepare students for transfer, employment and career advancement.

Program Benefits:
• Earn a degree or certificate in Asian Studies or a certificate in Chinese Studies
• Transferability to 4-year colleges
• Increase your job opportunities and career options
• Enhance personal development

Job Opportunities:
Graduates obtain careers in education, business and government sectors with an emphasis on Asia.

Degree: A.A. Degree in Asian Studies
Certificates: Asian Studies
Chinese Studies

Contact: Dr. Hui Pate, (650) 738-4479
or pate@smccd.edu

ESOL 802 PRE-INTERMEDIATE CONVERSATIONAL ENGLISH
Recommended: Eligibility for ESOL 851 or equivalent. (Units do not count toward the Associate Degree.)

**WEKDAY**
54607 ESOL 802 G4 MTWTh 10:40-12:30 8-8220 Suer 2.0
Dates for ESOL 802 G4: 6/15-7/9

ESOL 854 HIGH-INTERMEDIATE ESL LISTENING & SPEAKING
Recommended: ESOL 853, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. (Units do not count toward the Associate Degree.)

**EVENING**
54646 ESOL 854 J7 MW 6:30-9:45 8-8220 Suer 3.0
Dates for ESOL 854 J7: 6/15-7/29

ESOL 864 HIGH-INTERMEDIATE ESL READING & WRITING
Recommended: ESOL 863 or equivalent. (Units do not count toward the Associate Degree.)

**WEKDAY**
54644 ESOL 864 A7 MTWTh 9:10-11:25 8-8224 Rivera 3.0
Dates for ESOL 864 A7: 6/15-7/30

ESOL 873 INTERMEDIATE ESL GRAMMAR
Recommended: ESOL 872 or equivalent. (Units do not count toward the Associate Degree.)

**EVENING**
55098 ESOL 873 J7 TTh 6:30-9:55 8-8304 Anttila 3.0
Dates for the J7 section: 6/15-7/30

ESOL 874 HIGH-INTERMEDIATE ESL GRAMMAR
Recommended: ESOL 830 or ESOL 873, or equivalent. (Units do not count toward the Associate Degree.)

**WEKDAY**
54644 ESOL 874 A7 MTWTh 11:30-1:30 8-8224 Rivera 3.0
Dates for ESOL 874 A7: 6/15-7/29

ENVIRONMENTAL SCIENCE AND TECHNOLOGY (ENVS)
(See also: ENERGY SYSTEMS TECHNOLOGY MANAGEMENT.)

ENVS 100 INTRODUCTION TO ENVIRONMENTAL SCIENCE
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer credit: UC; CSU (B2).

**EVENING**
54761 ENVS 100 J7 TTh 6:30-9:55 8-8304 Anttila 3.0
Dates for the J7 section: 6/15-7/30

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.
ENVS 100  INTRODUCTION TO ENVIRONMENTAL SCIENCE – HONORS
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work. This section is held simultaneously with a non-Honors section of the same course. Students are advised that registration in an Honors section does not give the student the right to change registration into the non-Honors section associated with it. Changes in the student’s schedule will follow regular procedures: (1) you may drop a class at any time until the last date to withdraw, and (2) classes may be added only during the late registration period provided that there is room in the class. Students wishing to switch sections will go to the bottom of the waitlist for full sections. Transfer credit: UC; CSU (B2).

 Ethan and cultural Diversity
(Courses in this section meet the Ethnic and Cultural Diversity requirement for the Associate Degree.)

ANTH 110  CULTURAL ANTHROPOLOGY
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (D3).

ANTH 125  PHYSICAL ANTHROPOLOGY
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (B2).

HIST 104  WORLD CIVILIZATIONS I
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (C2, D3).

Interdisciplinary Studies

A Flexible Major for Transferring
Program:
Skyline College offers an Associate of Arts Degree in Interdisciplinary Studies with an area of emphasis in:
• Arts and Humanities
• Letters and Science
• Organizational Structures
• Social and Behavioral Sciences
• Social and Natural Sciences
• Social and Personal Development
• Health and Physical Education

Designed for students who are:
• Interested in teaching, law, business and a variety of other fields
• Pursuing broad areas of study and exploration

Contact: One-Stop Student Information Center at (650) 738-4465
## ETHNIC AND CULTURAL DIVERSITY > HEALTH SCIENCE

### HIST 240  HISTORY OF ETHNIC GROUPS IN CALIFORNIA
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D2a).

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<thead>
<tr>
<th>Weekday</th>
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<th>Time</th>
<th>Location</th>
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**EVENING**

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<td>53108</td>
<td>J7</td>
<td>TTh</td>
<td>6:00-9:15</td>
<td>Collins</td>
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**ONLINE**

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<tr>
<td>55091</td>
<td>OL</td>
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</table>

HIST 240 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: bolickp@smccd.edu.

### MUS. 250  WORLD MUSIC
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (C1).

<table>
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<td>A6</td>
<td>MTWTh</td>
<td>8:10-10:15</td>
<td>Hansen</td>
<td>1-1111</td>
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### MUS. 276  HIP HOP: CULTURE AND POLITICS
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (C1, C2).

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<tr>
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<td>Jackson</td>
<td>1-1115</td>
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### FILM (FILM)

### FILM 440  FILM STUDY AND APPRECIATION
Recommended: ENGL 100 or equivalent. Transfer: UC; CSU (C2).

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<th>Evening</th>
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### GEOGRAPHY (GEOG)

### GEOG 100  PHYSICAL GEOGRAPHY
Coreq: GEOG 101. Transfer: UC; CSU.

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<th>Online</th>
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<td>Hansell</td>
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</table>

GEOG 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: hansellc@smccd.edu.

### GEOG 101  PHYSICAL GEOGRAPHY LABORATORY
Coreq: GEOG 100. Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU.

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</table>

GEOG 101 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: hansellc@smccd.edu.

### GEOG 110  CULTURAL GEOGRAPHY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D3).

<table>
<thead>
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</tbody>
</table>

GEOG 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: hansellc@smccd.edu.

### GEOLOGY (GEOL)

### GEOL 100  SURVEY OF GEOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B1).

<table>
<thead>
<tr>
<th>Evening</th>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EVENING</strong></td>
<td>53375</td>
<td>A7</td>
<td>MTWTh</td>
<td>10:00-11:45</td>
<td>Moya</td>
<td>7-7109</td>
</tr>
<tr>
<td>Dates for the A7 section:</td>
<td>6/15-7/30</td>
<td></td>
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</tbody>
</table>

### HEALTH SCIENCE (HSCI)

(See listings under EMERGENCY MEDICAL CARE for the EMT program; see listings under SURGICAL TECHNOLOGY for the Surgical Technology program.)

### HSCI 100  GENERAL HEALTH EDUCATION
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (E1).

<table>
<thead>
<tr>
<th>Weekday</th>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>WEEKDAY</strong></td>
<td>53375</td>
<td>A7</td>
<td>MTWTh</td>
<td>10:00-11:45</td>
<td>Moya</td>
<td>7-7109</td>
</tr>
<tr>
<td>Dates for the A7 section:</td>
<td>6/15-7/30</td>
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</table>

### HSCI 130  HUMAN SEXUALITY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (E1).

<table>
<thead>
<tr>
<th>Evening</th>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EVENING</strong></td>
<td>53354</td>
<td>J7</td>
<td>TTh</td>
<td>6:30-9:55</td>
<td>Whitney</td>
<td>7-7109</td>
</tr>
<tr>
<td>Dates for the J7 section:</td>
<td>6/15-7/30</td>
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</table>

### HSCI 314  HEALTH, SAFETY AND NUTRITION FOR YOUNG CHILDREN
Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

<table>
<thead>
<tr>
<th>Evening</th>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
<th>Units</th>
</tr>
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<tbody>
<tr>
<td><strong>EVENING</strong></td>
<td>54783</td>
<td>JX</td>
<td>MW</td>
<td>6:00-10:15</td>
<td>Whitney</td>
<td>14-0006</td>
</tr>
<tr>
<td>Dates for the JX section:</td>
<td>6/15-7/22</td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>
HSCI 484  MEDICAL TERMINOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

EVENING
54549  HSCI 484  JX  MW 6:30-9:55  8-8302  Newland  3.0
Dates for the JX section: 6/15-7/30

ONLINE
54317  HSCI 484  OX  By Arr  48 Hours  ONLINE  Holland  3.0
Dates for the OX section: 6/15-7/30
HSCI 484 OX is taught in an online format. Internet access and email is required. Orientation is required and done online on or before June 17. Instructions and course information will be emailed prior to beginning of the summer session. Instructor email: hollandc@smccd.edu.

HISTORY (HIST)

HIST 100  HISTORY OF WESTERN CIVILIZATION I
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (C2).

WEEKDAY
52292  HIST 100  A6  MTWTh 10:40-12:45  2-2305  Phipps  3.0
Dates for the A6 section: 6/15-7/22

EVENING
51032  HIST 100  J7  MW 7:00-10:15  1-1304  Greedy  3.0
Dates for the J7 section: 6/15-7/29

HIST 104  WORLD CIVILIZATIONS I
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (C2, D3).

EVENING
55092  HIST 104  J7  TTh  10:40-12:45  2-2305  Wong  3.0
Dates for the J7 section: 6/16-7/30

HIST 108  SURVEY OF AMERICAN HISTORY
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (D1).

WEEKDAY
53906  HIST 108  A6  MTWTh 8:10-10:15  8-8213  Irwin  3.0
Dates for the A6 section: 6/15-7/22

EVENING
53221  HIST 108  J7  MW 6:30-9:45  8-8213  Reidy  3.0
Dates for the J7 section: 6/15-7/29

HIST 201  UNITED STATES HISTORY I
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (D1).

WEEKDAY
51440  HIST 201  A6  MTWTh 8:10-10:15  2-2306  Wong  3.0
Dates for the A6 section: 6/15-7/22

EVENING
51628  HIST 201  J7  MW 6:00-9:15  4-180  Collins  3.0
Dates for the J7 section: 6/15-7/29

ONLINE
53943  HIST 201  OL  By Arr  48 Hours  ONLINE  Ulloa  3.0
Dates for the OL section: 6/15-7/23
HIST 201 OL is taught in an online format. Students must have Internet access and an email address. Instructor email: ulloaj@smccd.edu.

HIST 202  UNITED STATES HISTORY II
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (D1).

WEEKDAY
53907  HIST 202  A6  MTWTh 8:10-10:15  4-170  Erion  3.0
Dates for the A6 section: 6/15-7/22

EVENING
53908  HIST 202  J7  MW 6:00-9:15  1-1205  Bolick  3.0
Dates for the J7 section: 6/15-7/29

ONLINE
54519  HIST 202  OL  By Arr  48 Hours  ONLINE  Ulloa  3.0
Dates for the OL section: 6/15-7/23
HIST 202 OL is taught in an online format. Students must have Internet access and an email address. Instructor email: ulloaj@smccd.edu.

HIST 240  HISTORY OF ETHNIC GROUPS IN CALIFORNIA
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D2a).

WEEKDAY
53905  HIST 240  A6  MTWTh 10:40-12:45  2-2306  Wong  3.0
Dates for the A6 section: 6/15-7/22

EVENING
53108  HIST 240  J7  TTh  6:00-9:15  4-180  Collins  3.0
Dates for the J7 section: 6/16-7/30

ONLINE
55091  HIST 240  OL  By Arr  48 Hours  ONLINE  Bolick  3.0
Dates for the OL section: 6/15-7/30
HIST 240 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: bolickp@smccd.edu.

HIST 310  CALIFORNIA HISTORY
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (D2a).

WEEKDAY
50132  HIST 310  A6  MTWTh 12:55-3:00  8-8213  Irwin  3.0
Dates for the A6 section: 6/15-7/22

EVENING
54239  HIST 310  J7  MW 6:00-9:15  2-2306  Buckingham  3.0
Dates for the J7 section: 6/15-7/29

HYBRID
54240  HIST 310  H6  By Arr  48 Hours  HYBRID  Messner  3.0
M  4:30-5:30  4-170
Th  4:30-5:30  4-170
Dates for the H6 section: 6/15-7/23
HIST 310 H6 will be held online and on campus. Students must have Internet access and an email address. On campus meetings on Mondays 6/15 and 7/6 from 4:30-5:30 pm in Room 4-170; and on Thursday, 7/23 from 4:30-5:30 pm in Room 4-170. Instructor email: messnerm@smccd.edu.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.
KINESIOLOGY

As a result of changes to Title 5 regulations, Kinesiology and Dance activity courses are no longer repeatable. Kinesiology and Dance activity courses are now offered in levels by progression. Courses are listed by title; for example, Basketball, Tennis, Ballet, etc., and then by level. Level I is beginning, Level II is intermediate, Level III is intermediate/advanced, and Level IV is advanced. The course number also indicates the level. For example, a beginning Tennis course would be listed as INDV 251.1, Tennis I, while an advanced Tennis class would be listed as INDV 251.4, Tennis IV.

Course levels may be scheduled simultaneously. New students are advised to enroll in the beginning level and be placed by their instructor upon assessment. Continuing students who have previously taken and successfully completed a course must progress to the next level.

Students are now limited to a maximum of four courses that are related in content which are considered a family. A family may contain more than four courses. If there are more than four courses in a particular family, a student may only enroll in a maximum of four total courses within that family. A course previously taken by a student (prior to the changes) within the identified family will count as a repeat and limit future enrollments of courses within that family to a maximum of four.

For information about these changes, what courses constitute a family, or if you are not able to enroll in a class, please contact Joe Morello, Division Dean of Kinesiology, Athletics and Dance, at (650) 738-4271 or morelloj@smccd.edu. You can also refer to the Skyline College website at http://skylinecollege.edu/physedkinesiology for information.

KINESIOLOGY – ADAPTED (ADAP)

(See repeatability information provided at the beginning of the KINESIOLOGY course listings.)

ADAP 358 ADAPTED STRENGTH DEVELOPMENT
Prereq: Physician's recommendation or assignment by the College Health Counselor or Division Dean (on recommendation of instructor). Coreq: Concurrent enrollment in ADAP 359. Transfer: UC; CSU (E2).

WEEKDAY
54109 ADAP 358 A6 MTWTh 10:30-12:35 3-3102 Chandler 1.0
Dates for ADAP 358 A6: 6/15-7/22

ADAP 359 BALANCE AND FUNCTIONAL MOVEMENT FOR THE PHYSICALLY LIMITED
Coreq: Concurrent enrollment in ADAP 358. Transfer: UC; CSU (E2).

WEEKDAY
54111 ADAP 359 B6 By Arr 9 Hrs/Wk 3-3102 Chandler 1.0
Dates for ADAP 359 B6: 6/15-7/22

KINESIOLOGY – COMBATIVES (COMB)

(See repeatability information provided at the beginning of the KINESIOLOGY course listings.)

COMB 680SA MUAY THAI
Transfer: CSU.

EVENING
55209 COMB 680SA G4 MTWTh 6:45-8:05 3-3106 Haddon 0.5
Dates for COMB 680SA G4: 7/13-8/6

KINESIOLOGY – DANCE (DANC)

(See repeatability information provided at the beginning of the KINESIOLOGY course listings.)

DANC 100 DANCE APPRECIATION
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (C1).

ONLINE
55202 DANC 100 OL By Arr 48 Hours ONLINE Steele 3.0
Dates for DANC 100 OL: 6/15-7/24
DANC 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: steelea@smccd.edu.

DANC 121.1 MODERN DANCE I
Transfer: UC; CSU.

WEEKDAY
55203 DANC 121.1 B6 TTh 12:55-2:45 3-3201 Steele 0.5
Dates for DANC 121.1 B6: 6/16-7/23

DANC 121.2 MODERN DANCE II
Transfer: UC; CSU (E2).

WEEKDAY
55204 DANC 121.2 B6 TTh 12:55-2:45 3-3201 Steele 0.5
Dates for DANC 121.2 B6: 6/16-7/23

DANC 121.3 MODERN DANCE III
Transfer: UC; CSU (E2).

WEEKDAY
55205 DANC 121.3 B6 TTh 12:55-2:45 3-3201 Steele 0.5
Dates for DANC 121.3 B6: 6/16-7/23

DANC 140.1 BALLET I
Transfer: UC; CSU (E2).

WEEKDAY
54826 DANC 140.1 A6 MW 1:40-3:30 3-3201 Simmers 0.5
Dates for DANC 140.1 A6: 6/15-7/22

DANC 140.2 BALLET II
Transfer: UC; CSU (E2).

WEEKDAY
54827 DANC 140.2 A6 MW 1:40-3:30 3-3201 Simmers 0.5
Dates for DANC 140.2 A6: 6/15-7/22

DANC 140.3 BALLET III
Transfer: UC; CSU (E2).

WEEKDAY
54828 DANC 140.3 A6 MW 1:40-3:30 3-3201 Simmers 0.5
Dates for DANC 140.3 A6: 6/15-7/22

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.
KINESIOLOGY – DANCE

DANC 151.1 SOCIAL DANCE I
Transfer: UC; CSU (E2).

Evening
54829 DANC 151.1 J8 W 7:10-10:00 3-3201 Delmar 0.5
Dates for DANC 151.1 J8: 6/17-8/5

DANC 151.2 SOCIAL DANCE II
Transfer: UC; CSU (E2).

Evening
54830 DANC 151.2 J8 W 7:10-10:00 3-3201 Delmar 0.5
Dates for DANC 151.2 J8: 6/17-8/5

DANC 151.3 SOCIAL DANCE III
Transfer: UC; CSU (E2).

Evening
54831 DANC 151.3 J8 W 7:10-10:00 3-3201 Delmar 0.5
Dates for DANC 151.3 J8: 6/17-8/5

DANC 152.1 CUBAN ROOTS OF SALSA I
Transfer: UC; CSU (E2).

Evening
54832 DANC 152.1 J8 T 7:10-10:00 3-3201 Delmar 0.5
Dates for DANC 152.1 J8: 6/16-8/4

DANC 152.2 CUBAN ROOTS OF SALSA II
Transfer: UC; CSU (E2).

Evening
54833 DANC 152.2 J8 T 7:10-10:00 3-3201 Delmar 0.5
Dates for DANC 152.2 J8: 6/16-8/4

DANC 152.3 CUBAN ROOTS OF SALSA III
Transfer: UC; CSU (E2).

Evening
54834 DANC 152.3 J8 T 7:10-10:00 3-3201 Delmar 0.5
Dates for DANC 152.3 J8: 6/16-8/4

DANC 161 TANGO ARGENTINO
Transfer: UC; CSU (E2).

Evening
54835 DANC 161 J8 M 7:10-10:00 3-3201 Delmar 0.5
Dates for DANC 161 J8: 6/15-8/3

DANC 162 TANGO MILONGA
Recommended: DANC 161 or equivalent. Transfer: UC; CSU (E2).

Evening
53355 DANC 162 J8 M 7:10-10:00 3-3201 Delmar 0.5
Dates for DANC 162 J8: 6/15-8/3

DANC 163 TANGO BUENOS AIRES
Recommended: DANC 161 and DANC 162, or equivalent. Transfer: UC; CSU (E2).

Evening
53554 DANC 163 J8 M 7:10-10:00 3-3201 Delmar 0.5
Dates for DANC 163 J8: 6/15-8/3

DANC 164 TANGO DE LA CONFITERIA
Recommended: DANC 161 or equivalent and two years of tango study. Transfer: UC; CSU (E2).

Evening
54112 DANC 164 J8 M 7:10-10:00 3-3201 Delmar 0.5
Dates for DANC 164 J8: 6/15-8/3

Kinesiology and Dance courses are no longer repeatable due to recent changes in regulations. Courses are now offered in levels by progression. Courses are listed by title and then by level:
- Level I is beginning;
- Level II is intermediate;
- Level III is intermediate/advanced;
- Level IV is advanced.

New students are advised to enroll at level I and be placed by their instructor upon assessment. Continuing students who have previously taken and successfully completed a course must progress to the next level. Course levels may be scheduled simultaneously.

Students are now limited to a maximum of four courses that are related in content and considered a family.

For information or assistance about enrolling and the new regulations, please contact Joe Morello, Division Dean of Kinesiology, Athletics and Dance or visit:
www.SkylineCollege.edu/physedkinesiology/

Contact: Joe Morello, (650) 738-4271 or morelloj@smccd.edu
Interactive Cardiovascular Fitness

Utilize technology to make yourself fit!

Interactive Cardiovascular Fitness is an online fitness course utilizing technology to verify performance via self-reported cardiovascular activities, including online assignments, testing and discussion. Students will learn to improve fitness through the use of cardiovascular activities such as walking, jogging, running or hiking. Students at all levels of fitness can participate.

To participate in this course, a student is required to have one of several Nike+ tracking devices. Please contact instructor for an approved list of devices.

Benefits:
• Feel more alert and concentrate better when studying or at work
• Have more energy
• Enjoy a better quality of life
• Receive feedback via technology about performance
• Be able to engage in activity around your schedule

Contact: Kevin Corsiglia at corsigliak@smccd.edu

KINESIOLOGY – FITNESS (FITN)

(See repeatability information provided at the beginning of the KINESIOLOGY course listings.)

FITN 107 INTERCOLLEGIATE FITNESS
NOTE: FITN 107 B8 (54654) is designed to prepare intercollegiate women’s soccer players for VARS 360; FITN 107 C8 (54655) is designed to prepare intercollegiate men’s soccer players for VARS 150; FITN 107 C5 (54836) is designed to prepare women’s volleyball players for VARS 350; and FITN 107 G4 (54656) is designed to prepare intercollegiate wrestlers for VARS 200; For more information, contact Kevin Corsiglia (54654) at (650) 738-4214 or corsigliak@smccd.edu, Daniel Link (54655) at (650) 738-4272 or linkd@smccd.edu, Rayannah Salahuddin (54836) at (650) 738-4151, or salahuddinr@smccd.edu, or James Haddon (54656) at (650) 738-4395 or haddonj@smccd.edu. Transfer: UC; CSU.

WEEKDAY

<table>
<thead>
<tr>
<th>Code</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>54654</td>
<td>FITN 107 B8</td>
<td>By Arr</td>
<td>48 Hours</td>
<td>Field</td>
<td>Corsiglia 1.0</td>
</tr>
<tr>
<td>54655</td>
<td>FITN 107 C8</td>
<td>By Arr</td>
<td>96 Hours</td>
<td>Field</td>
<td>Link 2.0</td>
</tr>
<tr>
<td>54836</td>
<td>FITN 107 C5</td>
<td>By Arr</td>
<td>48 Hours</td>
<td>3-3200</td>
<td>Salahuddin 1.0</td>
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<tr>
<td>54656</td>
<td>FITN 107 G4</td>
<td>By Arr</td>
<td>48 Hours</td>
<td>3-3106</td>
<td>Haddon 1.0</td>
</tr>
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</table>

FITN 116.1 BODY CONDITIONING I
NOTE: This course will be held in the Field House, located at the running track. Transfer: UC; CSU (E2).

WEEKDAY

<table>
<thead>
<tr>
<th>Code</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>54840</td>
<td>FITN 116.1 A6</td>
<td>MTWTh</td>
<td>10:30-12:35</td>
<td>Fld Hse</td>
<td>Harris 1.0</td>
</tr>
</tbody>
</table>

FITN 116.2 BODY CONDITIONING II
NOTE: This course will be held in the Field House, located at the running track. Transfer: UC; CSU (E2).

WEEKDAY

<table>
<thead>
<tr>
<th>Code</th>
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<th>Time</th>
<th>Instructor</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>54841</td>
<td>FITN 116.2 A6</td>
<td>MTWTh</td>
<td>10:30-12:35</td>
<td>Fld Hse</td>
<td>Harris 1.0</td>
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</tbody>
</table>

FITN 116.3 BODY CONDITIONING III
NOTE: This course will be held in the Field House, located at the running track. Transfer: UC; CSU (E2).

WEEKDAY

<table>
<thead>
<tr>
<th>Code</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Contact</th>
</tr>
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<tbody>
<tr>
<td>54842</td>
<td>FITN 116.3 A6</td>
<td>MTWTh</td>
<td>10:30-12:35</td>
<td>Fld Hse</td>
<td>Harris 1.0</td>
</tr>
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</table>

FITN 199.1 INTERACTIVE CARDIOVASCULAR FITNESS I
NOTE: To participate in this course a student is required to have one of the following devices: Nike + Sportkit, Nike Sportband, Nike Sportwatch, or Nike + App on a GPS enabled iPhone or Android phone. Students must also have Internet access and an email address. Transfer: UC; CSU (E2).

ONLINE

<table>
<thead>
<tr>
<th>Code</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>54843</td>
<td>FITN 199.1 OL</td>
<td>By Arr</td>
<td>64 Hours</td>
<td>ONLINE</td>
<td>Corsiglia 2.0</td>
</tr>
</tbody>
</table>

FITN 199.1 OL is offered in an online format. Students must have Internet access and an email address. For more information on the class and orientation, please contact Kevin Corsiglia at corsigliak@smccd.edu.
FITN 201.1  WEIGHT TRAINING I  
Transfer: UC; CSU (E2).  
**WEEKDAY**  
54844  FITN 201.1  A6  MTWTh  8:10-10:15  3-3102  Nomicos  1.0  
Dates for the A6 section: 6/15-7/22  
**EVENING**  
54845  FITN 201.1  J6  TTh  5:10-7:00  3-3102  Marquez  0.5  
Dates for the J6 section: 6/16-7/23  

FITN 201.2  WEIGHT TRAINING II  
Transfer: UC; CSU (E2).  
**WEEKDAY**  
54846  FITN 201.2  A6  MTWTh  8:10-10:15  3-3102  Nomicos  1.0  
Dates for the A6 section: 6/15-7/22  
**EVENING**  
54850  FITN 201.2  J6  TTh  5:10-7:00  3-3102  Marquez  0.5  
Dates for the J6 section: 6/16-7/23  

FITN 201.3  WEIGHT TRAINING III  
Transfer: UC; CSU (E2).  
**WEEKDAY**  
54852  FITN 201.3  A6  MTWTh  8:10-10:15  3-3102  Nomicos  1.0  
Dates for the A6 section: 6/15-7/22  
**EVENING**  
54851  FITN 201.3  J6  TTh  5:10-7:00  3-3102  Marquez  0.5  
Dates for the J6 section: 6/16-7/23  

FITN 301.1  SPINNING® I  
Transfer: UC; CSU (E2).  
**WEEKDAY**  
54859  FITN 301.1  A6  MTW  9:00-10:15  3B  Corsiglia  0.5  
Dates for the A6 section: 6/15-7/22  
54862  FITN 301.1  C6  MTWTh  10:30-12:35  3B  Corsiglia  1.0  
Dates for the C6 section: 6/15-7/22  
**EVENING**  
54865  FITN 301.1  J6  MW  5:10-7:00  3B  Harris  0.5  
Dates for the J6 section: 6/15-7/22  

FITN 301.2  SPINNING® II  
Transfer: UC; CSU (E2).  
**WEEKDAY**  
54860  FITN 301.2  A6  MTW  9:00-10:15  3B  Corsiglia  0.5  
Dates for the A6 section: 6/15-7/22  
54863  FITN 301.2  C6  MTWTh  10:30-12:35  3B  Corsiglia  1.0  
Dates for the C6 section: 6/15-7/22  
**EVENING**  
54866  FITN 301.2  J6  MW  5:10-7:00  3B  Harris  0.5  
Dates for the J6 section: 6/15-7/22  

FITN 301.3  SPINNING® III  
Transfer: UC; CSU (E2).  
**WEEKDAY**  
54861  FITN 301.3  A6  MTW  9:00-10:15  3B  Corsiglia  0.5  
Dates for the A6 section: 6/15-7/22  
54864  FITN 301.3  C6  MTWTh  10:30-12:35  3B  Corsiglia  1.0  
Dates for the C6 section: 6/15-7/22  
**EVENING**  
54867  FITN 301.3  J6  MW  5:10-7:00  3B  Harris  0.5  
Dates for the J6 section: 6/15-7/22  

FITN 304.1  WALKING FITNESS I  
Transfer: UC; CSU (E2).  
**WEEKDAY**  
54853  FITN 304.1  A6  MTWTh  12:55-3:00  3-3200  Nomicos  1.0  
Dates for FITN 304.1 A6: 6/15-7/22  

FITN 304.2  WALKING FITNESS II  
Transfer: UC; CSU (E2).  
**WEEKDAY**  
54854  FITN 304.2  A6  MTWTh  12:55-3:00  3-3200  Nomicos  1.0  
Dates for FITN 304.2 A6: 6/15-7/22  

FITN 304.3  WALKING FITNESS III  
Transfer: UC; CSU (E2).  
**WEEKDAY**  
54855  FITN 304.3  A6  MTWTh  12:55-3:00  3-3200  Nomicos  1.0  
Dates for FITN 304.3 A6: 6/15-7/22  

FITN 305.1  CARDIOVASCULAR DEVELOPMENT – RUNNING EMPHASIS I  
Transfer: UC; CSU (E2).  
**WEEKDAY**  
54856  FITN 305.1  A6  MTW  8:10-10:15  Track Fitzgerald  1.0  
Dates for FITN 305.1 A6: 6/15-7/22  

FITN 305.2  CARDIOVASCULAR DEVELOPMENT – RUNNING EMPHASIS II  
Transfer: UC; CSU (E2).  
**WEEKDAY**  
54857  FITN 305.2  A6  MTW  8:10-10:15  Track Fitzgerald  1.0  
Dates for FITN 305.2 A6: 6/15-7/22  

FITN 305.3  CARDIOVASCULAR DEVELOPMENT – RUNNING EMPHASIS III  
Transfer: UC; CSU (E2).  
**WEEKDAY**  
54858  FITN 305.3  A6  MTW  8:10-10:15  Track Fitzgerald  1.0  
Dates for FITN 305.3 A6: 6/15-7/22  

FITN 332.1  STRETCHING AND FLEXIBILITY I  
Transfer: UC; CSU (E2).  
**WEEKDAY**  
54868  FITN 332.1  A6  MTWTh  12:55-3:00  3-3106  Watters  1.0  
Dates for FITN 332.1 A6: 6/15-7/22  

FITN 332.2  STRETCHING AND FLEXIBILITY II  
Transfer: UC; CSU (E2).  
**WEEKDAY**  
54869  FITN 332.2  A6  MTWTh  12:55-3:00  3-3106  Watters  1.0  
Dates for FITN 332.2 A6: 6/15-7/22  

FITN 332.3  STRETCHING AND FLEXIBILITY III  
Transfer: UC; CSU (E2).  
**WEEKDAY**  
54871  FITN 332.3  A6  MTWTh  12:55-3:00  3-3106  Watters  1.0  
Dates for FITN 332.3 A6: 6/15-7/22  

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.
### KINESIOLOGY – FITNESS

**FITN 334.1 YOGA I**
Transfer: UC; CSU (E2).

**WEEKDAY**
- 54872 FITN 334.1 A6 MTWTh 8:10-10:15 3-3201 Simmers 1.0
  Dates for the A6 section: 6/15-7/22

**EVENING**
- 54881 FITN 334.1 K6 TTh 5:10-7:00 3-3201 Steele 0.5
  Dates for the K6 section: 6/16-7/23

**FITN 334.2 YOGA II**
Transfer: UC; CSU (E2).

**WEEKDAY**
- 54873 FITN 334.2 A6 MTWTh 8:10-10:15 3-3201 Simmers 1.0
  Dates for the A6 section: 6/15-7/22

**EVENING**
- 54882 FITN 334.2 K6 TTh 5:10-7:00 3-3201 Steele 0.5
  Dates for the K6 section: 6/16-7/23

**FITN 334.3 YOGA III**
Transfer: UC; CSU (E2).

**WEEKDAY**
- 54874 FITN 334.3 A6 MTWTh 8:10-10:15 3-3201 Simmers 1.0
  Dates for the A6 section: 6/15-7/22

**EVENING**
- 54883 FITN 334.3 K6 TTh 5:10-7:00 3-3201 Steele 0.5
  Dates for the K6 section: 6/16-7/23

**FITN 335.1 PILATES I**
Transfer: UC; CSU (E2).

**WEEKDAY**
- 54884 FITN 335.1 A6 MTWTh 10:30-12:35 3-3201 Simmers 1.0
  Dates for the A6 section: 6/15-7/22

**EVENING**
- 54887 FITN 335.1 J6 MW 5:10-7:00 3-3201 Simmers 0.5
  Dates for the J6 section: 6/15-7/22

**FITN 335.2 PILATES II**
Transfer: UC; CSU (E2).

**WEEKDAY**
- 54885 FITN 335.2 A6 MTWTh 10:30-12:35 3-3201 Simmers 1.0
  Dates for the A6 section: 6/15-7/22

**EVENING**
- 54888 FITN 335.2 J6 MW 5:10-7:00 3-3201 Simmers 0.5
  Dates for the J6 section: 6/15-7/22

**FITN 335.3 PILATES III**
Transfer: UC; CSU (E2).

**WEEKDAY**
- 54886 FITN 335.3 A6 MTWTh 10:30-12:35 3-3201 Simmers 1.0
  Dates for the A6 section: 6/15-7/22

**EVENING**
- 54889 FITN 335.3 J6 MW 5:10-7:00 3-3201 Simmers 0.5
  Dates for the J6 section: 6/15-7/22

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### KINESIOLOGY – INDIVIDUAL SPORTS (INDV)

(See repeatability information provided at the beginning of the KINESIOLOGY course listings.)

**INDV 121.1 BADMINTON I**
Transfer: UC; CSU (E2).

**EVENING**
- 55206 INDV 121.1 G3 MTWTh 4:10-6:00 3-3200 Fosberg 0.5
  Dates for INDV 121.1 G3: 6/15-7/2

**INDV 121.2 BADMINTON II**
Transfer: UC; CSU (E2).

**EVENING**
- 55207 INDV 121.2 G3 MTWTh 4:10-6:00 3-3200 Fosberg 0.5
  Dates for INDV 121.2 G3: 6/15-7/2

**INDV 121.3 BADMINTON III**
Transfer: UC; CSU (E2).

**EVENING**
- 55208 INDV 121.3 G3 MTWTh 4:10-6:00 3-3200 Fosberg 0.5
  Dates for INDV 121.3 G3: 6/15-7/2

**INDV 251.1 TENNIS I**
Transfer: UC; CSU (E2).

**WEEKDAY**
- 54886 INDV 251.1 A6 MTWTh 10:30-12:35 Tns Crt Fitzgerald 1.0
  Dates for INDV 251.1: 6/15-7/22

**INDV 251.2 TENNIS II**
Transfer: UC; CSU (E2).

**WEEKDAY**
- 54887 INDV 251.2 A6 MTWTh 10:30-12:35 Tns Crt Fitzgerald 1.0
  Dates for INDV 251.2: 6/15-7/22

**INDV 251.3 TENNIS III**
Transfer: UC; CSU (E2).

**WEEKDAY**
- 54888 INDV 251.3 A6 MTWTh 10:30-12:35 Tns Crt Fitzgerald 1.0
  Dates for INDV 251.3: 6/15-7/22

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### KINESIOLOGY – PHYSICAL EDUCATION (P.E.)

**P.E. 152 THEORY OF SPORT & FITNESS MANAGEMENT**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. **NOTE:** This course is not activity-based and is not applicable to the specific area requirement in Physical Education for the Associate Degree. Transfer: CSU.

**ONLINE**
- 54433 P.E. 152 OL By Arr 48 Hours ONLINE Piergrossi 3.0
  Dates for P.E. 152 OL: 6/15-7/24

P.E. 152 OL is an online format. Students must have Internet access and an email address. Instructor email: piergrossi@smccd.edu.
KINESIOLOGY – TEAM SPORTS (TEAM)

(See repeatability information provided at the beginning of the KINESIOLOGY course listings.)

TEAM 111.1 BASKETBALL I
Transfer: UC; CSU (E2).

WEEKDAY

54902 TEAM 111.1 J6 MTWTh 8:10-10:15 3-3200 Watters 1.0
Dates for TEAM 111.1 J6: 6/15-7/22

TEAM 111.2 BASKETBALL II
Transfer: UC; CSU (E2).

WEEKDAY

54903 TEAM 111.2 J6 MTWTh 8:10-10:15 3-3200 Watters 1.0
Dates for TEAM 111.2 J6: 6/15-7/22

TEAM 111.3 BASKETBALL III
Transfer: UC; CSU (E2).

WEEKDAY

54904 TEAM 111.3 J6 MTWTh 8:10-10:15 3-3200 Watters 1.0
Dates for TEAM 111.3 J6: 6/15-7/22

TEAM 112 BASKETBALL: ADVANCED COMPETITION STRATEGIES
Prereq: TEAM 111, or competitive experience, or equivalent. NOTE: TEAM 112 B6 is designed to prepare men's basketball players for VARS 110. For more information, contact Justin Piergrossi at (650) 738-4367 or piergrossij@smccd.edu.
Transfer: UC; CSU (E2).

WEEKDAY

53893 TEAM 112 B6 By Arr 48 Hours 3-3200 Piergrossi 1.0
Dates for TEAM 112 B6: 6/15-7/24

TEAM 116 BASKETBALL: INDIVIDUAL SKILL DEVELOPMENT
Prereq: TEAM 115 or equivalent. NOTE: TEAM 116 B6 is designed to prepare women's basketball players for VARS 300. For more information, contact Christopher Watters at (650) 738-4241 or wattersc@smccd.edu.
Transfer: UC; CSU (E2).

EVENING

53609 TEAM 116 B6 By Arr 24 Hours 3-3200 Watters 0.5
Dates for TEAM 116 B6: 6/15-7/24

LEARNING SKILLS (LSKL)

LSKL 800 SUPPLEMENTAL LEARNING ASSISTANCE
Coreq: Concurrent enrollment in another course for which the student needs academic support in order to succeed. (Units do not count toward the Associate Degree.)

WEEKDAY

51773 LSKL 800 A8 By Arr 24 Hours 5-5100 Guo 0.5
Dates for the A8 section: 6/15-8/8

54818 LSKL 800 B8 By Arr 48 Hours 5-5100 Guo 1.0
Dates for the B8 section: 6/15-8/8

KINESIOLOGY – TEAM SPORTS > MATHEMATICS

LSKL 803 SUPERVISED PEER TUTORING
Coreq: Enrollment in a course for which academic support is needed in order for the student to succeed. (Units do not count toward the Associate Degree.)

WEEKDAY

54341 LSKL 803 B8 By Arr 24-96 Hours 5-5100 Daniels 0.0
Dates for the B8 section: 6/15-8/8

LSKL 803 SUPERVISED PEER TUTORING – MATH JAM
NOTE: Math JAM is a two-week math preparation program designed to prepare students for their upcoming Math course and to retake the Math Placement Test. (Units do not count toward the Associate Degree.)

WEEKDAY

54687 LSKL 803 G2 MTWTh 9:00-1:00 5-5102 Hasson 0.0
Dates for the G2 section: 6/1-6/1

55111 LSKL 803 I2 MTWTh 9:00-1:00 5-5102 Hasson 0.0
Dates for the I2 section: 8/3-8/13

LSKL 803 SUPERVISED PEER TUTORING – MESA
Coreq: Enrollment in a course for which academic support is needed in order for the student to succeed. NOTE: This section is designed primarily for students in the MESA program. (Units do not count toward the Associate Degree.)

WEEKDAY

53762 LSKL 803 A8 By Arr 24-96 Hours 7-7309 Fredricks 0.0
Dates for the A8 section: 6/15-8/8

LITERATURE (LIT.)

(Literature courses are also listed under ENGLISH.)

LIT. 432 FOLKLORE
Prereq: ENGL 100 or equivalent. Transfer: UC; CSU (C2).

ONLINE

54690 LIT. 432 OL By Arr 48 Hours ONLINE Erwert 3.0
Dates for LIT. 432 OL: 6/15-7/23

LIT. 432 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: erwerta@smccd.edu.

MATHEMATICS (MATH)

MATH 110 ELEMENTARY ALGEBRA
Prereq: Completion of MATH 806 or 811 or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of ENGL 846 or ESOL 400, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. (Units do not count toward the Associate Degree.)

WEEKDAY

50148 MATH 110 A7 MTWTh 8:10-11:00 8-8304 Nguyen 5.0
Dates for the A7 section: 6/15-7/30

EVENING

50147 MATH 110 J7 MTWTh 6:30-9:30 7-7104 Staff 5.0
Dates for the J7 section: 6/15-7/30
MATH 111  ELEMENTARY ALGEBRA I
Prereq: Completion of MATH 806 or 811 or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of ENGL 846 or ESOL 400, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. (Units do not count toward the Associate Degree.)

EVENING
50149  MATH 111  J7  TTh  6:30-9:45  7-7304  Robison  3.0
Dates for MATH 111 J7: 6/15-7/30

MATH 112  ELEMENTARY ALGEBRA II
Prereq: Completion of MATH 111 or equivalent. Recommended: Completion of ENGL 846 or ESOL 400, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. (Units do not count toward the Associate Degree.)

EVENING
50150  MATH 112  J7  MW  6:30-9:45  7-7304  Robison  3.0
Dates for MATH 112 J7: 6/15-7/30

MATH 115  GEOMETRY
Prereq: Completion of MATH 110 with grade C or better, or appropriate placement test score and other measures as appropriate, or equivalent.

WEEKDAY
53420  MATH 115  A7  MTWTh  10:30-12:40  4-271  Loeffler  4.0
Dates for MATH 115 A7: 6/15-7/30

MATH 120  INTERMEDIATE ALGEBRA
Prereq: Completion of MATH 110 or MATH 112 with a grade C or better, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required.

WEEKDAY
50153  MATH 120  A7  MTWTh  8:10-10:50  7-7111  Hasson  5.0
TBA Hours:  MTWTh .6 Hrs/Mtg  Hasson
Dates for the A7 section: 6/15-7/30
54083  MATH 120  B7  MTWTh  1:30-4:40  7-7310  Williams  5.0
TBA Hours:  MTWTh .6 Hrs/Mtg  Williams
Dates for the B7 section: 6/15-7/30
50891  MATH 120  C7  MTWTh  8:10-11:00  7-7104  Ivanov  5.0
TBA Hours:  MTWTh .6 Hrs/Mtg  Ivanov
Dates for the C7 section: 6/15-7/30

ONLINE
54273  MATH 120  OL  By Arr  80 Hours  ONLINE  Moss  5.0
Dates for the OL section: 6/15-7/30
MATH 120 OL is taught in an online format. Internet access and email are required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online or before June 15. Check instructor website at http://www.smccd.edu/accounts/moss for orientation and course information. Instructor email contact: moss@smccd.edu.

MATH 122  INTERMEDIATE ALGEBRA I
Prereq: Completion of MATH 110 or MATH 112 or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required.

EVENING
50154  MATH 122  J7  MTW  5:00-7:15  8-8304  Kuan  3.0
TBA Hours:  MTW .8 Hrs/Mtg  Kuan
Dates for MATH 122 J7: 6/15-7/30

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.
MATH 123 INTERMEDIATE ALGEBRA II
Prereq: Completion of MATH 122 or equivalent. NOTE: TI-83 or
TI-84 Graphing Calculator required.

**EVENING**
53391 MATH 123 J7 MTWTh 5:00-7:15 4-271 Wang 3.0
TBA Hours: MTWTh .8 Hrs/Mtg Wang
Dates for MATH 123 J7: 6/15-7/30

MATH 130 TRIGONOMETRY
Prereq: Completion of MATH 120 or MATH 123 or appropriate
placement test score and other measures as appropriate, or
equivalent. Recommended: MATH 115 or equivalent. NOTE: TI-
83 or TI-84 Graphing Calculator required. Transfer: CSU (B4).

**WEEKDAY**
54261 MATH 130 A7 MTWTh 8:10-10:10 8-8302 Broxholm 4.0
TBA Hours: MTWTh .6 Hrs/Mtg Broxholm
Dates for the A7 section: 6/15-7/30
54260 MATH 130 B7 MTWTh 12:10-2:20 8-8304 Nguyen 4.0
TBA Hours: MTWTh .6 Hrs/Mtg Nguyen
Dates for the B7 section: 6/15-7/30

**EVENING**
54262 MATH 130 J7 MTWTh 7:40-9:50 8-8304 Kuan 4.0
TBA Hours: MTWTh .6 Hrs/Mtg Kuan
Dates for the J7 section: 6/15-7/30

MATH 190 PATH TO STATISTICS
Prereq: MATH 811 with a minimum grade of C, or appropriate
score on District math placement test and other measures as
appropriate, or equivalent.

**WEEKDAY**
55231 MATH 190 A7 MTWTh 8:15-11:45 7-7104 Hough Jr 6.0
Dates for the A7 section: 6/15-7/30

MATH 200 ELEMENTARY PROBABILITY & STATISTICS
Prereq: Completion of MATH 120 or MATH 123, or appropriate
placement test score and other measures as appropriate, or
equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required.
Transfer: UC; CSU (B4).

**WEEKDAY**
51491 MATH 200 A7 MTWTh 8:10-10:20 4-271 Maoujoudi 4.0
TBA Hours: MTWTh .6 Hrs/Mtg Maoujoudi
Dates for the A7 section: 6/15-7/30
53217 MATH 200 B7 MTWTh 11:10-1:20 7-7310 Maoujoudi 4.0
TBA Hours: MTWTh .6 Hrs/Mtg Maoujoudi
Dates for the B7 section: 6/15-7/30
55223 MATH 200 C6 MTWTh 1:30-3:40 4-271 Leoffler 4.0
TBA Hours: MTWTh .7 Hrs/Mtg Leoffler
Dates for MATH 200 C6: 6/15-7/23

**EVENING**
50157 MATH 200 J7 MTWTh 7:10-9:20 7-7310 Abrao 4.0
TBA Hours: MTWTh .6 Hrs/Mtg Abrao
Dates for the J7 section: 6/15-7/30

**ONLINE**
50898 MATH 200 OL By Arr 64 Hours ONLINE Moss 4.0
Dates for the OL section: 6/15-7/30

MATH 222 PRECALCULUS
Prereq: Completion of MATH 130 or equivalent. NOTE: TI-83 or
TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

**WEEKDAY**
54442 MATH 222 B7 MTWTh 8:10-11:00 7-7310 Momeni 5.0
TBA Hours: MTWTh .6 Hrs/Mtg Momeni
Dates for MATH 222 B7: 6/15-7/30

**EVENING**
52166 MATH 242 J7 MTWTh 7:45-10:00 4-271 Miranda 3.0
TBA Hours: MTWTh .6 Hrs/Mtg Miranda
Dates for MATH 242 J7: 6/15-7/30

MATH 242 APPLIED CALCULUS II
Prereq: Completion of MATH 130 and MATH 241 with grades of
C or better, or equivalent. NOTE: TI-83 or TI-84 Graphing
Calculator required. Transfer: UC; CSU (B4).

**WEEKDAY**
55234 MATH 251 C7 MTWTh 11:10-2:00 7-7104 Fredricks 5.0
TBA Hours: MTWTh .6 Hrs/Mtg Fredricks
Dates for the C7 section: 6/15-7/30

**EVENING**
55235 MATH 251 D7 MTWTh 3:10-6:00 7-7104 Fredricks 5.0
TBA Hours: MTWTh .6 Hrs/Mtg Fredricks
Dates for the D7 section: 6/15-7/30

MATH 251 CALCULUS WITH ANALYTIC GEOMETRY I
Prereq: Completion of MATH 222, or appropriate placement
test score and other measures as appropriate, or equivalent.
NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer:
UC; CSU (B4).

**WEEKDAY**
55231 MATH 251 A7 MTWTh 8:15-11:45 7-7104 Hough Jr 6.0
Dates for the A7 section: 6/15-7/30

MATH 270 LINEAR ALGEBRA
Prereq: Completion of MATH 252 or equivalent. Transfer: UC;
CSU (B4).

**WEEKDAY**
53421 MATH 270 BX MTWTh 8:30-10:20 7-7106 Leach 3.0
TBA Hours: MTWTh .7 Hrs/Mtg Leach
Dates for MATH 270 BX: 6/15-7/23

MATH 270 LINEAR ALGEBRA – HONORS
Prereq: Completion of MATH 252 or equivalent. NOTE: This
section is designed primarily for students in the Honors
Transfer Program, but is open to all students. All students
enrolling in this section will be required to do Honors-level
work. This section is held simultaneously with a non-Honors
section of the same course. Students are advised that registra-
tion in an Honors section does not give the student the right to
change registration into the non-Honors section associated
with it. Changes in the student’s schedule will follow regular
procedures: (1) you may drop a class at any time until the last
date to withdraw, and (2) classes may be added only during the
late registration period provided that there is room in the class.
Students wishing to switch sections will go to the bottom of
the waitlist for full sections. Transfer: UC; CSU (B4).

**WEEKDAY**
54362 MATH 270 BH MTWTh 8:30-10:20 7-7106 Leach 3.0
TBA Hours: MTWTh .7 Hrs/Mtg Leach
Dates for MATH 270 BH: 6/15-7/23

MATH 275 ORDINARY DIFFERENTIAL EQUATIONS
Prereq: Completion of MATH 253 or equivalent. Transfer: UC;
CSU (B4).

**EVENING**
50159 MATH 275 J7 MTWTh 6:30-9:45 7-7106 Reuterdahl 3.0
TBA Hours: MTWTh 1 Hr/Mtg Reuterdahl
Dates for the J7 section: 6/15-7/30
MATH 811  FUNDAMENTALS OF MATHEMATICS
(Units do not count toward the Associate Degree.)

WEEKDAY

51622  MATH 811  A7 MTWTh 12:00-1:00  7-7111  Momeni  3.0
LAB  MTWTh 1:25-2:55  7-7111  Momeni

Dates for the A7 section: 6/15-7/30

EVENING

55236  MATH 811  J7 MTWTh 6:30-7:20  7-7111  Wang  3.0
LAB  MTWTh 7:30-9:00  7-7111  Wang

Dates for the J7 section: 6/15-7/30

MEDICAL ASSISTING (MEDA)

MEDA 438  MEDICAL INSURANCE BILLING CLERKSHIP
Prereq: ACTG 100, or equivalent; and MEDA 415, MEDA 430, MEDA 450 and MEDA 455, or equivalent. Transfer: CSU.

WEEKDAY

55266  MEDA 438  GZ By Arr  128 Hours  TBA  Newland  2.0
Dates for MEDA 438 GZ: 6/2-7/31

MEDA 448  MEDICAL EDITING CLERKSHIP
Prereq: MEDA 405 and MEDA 440, or equivalent. Transfer: CSU.

WEEKDAY

55267  MEDA 448  GZ By Arr  128 Hours  TBA  Newland  2.0
Dates for MEDA 448 GZ: 6/2-7/31

MEDA 458  MEDICAL CODING CLERKSHIP
Prereq: MEDA 405, MEDA 452 and MEDA 457, or equivalent. Transfer: CSU.

WEEKDAY

55268  MEDA 458  GZ By Arr  128 Hours  TBA  Newland  2.0
Dates for MEDA 458 GZ: 6/2-7/31

MEDA 468  ADMINISTRATIVE MEDICAL ASSISTING CLERKSHIP
Prereq: ACTG 100, or equivalent; and MEDA 415, MEDA 450, MEDA 455, and MEDA 462, or equivalent. Transfer: CSU.

WEEKDAY

55269  MEDA 468  GZ By Arr  128 Hours  TBA  Newland  2.0
Dates for MEDA 468 GZ: 6/2-7/31

MEDA 484  MEDICAL TERMINOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

EVENING

55229  MEDA 484  JX MW  6:30-9:55  8-8302  Newland  3.0
Dates for the JX section: 6/15-7/30

ONLINE

55230  MEDA 484  OX By Arr  48 Hours  ONLINE  Holland  3.0
Dates for the OX section: 6/15-7/30

MEDA 484 OX is taught in an online format. Internet access and email is required. Orientation is required and done online or before June 17. Instructions and course information will be emailed prior to beginning of the summer session. Instructor email: hollandc@smccd.edu.

MUSIC (MUS.)

(Dance courses are offered through the Physical Education Division.)

Music activity courses are subject to repeatability limitations. Students are now limited to a maximum of four courses per family. A family of courses may contain more than four courses. If there are more than four courses in a particular family, a student may only enroll in a maximum of four total courses within that family. A course previously taken by a student (prior to the legislation) within the identified family will count as a repeat and limit future enrollments of courses within that family to a maximum of four.

Music activity courses are offered in levels by progression. Courses are listed by title; for example, Piano, Guitar, etc, and then by level. Level I is beginning; Level II is intermediate; Level III is intermediate/advanced; and Level IV is advanced. The course number also indicates the level. For example, a beginning Piano class would be listed as MUS. 301.1, Piano I while an advanced Piano class would be MUS. 301.4, Piano IV.

New students are advised to enroll in the beginning level and be placed by their instructor upon assessment. Continuing students who have previously taken a course within a family, must progress to the next level.

MUS. 100  FUNDAMENTALS OF MUSIC
Transfer: UC; CSU (C1).

WEEKDAY

52490  MUS. 100  A6 MTWTh 12:55-3:00  1-1107  Staff  3.0
Dates for the A6 section: 6/15-7/22

ONLINE

53194  MUS. 100  OL By Arr  48 Hours  ONLINE  Millar  3.0
Dates for the OL section: 6/15-7/30

MUS. 100 OL is offered in an online format. Students must have Internet access and an email address. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/millar/musice_100ol.htm.

MUS. 115  MUSIC, ART AND IDEAS
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (C1).

WEEKDAY

53080  MUS. 115  AX MTWTh 8:10-10:15  1-1107  Takayama  3.0
Dates for MUS. 115 AX: 6/15-7/22

MUS. 202  MUSIC APPRECIATION
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (C1).

WEEKDAY

50164  MUS. 202  A6 MTWTh 12:55-3:00  1-1111  Williams  3.0

ONLINE

52939  MUS. 202  OL By Arr  48 Hours  ONLINE  Millar  3.0
Dates for MUS. 202 OL: 6/15-7/30

MUS. 202 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/millar/new_page_2.htm.
MUS. 250  WORLD MUSIC
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (C1).

WEEKDAY
51630  MUS. 250  A6  MTWTh  8:10-10:15  1-1111  Hansen  3.0
Dates for MUS. 250 A6: 6/15-7/22

MUS. 276  HIP HOP: CULTURE AND POLITICS
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (C1, C2).

WEEKDAY
54755  MUS. 276  A6  MTWTh  10:40-12:45  1-1111  Jackson  3.0
Dates for MUS. 276 A6: 6/15-7/22

MUS. 301  PIANO I
Recommended: MUS. 100 or equivalent. Transfer: UC; CSU (C1).

WEEKDAY
53081  MUS. 301  A6  MTWTh  10:40-12:45  1-1109  Hansen  2.0
TBA Hours: MTWTh 2.3 Hrs/Mtg 1-1109 Hansen
Dates for MUS. 301 A6: 6/15-7/22

MUS. 302  PIANO II
Prereq: MUS. 301 or equivalent. Transfer: UC; CSU.

EVENING
50167  MUS. 302  AX  MTWTh  12:55-2:05  1-1115  Markovich  2.0
LAB  MTW  2:15-3:10  1-1115  Markovich
TBA Hours: MTWTh 2.3 Hrs/Mtg 1-1115 Markovich
Dates for MUS. 302 AX: 6/15-7/22

MUS. 303  PIANO III
Prereq: MUS. 302 or equivalent. Transfer: UC; CSU.

EVENING
53405  MUS. 303  AX  MTWTh  12:55-2:05  1-1115  Markovich  2.0
LAB  MTW  2:15-3:10  1-1115  Markovich
TBA Hours: MTWTh 2.3 Hrs/Mtg 1-1115 Markovich
Dates for MUS. 303 AX: 6/15-7/22

MUS. 304  PIANO IV
Prereq: MUS. 303 or equivalent. Transfer: UC; CSU.

EVENING
53406  MUS. 304  AX  MTWTh  12:55-2:05  1-1115  Markovich  2.0
LAB  MTW  2:15-3:10  1-1115  Markovich
TBA Hours: MTWTh 2.3 Hrs/Mtg 1-1115 Markovich
Dates for MUS. 304 AX: 6/15-7/22

MUS. 377  GUITAR I
Recommended: MUS. 100 or equivalent. Transfer: UC; CSU.

WEEKDAY
54772  MUS. 377  AX  MTWTh  12:55-2:05  1-1115  Markovich  2.0
LAB  MTW  2:15-3:10  1-1115  Markovich
TBA Hours: MTWTh 2.3 Hrs/Mtg 1-1115 Markovich
Dates for the AX section: 6/15-7/22

EVENING
50173  MUS. 377  AX  MTWTh  12:55-2:05  1-1115  Markovich  2.0
TBA Hours: MTWTh 2.3 Hrs/Mtg 1-1115 Markovich
Dates for the AX section: 6/15-7/22

MUS. 378  GUITAR II
Prereq: MUS. 377 or demonstrated equivalent skills. Transfer: UC; CSU.

WEEKDAY
54773  MUS. 378  AX  MTWTh  12:55-2:05  1-1115  Markovich  2.0
LAB  MTW  2:15-3:10  1-1115  Markovich
TBA Hours: MTWTh 2.3 Hrs/Mtg 1-1115 Markovich
Dates for the AX section: 6/15-7/22

EVENING
50174  MUS. 378  AX  MTWTh  12:55-2:05  1-1115  Markovich  2.0
TBA Hours: MTWTh 2.3 Hrs/Mtg 1-1115 Markovich
Dates for the AX section: 6/15-7/22

MUS. 379  GUITAR III
Prereq: MUS. 378 or demonstrated equivalent skills. Transfer: UC; CSU.

WEEKDAY
55104  MUS. 379  AX  MTWTh  12:55-2:05  1-1115  Markovich  2.0
LAB  MTW  2:15-3:10  1-1115  Markovich
TBA Hours: MTWTh 2.3 Hrs/Mtg 1-1115 Markovich
Dates for the AX section: 6/15-7/22

EVENING
53407  MUS. 379  AX  MTWTh  12:55-2:05  1-1115  Markovich  2.0
TBA Hours: MTWTh 2.3 Hrs/Mtg 1-1115 Markovich
Dates for the AX section: 6/15-7/22

MUS. 380  GUITAR IV
Prereq: MUS. 379 or demonstrated equivalent skills. Transfer: UC; CSU.

WEEKDAY
55105  MUS. 380  AX  MTWTh  12:55-2:05  1-1115  Markovich  2.0
LAB  MTW  2:15-3:10  1-1115  Markovich
TBA Hours: MTWTh 2.3 Hrs/Mtg 1-1115 Markovich
Dates for the AX section: 6/15-7/22

EVENING
53408  MUS. 380  AX  MTWTh  12:55-2:05  1-1115  Markovich  2.0
LAB  MTW  2:15-3:10  1-1115  Markovich
TBA Hours: MTWTh 2.3 Hrs/Mtg 1-1115 Markovich
Dates for the AX section: 6/15-7/22

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.
MUS. 404 VOICE IV
Prereq: MUS. 403 or placement by audition. Transfer: UC; CSU.

WEEKDAY
55102 MUS. 404 AX MTWTh 10:40-11:50 1-1111 Navari 2.0
LAB MTW 12:00-12:50 1-1111 Navari
TBA Hours: MTWTh 2.3 Hrs/Mtg 1-1111 Navari
Dates for MUS. 404 AX: 6/15-7/22

MUS. 667S1 CHAMBER MUSIC
Prereq: Successful completion of a beginning applied music course or demonstration of equivalent skill in the performance area. Transfer: CSU.

WEEKDAY
55132 MUS. 667S1 AX MTWTh 10:40-11:50 1-1111 Navari 2.0
LAB MTW 12:00-12:50 1-1111 Navari
TBA Hours: MTWTh 2.3 Hrs/Mtg 1-1111 Navari
Dates for MUS. 667S1: 6/15-7/22

NONNATIVE SPEAKERS
(The following courses are designed for nonnative speakers of English.)

ESOL 802 PRE-INTERMEDIATE CONVERSATIONAL ENGLISH
Recommended: Eligibility for ESOL 851 or equivalent. (Units do not count toward the Associate Degree.)

WEEKDAY
54507 ESOL 802 G4 MTWTh 10:40-12:30 8-8220 Suer 2.0
Dates for ESOL 802 G4: 6/15-7/9

ESOL 854 HIGH-INTERMEDIATE ESL LISTENING & SPEAKING
Recommended: ESOL 853, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. (Units do not count toward the Associate Degree.)

EVENING
54646 ESOL 854 J7 MW 6:30-9:45 8-8220 Suer 3.0
Dates for ESOL 854 J7: 6/15-7/29

ESOL 864 HIGH-INTERMEDIATE ESL READING & WRITING
Recommended: ESOL 863 or equivalent. (Units do not count toward the Associate Degree.)

WEEKDAY
54645 ESOL 864 A7 MTWTh 9:10-11:25 8-8224 Rivera 4.0
Dates for ESOL 864 A7: 6/15-7/30

ESOL 873 INTERMEDIATE ESL GRAMMAR
Recommended: ESOL 872 or equivalent. (Units do not count toward the Associate Degree.)

EVENING
55098 ESOL 873 J7 TTh 6:30-9:45 8-8220 Craigie 3.0
Dates for ESOL 873 J7: 6/16-7/30

ESOL 874 HIGH-INTERMEDIATE ESL GRAMMAR
Recommended: ESOL 830 or ESOL 873, or equivalent. (Units do not count toward the Associate Degree.)

WEEKDAY
54644 ESOL 874 A7 MTWTh 11:30-1:30 8-8224 Rivera 3.0
Dates for ESOL 874 A7: 6/15-7/29

OCEANOGRAPHY (OCEN)

OCEN 100 SURVEY OF OCEANOGRAPHY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B1).

WEEKDAY
53422 OCEN 100 A7 TTh 2:30-6:00 7-7106 Stramler 3.0
Dates for OCEN 100 A7: 6/15-7/30

OCEN 101 OCEANOGRAPHY LABORATORY/FIELD STUDY
Prereq: Completion of or concurrent enrollment in OCEN 100. Transfer: UC; CSU (B3).

WEEKDAY
55103 OCEN 101 A7 TTh 8:30-12:00 7-7338 Stramler 1.0
Dates for OCEN 101 A7: 6/15-7/30

OFFICE ADMINISTRATION
(Refer to course listings under BUSINESS COMPUTER SYSTEMS AND MANAGEMENT.)

PHILOSOPHY (PHIL)

PHIL 100 INTRODUCTION TO PHILOSOPHY
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (C2).

WEEKDAY
53624 PHIL 100 A6 MTWTh 8:10-10:15 1-1105 Colombetti 3.0
Dates for the A6 section: 6/15-7/22

EVENING
51230 PHIL 100 J7 MW 6:00-9:15 1-1105 Zoughbie 3.0
Dates for the J7 section: 6/15-7/29

PHIL 103 CRITICAL THINKING
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (A3).

EVENING
51629 PHIL 103 J7 TTh 6:00-9:15 1-1105 Zoughbie 3.0
Dates for the J7 section: 6/16-7/30

PHIL 240 INTRODUCTION TO ETHICS
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (C2).

WEEKDAY
52941 PHIL 240 A6 MTWTh 10:40-12:45 8-8213 Colombetti 3.0
Dates for the A6 section: 6/15-7/22

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.
PHYSICAL EDUCATION
(Refer to course listings under KINESIOLOGY.)

PHYSICS (PHYS)

PHYS 210 GENERAL PHYSICS I
Prereq: Completion of MATH 130 or appropriate placement test score and other measures as appropriate, or equivalent. Transfer: UC; CSU (B1, B3).

**WEEKDAY**

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<th>Room</th>
<th>Instructor</th>
<th>Credits</th>
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<td>MW</td>
<td>10:30-1:30</td>
<td>7-7305</td>
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Dates for the A7 section: 6/15-7/30

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<td>B7</td>
<td>MTWTh</td>
<td>2:30-4:00</td>
<td>8-3302</td>
<td>Yadak</td>
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<tr>
<td></td>
<td>MW</td>
<td>4:00-7:00</td>
<td>7-7305</td>
<td>Windham</td>
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Dates for the B7 section: 6/15-7/30

PHYS 250 PHYSICS WITH CALCULUS I
Prereq: Completion of MATH 251 and concurrent enrollment in or completion of MATH 252 or appropriate placement test score and other measures as appropriate, or equivalent. Transfer: UC; CSU (B1, B3).

**WEEKDAY**

<table>
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<td>MTWTh</td>
<td>10:30-12:00</td>
<td>2-2122</td>
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<tr>
<td>LAB</td>
<td>TTh</td>
<td>1:00-4:00</td>
<td>7-7305</td>
<td>Windham</td>
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Dates for PHYS 250 A6: 6/15-7/30

POLITICAL SCIENCE (PLSC)

PLSC 200 NATIONAL, STATE & LOCAL GOVERNMENT
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (D2b).

**WEEKDAY**

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<th>Room</th>
<th>Instructor</th>
<th>Credits</th>
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<td>A6</td>
<td>MTWTh</td>
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Dates for the A6 section: 6/15-7/22

**EVENING**

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<th>Instructor</th>
<th>Credits</th>
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<tr>
<td>PLSC 200</td>
<td>J7</td>
<td>MW</td>
<td>6:00-9:15</td>
<td>1-1206</td>
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Dates for the J7 section: 6/15-7/29

**ONLINE**

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<th>Time</th>
<th>Room</th>
<th>Instructor</th>
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<tr>
<td>PLSC 200 OL</td>
<td>By Arr</td>
<td>48 Hours</td>
<td>ONLINE</td>
<td>Nelson</td>
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Dates for the OL section: 6/15-7/30

PLSC 200 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: nelson@smccd.edu.

PLSC 210 AMERICAN POLITICS
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D1).

**WEEKDAY**

<table>
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<th>Course</th>
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<th>Instructor</th>
<th>Credits</th>
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<td>4-170</td>
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Dates for the A6 section: 6/15-7/22

**EVENING**

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<tr>
<td>PLSC 210</td>
<td>J7</td>
<td>TTh</td>
<td>6:30-9:45</td>
<td>8-8213</td>
<td>Diamond</td>
</tr>
</tbody>
</table>

Dates for the J7 section: 6/16-7/30

Get Ready... Get Set...Lead!
Develop your leadership skills by joining the Associated Students of Skyline College (ASSC)

The ASSC is the Skyline College student government organization, representing all Skyline College students. ASSC members plan, coordinate and sponsor campus activities, help to establish student clubs and organizations and participate in college committees.

Benefits:
• Scholarship opportunities
• Conference travel
• Be part of college decisions
• Strengthen your resume and ability to transfer

Learn:
• Leadership
• Communication
• Facilitation
• Budget Planning
• Lobbying
• Time Management

Contact: ASSC (650) 738-4327 or SkylineASSC@smccd.edu
PSYCHOLOGY > RESPIRATORY THERAPY

PSYCHOLOGY (PSYC)

PSYC 100 GENERAL PSYCHOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D3).

WEEKDAY
50103 PSYC 100 A6 MTWTh 8:10-10:15 4-180 Eljarrari 3.0
Dates for the A6 section: 6/15-7/22
54226 PSYC 100 B6 MTWTh 10:40-12:45 1-1205 Staff 3.0
Dates for the B6 section: 6/15-7/22

EVENING
50195 PSYC 100 J7 MW 6:00-9:15 1-1107 Favilla 3.0
Dates for the J7 section: 6/15-7/29

ONLINE
53670 PSYC 100 OL By Arr 48 Hours ONLINE McClain-Rocha 3.0
Dates for the OL section: 6/15-7/23

PSYC 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: mcclainrochak@smccd.edu.

PSYC 105 EXPERIMENTAL PSYCHOLOGY
Prereq: PSYC 100; and PSYC 171 or MATH 200 or BUS. 123, or equivalent. Transfer: UC; CSU.

WEEKDAY
55240 PSYC 105 A6 MTWTh 12:55-3:00 1-1304 Eljarrari 3.0
Dates for the A6 section: 6/15-7/22

ONLINE
54151 PSYC 110 OL By Arr 48 Hours ONLINE Lynn 3.0
Dates for PSYC 110 OL: 6/15-7/23
PSYC 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: lynn@smccd.edu.

PSYC 110 COURTSHIP, MARRIAGE & FAMILY
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (D3).

ONLINE
54151 PSYC 110 OL By Arr 48 Hours ONLINE Lynn 3.0
Dates for PSYC 110 OL: 6/15-7/23
PSYC 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: lynn@smccd.edu.

PSYC 200 DEVELOPMENTAL PSYCHOLOGY
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (D3, E1).

WEEKDAY
52824 PSYC 200 A6 MTWTh 10:40-12:45 4-180 Eljarrari 3.0
Dates for the A6 section: 6/15-7/22

EVENING
53237 PSYC 200 J7 TTh 6:00-9:15 1-1107 Favilla 3.0
Dates for the J7 section: 6/16-7/30

ONLINE
54144 PSYC 200 OL By Arr 48 Hours ONLINE Lynn 3.0
Dates for the OL section: 6/15-7/23
PSYC 200 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: lynn@smccd.edu.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.

PSYC 201 CHILD DEVELOPMENT
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D3, E1).

EVENING
53411 PSYC 201 KX TTh 6:00-10:00 8-8306 Magidoff 3.0
Dates for the KX section: 6/16-7/23

ONLINE
54662 PSYC 201 OL By Arr 48 Hours ONLINE McClain-Rocha 3.0
Dates for the OL section: 6/15-7/23
PSYC 201 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: mcclainrochak@smccd.edu.

REAL ESTATE (R.E.)

R.E. 100 REAL ESTATE PRINCIPLES
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. and MATH 110. Transfer: CSU.

ONLINE
53208 R.E. 100 OL By Arr 48 Hours ONLINE Nuttall 3.0
Dates for R.E. 100 OL: 6/15-6/6
R.E. 100 OL is offered in an online format. Students must have Internet access and a email address. Instructor email: nuttalla@aol.com.

R.E. 110 REAL ESTATE PRACTICE
Transfer: CSU.

ONLINE
53349 R.E. 110 OL By Arr 48 Hours ONLINE Nuttall 3.0
Dates for R.E. 110 OL: 6/15-8/6
R.E. 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: nuttalla@aol.com.

R.E. 131 REAL ESTATE FINANCE I
Transfer: CSU.

ONLINE
55226 R.E. 131 OL By Arr 48 Hours ONLINE Nuttall 3.0
Dates for R.E. 131 OL: 6/15-8/6
R.E. 131 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: nuttalla@aol.com.

RESPIRATORY THERAPY (RPTH)

RPTH 448 CLINICAL CLERKSHIP II
Prereq: Admission to the Respiratory Therapy Program. Transfer: CSU.

WEEKDAY
50204 RPTH 448 GZ By Arr 128 Hours TBA Daniel 2.0
Dates for RPTH 448 GZ: 6/26-7/10
SOCIAL SCIENCE (SOSC)

SOSC 680SB  LIFE AND CULTURE OF THE LOCAL AREA – CUBA
Transfer: CSU.

**EVENING/WEEKDAY**

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<th>Location</th>
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<td>TTh 6:00-10:00</td>
<td>2-2306 Ulloa</td>
<td>3.0</td>
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<tr>
<td>See Below</td>
<td>9:00-12:05</td>
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SOSC 680SB will meet on campus on Tuesdays and Thursdays from 6:00-10:00 pm from 7/14-7/23, and the remainder of the course is the Cuba study abroad trip and will be held from Saturday, 8/1 through Tuesday, 8/11. For more information, contact John Ulloa at (650) 738-7127 orulloaj@smccd.edu.

SOCIOLOGY (SOCI)

SOCI 100  INTRODUCTION TO SOCIOLOGY
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (D3).

**WEEKDAY**

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**EVENING**

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<td>SOCI 100 J7</td>
<td>TTh 6:00-9:15</td>
<td>1-1304 Murajda</td>
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</tbody>
</table>

SOCI 110  COURTSHIP, MARRIAGE AND FAMILY
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (D3).

**ONLINE**

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOCI 110 OL</td>
<td>By Arr</td>
<td><a href="mailto:Lynnd@smccd.edu">Lynnd@smccd.edu</a></td>
</tr>
<tr>
<td>Dates for SOCI 110 OL:</td>
<td>6/15-7/23</td>
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</table>

SPANISH (SPAN)

SPAN 110  ELEMENTARY SPANISH
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (C2).

**WEEKDAY**

<table>
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<tr>
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<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
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<tbody>
<tr>
<td>SPAN 110 A8</td>
<td>MTWTh 10:30-1:05</td>
<td>8-8319 Staff</td>
<td>5.0</td>
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<td>Dates for SPAN 110 A8:</td>
<td>6/15-8/6</td>
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SPEECH

(Refer to course listings under COMMUNICATION STUDIES.)

SURGICAL TECHNOLOGY (SURG)

SURG 440  BASIC SCIENCES FOR SURGICAL TECHNOLOGY
Prereq: Admission to the Surgical Technology program.

**WEEKDAY**

<table>
<thead>
<tr>
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<th>Instructor</th>
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<tbody>
<tr>
<td>SURG 440 A8</td>
<td>MTWTh 8:10-11:15</td>
<td>7-7205 Erskine</td>
<td>6.0</td>
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<tr>
<td>TBA Hours:</td>
<td>MTWTh 1.4 Hrs/Mtg</td>
<td>Erskine</td>
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</table>
SURGICAL TECHNOLOGY > WELLNESS

**SURG 448 CLINICAL LAB PRACTICUM FOR CENTRAL SERVICE TECHNOLOGY**
Prereq: SURG 445.

**EVENING**
55237 SURG 448 A10 MTh 6:00-10:00 7-7205 Breadmont 2.0
Dates for SURG 448 A10: 6/15-6/13

**TELECOMMUNICATIONS & NETWORK INFORMATION TECHNOLOGY (TCOM)**

**TCOM 100 TELECOMMUNICATIONS, NETWORKING AND WIRELESS TECHNOLOGIES**
Transfer: CSU.

**EVENING**
50217 TCOM 100 J7 TTh 6:30-9:55 2-2122 Petromilli 3.0
Dates for TCOM 100 J7: 6/15-7/30

**WELLNESS (WELL)**
(See also: COSMETOLOGY.)

**WELL 665SQ INTEGRATED EASTERN PERSPECTIVE OF FACE AND DECOLLETE MASSAGE**
Prereq: COSM 776 or COSM 745 or WELL 701, or equivalent. NOTE: This course has a non-refundable materials charge of $15. Students are required to bring 2 clean sheets to class.

**EVENING**
55257 WELL 665SQ G4 TTh 5:45-9:45 4-102 Jackson 2.0
Dates for WELL 665SQ G4: 6/16-7/9

**WELL 680SB SELF-HELP STRESS REDUCTION TECHNIQUES**
Transfer: CSU.

**ONLINE**
55112 WELL 680SB OL By Arr 48 Hours ONLINE Leary 3.0
Dates for WELL 680SB OL: 6/15-7/30
WELL 680SB OL is offered in an online format. Students must have Internet access and an email address. Instructor email: learym@smccd.edu.

**WELL 760 INTRODUCTION TO “WHOLISTIC” HEALTH**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

**ONLINE**
54670 WELL 760 OL By Arr 48 Hours ONLINE Leary 3.0
Dates for WELL 760 OL: 6/15-7/30
WELL 760 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: learym@smccd.edu.

**WELL 765 EVERYDAY USES OF HERBS**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent.

**ONLINE**
55251 WELL 765 OL By Arr 48 Hours ONLINE Leary 3.0
Dates for WELL 765 OL: 6/15-7/30
WELL 765 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: learym@smccd.edu.

---

**Connect to careers in the Networking/Electronics Education and Training Center**

Learn in our new state-of-the-art Networking/Electronic laboratories with industry-standard equipment and design. Gain skills and training in the fast-paced world of computers and network infrastructure.

Earn $35-$45k per year or more:
- Wiring and Installation Technician
- Fiber Optic Installation Technician
- PC Support Technician
- Network Technician/Engineer
- Network Security Support Technician
- Network Systems Administration

The program is industry-backed, hands-on, and designed for students to keep current with changing technology. Developed in direct response to the needs of the industry, the program focuses on the skills employers want.

Degrees and certificates offered:
- Network Engineering A.S. Degree
- Network Engineering Certificate
- Skill Endorsements
- CompTIA A+ Certification

On the job:
Internships are available for advanced students.

Contact: Norm del Prado, (650) 738-4495 or delpradon@smccd.edu
WELL 880SI  SPORTS MEDICINE AND MANUAL THERAPY  
Prereq: WELL 702 or equivalent; or BIOL 250 or equivalent; or Certified Massage Therapist, or massage therapy student with anatomy and kinesiology background, or any allied and/or holistic health care practitioner/professional.

EVENING  
55255 WELL 880SI J6 MW 6:00-10:15 4-102 Wimmer 3.0  
Dates for WELL 880SI J6: 6/15-7/22

WELL 880SJ ACCUPRESSURE: THEORY AND PRACTICE  
(Units do not count toward the Associate Degree.)

WEEKDAY  
55254 WELL 880SJ A6 MTWTh 2:00-5:15 4-102 Wimmer 2.5  

WELL 880SN INTRODUCTION TO REFLEXOLOGY  
Prereq: COSM 730 or COSM 745 or COSM 776 or WELL 701, or equivalent; or Certified Massage Therapist, previous massage therapy training, and other allied holistic health care practitioners/professionals assessed on an individual basis. NOTE: This course has a non-refundable materials charge of $15.

EVENING  
55256 WELL 880SN G4 TTh 5:45-9:45 4-102 Wimmer 2.0  
Dates for WELL 880SN G4: 7/14-8/6

Start Your New Career in Just 2 Semesters!

The program covers Swedish/relaxing massage therapy techniques as well as fundamentals of deep tissue massage and an introduction to other popular massage modalities. Students learn about the body, explore ethics and professionalism, and consider business issues and work options.

Completion of the program qualifies students for California Massage Therapy Council (CAMTC) certification, which allows the certificate holder to work as a massage therapist anywhere in California.

Students gain valuable knowledge and real-world experience in a state-of-the-art facility, building both confidence and mastery.

Massage Therapy (500 hours)  
In this part-time program, students will learn Swedish and deep tissue massage techniques, anatomy and physiology, holistic health, and wellness. The program prepares graduates for self-employment or entry-level employment as a massage therapist in a variety of settings.

Contact: Cat Nguyen, (650) 738-7131 or nguyenc@smccd.edu

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.
Online Classes

What should I know about Distance Education (DE) courses at Skyline College?

The San Mateo County Community College District is committed to providing students and the community access to transfer education and workforce training through career/technical programs. Skyline College provides such access through our Distance Education program. Through Distance Education courses, all students will have access to earning associate degrees, credit for courses that satisfy transfer course requirements, and career/technical education. These courses are designed to give students greater freedom of scheduling, but they can require more self-discipline and as much time and effort as on-campus classes. For new or first-time DE students, please keep in mind the following:

- Online courses are recommended for students who can work well independently and have solid study skills and self-discipline.
- Online courses have parity with courses taught in the classroom and are transferable to most four-year colleges and universities.
- Students enrolled in online courses have the same status as students enrolled in on-campus courses.
- Online courses require as much time and effort as on-campus courses, yet give students greater flexibility with their schedules.

All communication between student and instructor occurs through the student email system known as “My.SMCCD”. Information to set up and use the account can be found here: http://my.smccd.edu/

Skyline offers two different types of distance learning, Online or Hybrid courses.

Online Courses

Online courses are those in which the instructor and student are separated by distance for the entire course and can interact exclusively (100%) through the assistance of computer technology. The course is conducted through the Skyline’s Learning Management System called WEBACCESS. The course may include text and sound and video links, in addition to other online resources. Students interact with the instructor and other students through posted class discussions, direct individual communication, and assignments (which may include group work). Testing may be done online, via proctoring arrangements, or by other means. Instructors require no mandatory on-campus meetings. If an instructor wishes to incorporate on-campus meetings into the course, the instructor/student will provide for alternative distance education means of student participation.

Hybrid Courses

Hybrid courses are those that substitute 51% to 99% of face-to-face instructional hours with online work, and have some regularly scheduled on-campus meetings without alternative distance education means of student participation.

Important Resources

Are you ready for online learning? Go here to take a self-assessment to see if online learning is for you:
http://www.smccd.edu/degateway/self_assessment.php

Is your computer ready?
http://www.delhi.edu/cis/moodle/browsercheck.php

What to expect in an online class:
http://www.skylinecollege.edu/distanceeducation/whatexpect.php

Resources for current students who are taking DE courses:
http://www.skylinecollege.edu/distanceeducation/currentstudents.php

Tips for Success in Online Courses – 10 Ways to Be a Successful Online Student:
http://www.skylinecollege.edu/distanceeducation/tipsforsuccess.php

Skyline Distance Education Homepage:
http://www.skylinecollege.edu/distanceeducation/index.php

We Respect Your Privacy

Skyline College helps protect its students’ privacy and authenticates its students’ identity by requiring secure login and password whenever a student registers for classes, review his/her enrollment information, or logs in to any other secure SMCCCD site. The District will not share student login and password information with anyone, and students are advised not to share their login and password information. A statement to this effect is posted prominently for students each time they login to WebSMART, the San Mateo County Community College District’s electronic registration system.

All communication between student and instructor occurs through the student email system known as “My.SMCCD”. Information to set up and use the account can be found here:
http://my.smccd.edu/
**Online Courses**

**ACTG 121  FINANCIAL ACCOUNTING**
Recommended: ACTG 100 (3 units) or equivalent; MATH 120 or equivalent; BCM. 225 or equivalent; and eligibility for ENGL 846 or ESOL 400, or equivalent. NOTE: Students are encouraged to take ACTG 100 before enrolling in ACTG 121. Transfer: UC; CSU.

54648 ACTG 121 OL By Arr 64 Hours ONLINE Ortiz 4.0
Dates for the OL section: 6/8-7/30

ACTG 121 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: ortiz@smccd.edu.

54649 ACTG 121 OM By Arr 64 Hours ONLINE Ortiz 4.0
Dates for the OM section: 6/8-7/30

ACTG 121 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: ortiz@smccd.edu.

**ACTG 131  MANAGERIAL ACCOUNTING**
Prereq: ACTG 121 or equivalent. Recommended: Either BUS. 120 or MATH 241, or equivalent; and BCM. 225 or equivalent. Transfer: UC; CSU.

54685 ACTG 131 OL By Arr 64 Hours ONLINE Whitten 4.0
Dates for the OL section: 6/8-7/30

ACTG 131 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: whitten@smccd.edu.

54686 ACTG 131 OM By Arr 64 Hours ONLINE Whitten 4.0
Dates for the OM section: 6/8-7/30

ACTG 131 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: whitten@smccd.edu.

**ACTG 144  QUICKBOOKS: SET-UP AND SERVICE BUSINESS**
Recommended: Eligibility for ENGL 846 or ESOL 400. Transfer: CSU

55221 ACTG 144 OL By Arr 24 Hours ONLINE Claire 1.5
Dates for ACTG 144 OL: 6/8-6/25

ACTG 144 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: claire@smccd.edu.

**ACTG 145  QUICKBOOKS: PAYROLL AND MERCHANDISING BUSINESS**
Recommended: ACTG 144 or equivalent. Transfer: CSU

55222 ACTG 145 OL By Arr 24 Hours ONLINE Claire 1.5
Dates for ACTG 145 OL: 6/29-7/16

ACTG 145 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: claire@smccd.edu.

**ART 101  HISTORY OF WESTERN ART I**
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (C1).

53676 ART 101 OL By Arr 48 Hours ONLINE Fischer 3.0
Dates for ART 101 OL: 6/15-7/22

ART 101 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: fischer@smccd.edu.

**ART 130  ART APPRECIATION**
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (C1).

54651 ART 130 OL By Arr 48 Hours ONLINE Fischer 3.0
Dates for ART 130 OL: 6/15-7/22

ART 130 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: fischer@smccd.edu.

**BCM. 200  INTRODUCTION TO MS OFFICE SUITE**
Recommended: BCM. 104 or equivalent. Transfer: CSU.

51653 BCM.200 OL By Arr 32 Hours ONLINE Corzonkoff 2.0
Dates for BCM 200 OL: 6/15-7/23

BCM. 200 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: corzonkoff@smccd.edu.

**BCM. 214  WORD PROCESSING I: WORD**
Recommendation: Knowledge of the computer keyboard or completion of a typing class. Transfer: CSU.

52708 BCM. 214 OL By Arr 16 Hours ONLINE Weeks 1.0
Dates for BCM 214 OL: 6/15-7/9

BCM. 214 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: weeksj@smccd.edu.

**BCM. 225  SPREADSHEETS I: EXCEL**
Recommended: BCM. 104 or equivalent. Transfer: CSU.

52710 BCM. 225 OL By Arr 16 Hours ONLINE Corzonkoff 1.0
Dates for BCM 225 OL: 6/15-7/9

BCM. 225 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: corzonkoff@smccd.edu.

**BIOL 140  ANIMALS, PEOPLE & ENVIRONMENT**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B2).

54397 BIOL 140 OL By Arr 48 Hours ONLINE Bookstaff 3.0
Dates for BIOL 140 OL: 6/15-7/30

BIOL 140 OL is taught in an online format. Requires Internet access and email. Orientation is required and can be done online on or before June 17. An optional on-campus orientation meeting will be held on June 15. You will receive an email with the time and location. Check instructor website at http://www.smccd.net/accounts/bookstaffs for orientation and course information. Instructor email contact: bookstaffs@smccd.edu.

**BUS. 100  INTRODUCTION TO BUSINESS**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D3).

50045 BUS. 100 OL By Arr 48 Hours ONLINE Pate 3.0
Dates for the OL section: 7/6-8/6

BUS. 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

55151 BUS. 100 OM By Arr 48 Hours ONLINE Pate 3.0
Dates for the OM section: 7/6-8/6

BUS. 100 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

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Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.
**BUS. 103  INTRODUCTION TO BUSINESS INFORMATION SYSTEMS**
Recemiend: BCM. 104 or equivalent; and eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU.

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**BUS. 201  BUSINESS LAW**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU.

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**BUS. 230  INTRODUCTION TO INTERNATIONAL MARKETING**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

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<td>54767</td>
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**COUN 100  COLLEGE SUCCESS**
Transfer: UC; CSU (E1).

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<tr>
<td>55158</td>
<td>COUN 100 OM</td>
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**DANC 100  DANCE APPRECIATION**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (C1).

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**ECE. 201  CHILD DEVELOPMENT**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D3, E1).

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**ENGL 100  COMPOSITION**
Prereq: ENGL 846 or ESOL 400; or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Transfer: UC; CSU (A2, A3).

<table>
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**ENGL 110  COMPOSITION, LITERATURE & CRITICAL THINKING**
Prereq: ENGL 100 or equivalent. Transfer: UC; CSU (A2, A3, C2).

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<td>ONLINE Christensen</td>
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**ENGL 161  CREATIVE WRITING I**
Prereq: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (C2).

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<td>By Arr</td>
<td>48 Hours</td>
<td>ONLINE Powers</td>
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**FITN 199.1  INTERACTIVE CARDIOVASCULAR FITNESS I**
**NOTE:** To participate in this course a student is required to have one of the following devices: Nike + Sportkit, Nike Sportband, Nike Sportwatch, or Nike + App on a GPS enabled iPhone or Android phone. Students must also have Internet access and an email address. Transfer: UC; CSU (E2).

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<th>CRN</th>
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**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.
GEOG 100 PHYSICAL GEOGRAPHY
Coreq: GEOG 101. Transfer: UC; CSU.
55109 GEOG 100 OL By Arr 48 Hours ONLINE Hansell 3.0
Dates for GEOG 100 OL: 6/15-7/30
GEOG 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: hansellc@smccd.edu.

GEOG 101 PHYSICAL GEOGRAPHY LABORATORY
Coreq: GEOG 100. Transfer: UC; CSU.
55108 GEOG 101 OL By Arr 48 Hours ONLINE Hansell 1.0
Dates for GEOG 101 OL: 6/15-7/30
GEOG 101 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: hansellc@smccd.edu.

GEOG 110 CULTURAL GEOGRAPHY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D3).
55107 GEOG 110 OL By Arr 48 Hours ONLINE Hansell 3.0
Dates for GEOG 110 OL: 6/15-7/30
GEOG 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: hansellc@smccd.edu.

HIST 201 UNITED STATES HISTORY I
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (D1).
53943 HIST 201 OL By Arr 48 Hours ONLINE Ulloa 3.0
Dates for HIST 201 OL: 6/15-7/23
HIST 201 OL is taught in an online format. Students must have Internet access and an email address. Instructor email: ulloaj@smccd.edu.

HIST 202 UNITED STATES HISTORY II
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (D1).
54519 HIST 202 OL By Arr 48 Hours ONLINE Ulloa 3.0
Dates for HIST 202 OL: 6/15-7/23
HIST 202 OL is taught in an online format. Students must have Internet access and an email address. Instructor email: ulloaj@smccd.edu.

HIST 240 HISTORY OF ETHNIC GROUPS IN CALIFORNIA
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D2a).
55091 HIST 240 OL By Arr 48 Hours ONLINE Bolick 3.0
Dates for HIST 240 OL: 6/15-7/30
HIST 240 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: bolickp@smccd.edu.

HSCI 484 MEDICAL TERMINOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.
54317 HSCI 484 OX By Arr 48 Hours ONLINE Holland 3.0
Dates for HSCI 484 OX: 6/15-7/30
HSCI 484 OX is taught in an online format. Internet access and email is required. Orientation is required and done online on or before June 17. Instructions and course information will be emailed prior to beginning of the summer session. Instructor email: hollandc@smccd.edu.

LIT. 432 FOLKLORE
Prereq: ENGL 100 or equivalent. Transfer: UC; CSU (C2).
54690 LIT. 432 OL By Arr 48 Hours ONLINE Erwert 3.0
Dates for LIT. 432 OL: 6/15-7/23
LIT. 432 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: erwerta@smccd.edu.

MATH 120 INTERMEDIATE ALGEBRA
Prereq: Completion of MATH 110 or MATH 112 with a grade C or better, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required.
54273 MATH 120 OL By Arr 80 Hours ONLINE Moss 5.0
Dates for MATH 120 OL: 6/15-7/30
MATH 120 OL is taught in an online format. Internet access and email are required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before June 15. Check instructor website at http://www.smccd.edu/accounts/moss for orientation and course information. Instructor email contact: moss@smccd.edu.

Attention Students:
Registration for the Summer and Fall terms begins on April 30, 2015. All fees or payment plans are due at the time of registration to prevent being dropped from your class(es). Past due balances will block you from registration.

IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:
• Enroll in an inexpensive payment plan via WebSMART
• Apply for Financial Aid (www.fafsa.gov) at least five (5) business days prior to registering for your classes
• Complete the Board of Governors Fee Waiver via WebSMART
• Refer to WebSMART for additional information.
If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services.

www.skylinecollege.edu 61
Go Online
24 hours a day, 7 days a week

If you have email and Internet access, you have everything you need to take advantage of the opportunity to learn online! Enrolling in online courses allows you to enjoy the benefits of a traditional classroom education in a non-traditional way. Online courses provide you with the freedom to plan your coursework around your personal schedule while maintaining interaction with faculty and fellow students. Enter the “virtual classroom” at any time of the day or night to participate in meaningful class discussions, access course information and lectures, work on challenging assignments, and take part in exciting group activities.

Students who have tried online classes tell us they prefer the independence of completing quality college courses via the Internet. Consider joining us on the Web!

Select courses are offered online or hybrid* in the following departments this summer

- Accounting
- Art
- Biology
- Business
- Business Computer Systems & Management
- Counseling
- Dance
- Early Childhood Education
- Economics
- English
- Fitness
- Geography
- Health Science
- History
- Literature
- Mathematics
- Medical Assisting
- Music
- Philosophy
- Physical Education
- Political Science
- Psychology
- Real Estate
- Sociology
- Wellness

*will include one or more on-campus meetings

MATH 200 ELEMENTARY PROBABILITY & STATISTICS
Prereq: Completion of MATH 120 or MATH 123, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

50898 MATH 200 OL By Arr 48 Hours ONLINE Moss 4.0 Dates for the OL section: 6/15-7/30
MATH 200 OL is taught in an online format. Internet access and email are required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before June 15. Check instructor website at http://www.smccd.edu/accounts/moss for orientation and course information. Instructor email contact: moss@smccd.edu.

MEDA 484 MEDICAL TERMINOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

55230 MEDA 484 OX By Arr 48 Hours ONLINE Holland 3.0 Dates for the OX section: 6/15-7/30
MEDA 484 OX is taught in an online format. Internet access and email is required. Orientation is required and done online on or before June 17. Instructions and course information will be emailed prior to beginning of the summer session. Instructor email: hollandc@smccd.edu.

MUS. 100 FUNDAMENTALS OF MUSIC
Transfer: UC; CSU (C1).

53194 MUS. 100 OL By Arr 48 Hours ONLINE Millar 3.0 Dates for the OL section: 6/15-7/30
MUS. 100 OL is offered in an online format. Students must have Internet access and an email address. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/millar/musice_100ol.htm.

MUS. 202 MUSIC APPRECIATION
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (C1).

52939 MUS. 202 OL By Arr 48 Hours ONLINE Millar 3.0 Dates for MUS. 202 OL: 6/15-7/30
MUS. 202 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/millar/new_page_2.htm.

P.E. 152 THEORY OF SPORT & FITNESS MANAGEMENT
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. NOTE: This course is not activity-based and is not applicable to the specific area requirement in Physical Education for the Associate Degree. Transfer: CSU.

54433 P.E. 152 OL By Arr 48 Hours ONLINE Piergrossi 3.0 Dates for P.E. OL: 6/15-7/24
P.E. 152 OL is an online format. Students must have Internet access and an email address. Instructor email: piergrossij@smccd.edu.

PLSC 200 NATIONAL, STATE & LOCAL GOVERNMENT
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (D2b).

55106 PLSC 200 OL By Arr 48 Hours ONLINE Nelson 3.0 Dates for the OL section: 6/15-7/30
PLSC 200 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: nelson@smccd.edu.

PSYC 100 GENERAL PSYCHOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D3).

53670 PSYC 100 OL By Arr 48 Hours ONLINE McClain-Rocha 3.0 Dates for the OL section: 6/15-7/23
PSYC 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: mclainrochak@smccd.edu.
ONLINE CLASSES

WELL 680SB  SELF-HELP STRESS REDUCTION TECHNIQUES
Transfer: CSU.

55112 WELL 680SB OL By Arr 48 Hours ONLINE Leary 3.0
Dates for WELL 680SB OL: 6/15-7/30
WELL 680SB OL is offered in an online format. Students must have
Internet access and an email address. Instructor email:
learym@smccd.edu.

WELL 760  INTRODUCTION TO “WHOLISTIC” HEALTH
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent.
Transfer: CSU.

54670 WELL 760 OL By Arr 48 Hours ONLINE Leary 3.0
Dates for WELL 760 OL: 6/15-7/30
WELL 760 OL is offered in an online format. Students must have
Internet access and an email address. Instructor email:
learym@smccd.edu.

WELL 765  EVERYDAY USES OF HERBS
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent.

55251 WELL 765 OL By Arr 48 Hours ONLINE Leary 3.0
Dates for WELL 765 OL: 6/15-7/30
WELL 765 OL is offered in an online format. Students must have
Internet access and an email address. Instructor email:
learym@smccd.edu.

Hybrid Courses

BIOL 110  PRINCIPLES OF BIOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent.
Transfer: UC; CSU (B2, B3).

50039 BIOL 110 H7 By Arr 48 Hours HYBRID Bookstaff 4.0
LAB MW 8:30-11:55 7-7238 Anttila
Dates for the H7 section: 6/15-7/29
BIOL 110 H7 will be held online and on campus. Requires Internet
access and email. Orientation is required and must be done online
or before June 17. Check instructor website at http://www.smccd.net/accounts/bookstaffs for orientation and course information.
Instructor email contact: bookstaffs@smccd.edu.

51495 BIOL 110 HX By Arr 48 Hours HYBRID Bookstaff 4.0
LAB TTh 12:30-4:00 7-7238 Anttila
Dates for the HX section: 6/16-7/30
BIOL 110 HX will be held online and on campus. Requires Internet
access and email. Orientation is required and must be done online
or before June 17. Check instructor website at http://www.smccd.net/accounts/bookstaffs for orientation and course information.
Instructor email contact: bookstaffs@smccd.edu.

Note: A computerized checking system is in place to enforce
any stated prerequisites. See page 13 for more information.
ECON 100 PRINCIPLES OF MACROECONOMICS
Prereq: MATH 110, or MATH 111 and MATH 112, or equivalent.
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (D3).

53100  ECON 100  H8  By Arr  48 Hours  HYBRID  Kress  3.0
ORI
M  6:00-7:00  1-1111
M  6:00-7:15  1-1111

Dates for the H8 section: 6/15-8/6
ECON 100 H8 will be held online and on campus. Mandatory orientation meeting on campus on Monday, June 15 from 6:00-7:00 pm in Room 1111. Additional on campus meetings on Mondays 7/6 and 7/27 from 6:00-7:15 pm in Room 1111. Instructor email: kresss@smccd.edu.

ECON 102 PRINCIPLES OF MICROECONOMICS
Prereq: MATH 110, or MATH 111 and MATH 112, or equivalent.
Recommended: Eligibility for ENGL 100, or equivalent.
Transfer: UC; CSU (D3).

53101  ECON 102  H8  By Arr  48 Hours  HYBRID  Kress  3.0
ORI
M  7:10-8:10  1-1111
M  7:30-8:45  1-1111

Dates for the H8 section: 6/15-8/6
ECON 102 H8 will be held online and on campus. Mandatory orientation meeting on campus on Monday, June 15 from 7:10-8:10 pm in Room 1111. Additional on campus meetings on Mondays 7/6 and 7/27 from 7:30-8:45 pm in Room 1111. Instructor email: kresss@smccd.edu.

HIST 310 CALIFORNIA HISTORY
Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (D2a).

54240  HIST 310  H6  By Arr  48 Hours  HYBRID  Messner  3.0
M  4:30-5:30  4-170
Th  4:30-5:30  4-170

Dates for the H6 section: 6/15-7/23
HIST 310 H6 will be held online and on campus. Students must have Internet access and an email address. On campus meetings on Mondays 6/15 and 7/6 from 4:30-5:30 pm in Room 4-170; and on Thursday, 7/23 from 4:30-5:30 pm in Room 4-170. Instructor email: messnerm@smccd.edu.

PHIL 103 CRITICAL THINKING
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent.
Transfer: UC; CSU (A3).

54520  PHIL 103  H6  By Arr  48 Hours  HYBRID  Colombetti  3.0
M  3:10-4:10  4-180
Th  3:10-4:10  4-180

Dates for the H6 section: 6/15-7/23
PHIL 103 HA will be held online and on campus. Mandatory orientation meeting on campus on Monday, June 15 from 3:10-4:10 pm in Room 4-180. Additional on campus meetings on Mondays 6/29 and 7/13, and on Thursday, 7/23 from 3:10-4:10 pm in Room 4-180. Instructor email: colombetti@smccd.edu.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.
## Summer Classes By Session

### SIX-WEEK SESSION (Classes begin the week of June 15th)

<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE</th>
<th>TITLE</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>UNIT(S)</th>
<th>DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>50001</td>
<td>ACTG 100 A6</td>
<td>Accounting Procedures</td>
<td>MTWTh</td>
<td>8:10-10:15</td>
<td>3.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>53918</td>
<td>ACTG 665SB J6</td>
<td>Taxation and Rental Real Estate</td>
<td>MW</td>
<td>6:30-9:30</td>
<td>2.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>54109</td>
<td>ADAP 358 A6</td>
<td>Adapted Strength Development</td>
<td>MTWTh</td>
<td>10:30-12:35</td>
<td>1.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>54111</td>
<td>ADAP 359 B6</td>
<td>Balance and Functional Movement for the Physically Limited</td>
<td>By Arr</td>
<td>48 Hours</td>
<td>1.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>53227</td>
<td>ADMJ 100 A6</td>
<td>Introduction to Administration of Justice</td>
<td>MTWTh</td>
<td>8:10-10:15</td>
<td>3.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>53239</td>
<td>ADMJ 102 A6</td>
<td>Principles and Procedures of Justice</td>
<td>MTWTh</td>
<td>10:40-12:45</td>
<td>3.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>53414</td>
<td>ANTH 110 A6</td>
<td>Cultural Anthropology</td>
<td>MTWTh</td>
<td>8:10-10:15</td>
<td>3.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>53697</td>
<td>ANTH 125 A6</td>
<td>Physical Anthropology</td>
<td>MTWTh</td>
<td>10:40-12:45</td>
<td>3.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>55252</td>
<td>ANTH 127 A6</td>
<td>Physical Anthropology Laboratory</td>
<td>MW</td>
<td>2:00-5:50</td>
<td>1.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>53676</td>
<td>ART 101 OL</td>
<td>History of Western Art I</td>
<td>Online</td>
<td>48 Hours</td>
<td>3.0</td>
<td>6/15-7/23</td>
</tr>
<tr>
<td>54509</td>
<td>ART 102 A6</td>
<td>History of Western Art II</td>
<td>MTWTh</td>
<td>10:40-12:45</td>
<td>3.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>53079</td>
<td>ART 115 AX</td>
<td>Art, Music and Ideas</td>
<td>MTWTh</td>
<td>8:10-10:15</td>
<td>3.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>54651</td>
<td>ART 130 OL</td>
<td>Art Appreciation</td>
<td>Online</td>
<td>48 Hours</td>
<td>3.0</td>
<td>6/15-7/23</td>
</tr>
<tr>
<td>51031</td>
<td>ART 204 AX</td>
<td>Drawing I</td>
<td>MTWTh</td>
<td>9:00-12:30</td>
<td>3.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>54098</td>
<td>ART 204 JX</td>
<td>Drawing I</td>
<td>MTWTh</td>
<td>6:30-9:50</td>
<td>3.0</td>
<td>6/15-7/23</td>
</tr>
<tr>
<td>55120</td>
<td>ART 205 AX</td>
<td>Drawing II</td>
<td>MTWTh</td>
<td>9:00-12:30</td>
<td>3.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>55121</td>
<td>ART 221 AX</td>
<td>Painting I</td>
<td>MTWTh</td>
<td>10:40-2:10</td>
<td>3.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>55122</td>
<td>ART 222 AX</td>
<td>Painting II</td>
<td>MTWTh</td>
<td>10:40-2:10</td>
<td>3.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>51698</td>
<td>ART 351 A6</td>
<td>Black and White Photography I</td>
<td>MTWTh</td>
<td>10:40-2:10</td>
<td>3.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>50017</td>
<td>ART 405 CX</td>
<td>Sculpture I</td>
<td>MTWTh</td>
<td>2:45-6:15</td>
<td>3.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>50018</td>
<td>ART 406 CX</td>
<td>Sculpture II</td>
<td>MTWTh</td>
<td>2:45-6:15</td>
<td>3.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>50019</td>
<td>ART 407 CX</td>
<td>Sculpture III: Direct Metal</td>
<td>MTWTh</td>
<td>2:45-6:15</td>
<td>3.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>55248</td>
<td>ART 430 A6</td>
<td>Introduction to Digital Art</td>
<td>MTWTh</td>
<td>10:40-2:10</td>
<td>3.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>54316</td>
<td>ART 665SP A6</td>
<td>Explorations in Clay</td>
<td>MTWTh</td>
<td>10:30-1:00</td>
<td>2.0</td>
<td>6/15-7/22</td>
</tr>
<tr>
<td>50029</td>
<td>AUTO 708 J6</td>
<td>Automotive Principles Lab</td>
<td>TTh</td>
<td>6:00-10:25</td>
<td>1.0</td>
<td>6/15-7/23</td>
</tr>
<tr>
<td>54140</td>
<td>AUTO 710 J6</td>
<td>Fundamentals: Auto Technology</td>
<td>MTWTh</td>
<td>6:00-9:50</td>
<td>4.0</td>
<td>6/15-7/23</td>
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<tr>
<td>51653</td>
<td>BCM. 200 OL</td>
<td>Introduction to MS Office Suite</td>
<td>Online</td>
<td>32 Hours</td>
<td>2.0</td>
<td>6/15-7/23</td>
</tr>
<tr>
<td>53082</td>
<td>BIOL 130 A6</td>
<td>Human Biology</td>
<td>MTWTh</td>
<td>10:10-11:50</td>
<td>3.0</td>
<td>6/15-7/23</td>
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<tr>
<td>55225</td>
<td>BUS. 150 AZ</td>
<td>Entrepreneurship – Small Business Management</td>
<td>MTWTh</td>
<td>10:40-12:45</td>
<td>3.0</td>
<td>6/15-7/22</td>
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<tr>
<td>54767</td>
<td>BUS. 230 OL</td>
<td>Introduction to International Marketing</td>
<td>Online</td>
<td>48 Hours</td>
<td>3.0</td>
<td>6/15-7/23</td>
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<tr>
<td>53620</td>
<td>COMM 110 A6</td>
<td>Public Speaking</td>
<td>MTWTh</td>
<td>8:10-10:15</td>
<td>3.0</td>
<td>6/15-7/22</td>
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<td>53747</td>
<td>COMM 110 B6</td>
<td>Public Speaking</td>
<td>MTWTh</td>
<td>10:30-12:35</td>
<td>3.0</td>
<td>6/15-7/22</td>
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<tr>
<td>54340</td>
<td>COMM 110 C6</td>
<td>Public Speaking</td>
<td>MTWTh</td>
<td>12:55-3:00</td>
<td>3.0</td>
<td>6/15-7/22</td>
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<tr>
<td>50213</td>
<td>COMM 130 A6</td>
<td>Interpersonal Communication</td>
<td>MTWTh</td>
<td>8:10-10:15</td>
<td>3.0</td>
<td>6/15-7/22</td>
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<tr>
<td>53385</td>
<td>COMM 130 B6</td>
<td>Interpersonal Communication</td>
<td>MTWTh</td>
<td>10:30-12:35</td>
<td>3.0</td>
<td>6/15-7/22</td>
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<tr>
<td>55201</td>
<td>COMM 130 C6</td>
<td>Interpersonal Communication</td>
<td>MTWTh</td>
<td>10:40-12:45</td>
<td>3.0</td>
<td>6/15-7/22</td>
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<tr>
<td>53120</td>
<td>COUN 100 A6</td>
<td>College Success</td>
<td>MTWTh</td>
<td>10:30-12:40</td>
<td>3.0</td>
<td>6/15-7/22</td>
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<tr>
<td>55202</td>
<td>DANC 100 OL</td>
<td>Dance Appreciation</td>
<td>Online</td>
<td>48 Hours</td>
<td>3.0</td>
<td>6/15-7/24</td>
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<tr>
<td>55203</td>
<td>DANC 121.1 B6</td>
<td>Modern Dance I</td>
<td>TTh</td>
<td>12:55-2:45</td>
<td>0.5</td>
<td>6/16-7/23</td>
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<tr>
<td>55204</td>
<td>DANC 121.2 B6</td>
<td>Modern Dance II</td>
<td>TTh</td>
<td>12:55-2:45</td>
<td>0.5</td>
<td>6/16-7/23</td>
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<tr>
<td>55205</td>
<td>DANC 121.3 B6</td>
<td>Modern Dance III</td>
<td>TTh</td>
<td>12:55-2:45</td>
<td>0.5</td>
<td>6/16-7/23</td>
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<tr>
<td>54826</td>
<td>DANC 140.1 A6</td>
<td>Ballet I</td>
<td>MW</td>
<td>1:40-3:30</td>
<td>0.5</td>
<td>6/15-7/22</td>
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<td>CRN</td>
<td>COURSE</td>
<td>TITLE</td>
<td>DAY(S)</td>
<td>TIME</td>
<td>UNIT(S)</td>
<td>DATES</td>
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<td>54827</td>
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<td>Ballet II</td>
<td>MW</td>
<td>1:40-3:30</td>
<td>0.5</td>
<td>6/15-7/22</td>
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<td>54828</td>
<td>DANC 140.3 A6</td>
<td>Ballet III</td>
<td>MW</td>
<td>1:40-3:30</td>
<td>0.5</td>
<td>6/15-7/22</td>
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<tr>
<td>53433</td>
<td>ECE. 201 KX</td>
<td>Child Development</td>
<td>TTh</td>
<td>6:00-10:00</td>
<td>3.0</td>
<td>6/16-7/23</td>
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<tr>
<td>54672</td>
<td>ECE. 201 OL</td>
<td>Child Development</td>
<td>Online</td>
<td>48 Hours</td>
<td>3.0</td>
<td>6/15-7/22</td>
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<tr>
<td>52085</td>
<td>ECE. 210 JX</td>
<td>Early Childhood Education Principles</td>
<td>MW</td>
<td>6:00-10:15</td>
<td>3.0</td>
<td>6/15-7/22</td>
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<tr>
<td>55262</td>
<td>ECE. 210 EL</td>
<td>Early Childhood Education Principles - Early Learning Fellows</td>
<td>MW</td>
<td>6:00-10:15</td>
<td>3.0</td>
<td>6/15-7/22</td>
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**SEVEN-WEEK SESSION (Classes begin the week of June 15th)**

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<td>DANC 152.1 J8</td>
<td>Cuban Roots of Salsa I</td>
<td>T</td>
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<td>Cuban Roots of Salsa II</td>
<td>T</td>
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<td>54834</td>
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<td>Cuban Roots of Salsa III</td>
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<td>DANC 161 J8</td>
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<tr>
<td>53355</td>
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<td>Tango Milonga</td>
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<td>53554</td>
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<td>54112</td>
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<td>53100</td>
<td>ECON 100 H8</td>
<td>Principles of Macroeconomics</td>
<td>Hybrid</td>
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<td>6/15-8/6</td>
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<tr>
<td></td>
<td></td>
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<td>M</td>
<td>6:00-7:00</td>
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<tr>
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<td>M</td>
<td>6:00-7:15</td>
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<tr>
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<td>6/15</td>
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<td>7/6 &amp; 7/27</td>
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<td>Emergency Medical Technician</td>
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<td>6/15-8/6</td>
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<tr>
<td></td>
<td>A8</td>
<td>LAB</td>
<td>TTh</td>
<td>10:00- 4:10</td>
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<tr>
<td>54654</td>
<td>FITN 107</td>
<td>Intercollegiate Fitness</td>
<td>By Arr</td>
<td>48 Hours</td>
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<td>6/15-8/7</td>
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<td>FITN 107</td>
<td>Intercollegiate Fitness</td>
<td>By Arr</td>
<td>48 Hours</td>
<td>2.0</td>
<td>6/15-8/7</td>
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<tr>
<td>54843</td>
<td>FITN 199.</td>
<td>Interactive Cardiovascular Fitness</td>
<td>Online</td>
<td>64 Hours</td>
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<td>6/15-8/7</td>
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<tr>
<td>51773</td>
<td>LSKL 800</td>
<td>Supplemental Learning Assistance</td>
<td>By Arr</td>
<td>24 Hours</td>
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<td>By Arr</td>
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<td>53672</td>
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<td>Supervised Peer Tutoring</td>
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<tr>
<td>54341</td>
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<td>53208</td>
<td>R.E. 100</td>
<td>Real Estate Principles</td>
<td>Online</td>
<td>48 Hours</td>
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<td>6/15-8/6</td>
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<td>53349</td>
<td>R.E. 110</td>
<td>Real Estate Practice</td>
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<td>48 Hours</td>
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<td>6/15-8/6</td>
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<td>55226</td>
<td>R.E. 131</td>
<td>Real Estate Finance I</td>
<td>Online</td>
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<td>6/15-8/6</td>
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<tr>
<td>50208</td>
<td>SPAN 110</td>
<td>Elementary Spanish</td>
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<td>10:30- 1:05</td>
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<td>6/15-8/6</td>
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**ADDITIONAL SUMMER CLASSES (Classes with varying start dates and lengths)**

**Classes Beginning in June**

<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE</th>
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<th>UNIT(S)</th>
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<tr>
<td>54648</td>
<td>ACTG 121</td>
<td>Financial Accounting</td>
<td>Online</td>
<td>64 Hours</td>
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<td>54811</td>
<td>ACTG 121</td>
<td>Financial Accounting</td>
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<td>6/8-7/30</td>
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<td>54685</td>
<td>ACTG 131</td>
<td>Managerial Accounting</td>
<td>Online</td>
<td>64 Hours</td>
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<td>6/8-7/30</td>
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<td>54812</td>
<td>ACTG 131</td>
<td>Managerial Accounting</td>
<td>Online</td>
<td>64 Hours</td>
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<td>6/8-7/30</td>
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<tr>
<td>55221</td>
<td>ACTG 144</td>
<td>QuickBooks: Set-up and Service Business</td>
<td>Online</td>
<td>24 Hours</td>
<td>1.5</td>
<td>6/8-6/25</td>
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<tr>
<td>55222</td>
<td>ACTG 145</td>
<td>QuickBooks: Payroll and Merchandising Business</td>
<td>Online</td>
<td>24 Hours</td>
<td>1.5</td>
<td>6/29-7/16</td>
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<tr>
<td>54568</td>
<td>AUTO 665</td>
<td>Oxyacetylene for Automotive Technicians</td>
<td>MW</td>
<td>5:30- 8:00</td>
<td>1.0</td>
<td>6/15-7/1</td>
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<td>S1</td>
<td>LAB</td>
<td>MW</td>
<td>8:15- 9:30</td>
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<td>54569</td>
<td>AUTO 665</td>
<td>Light Duty Diesel Systems</td>
<td>TTh</td>
<td>6:30- 9:35</td>
<td>1.5</td>
<td>6/15-7/9</td>
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<tr>
<td>55245</td>
<td>AUTO 665</td>
<td>Electric and Hybrid Vehicles</td>
<td>TTh</td>
<td>6:30- 8:30</td>
<td>1.0</td>
<td>6/16-7/9</td>
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<tr>
<td>55117</td>
<td>AUTO 665</td>
<td>2015 Smog Check Update</td>
<td>Sat/Sun</td>
<td>9:00- 5:00</td>
<td>1.0</td>
<td>6/20-6/21</td>
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<tr>
<td>52708</td>
<td>BCM. 214</td>
<td>Word Processing I: Word</td>
<td>Online</td>
<td>16 Hours</td>
<td>1.0</td>
<td>6/15-7/9</td>
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<tr>
<td>52710</td>
<td>BCM. 225</td>
<td>Spreadsheets I: Excel</td>
<td>Online</td>
<td>16 Hours</td>
<td>1.0</td>
<td>6/15-7/9</td>
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<tr>
<td>55259</td>
<td>BTEC 880</td>
<td>Biotechnology Boot Camp</td>
<td>MTWThF</td>
<td>9:00-10:30</td>
<td>2.0</td>
<td>6/15-6/26</td>
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<tr>
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<td>G2</td>
<td>LAB</td>
<td>MTWThF</td>
<td>10:40-3:10</td>
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<tr>
<td>50081</td>
<td>BUS. 103</td>
<td>Introduction to Business Information Systems</td>
<td>Online</td>
<td>48 Hours</td>
<td>3.0</td>
<td>6/15-7/9</td>
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<tr>
<td>55160</td>
<td>BUS. 269</td>
<td>Warehousing and Logistics</td>
<td>MTWTh</td>
<td>1:00- 3:20</td>
<td>4.0</td>
<td>6/29-9/3</td>
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<tr>
<td>54683</td>
<td>BUS. 665</td>
<td>Chinese Business Communication</td>
<td>MTWTh</td>
<td>1:00- 4:00</td>
<td>1.5</td>
<td>6/15-6/25</td>
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<tr>
<td>55249</td>
<td>COSM 665</td>
<td>Introduction to Cosmetology</td>
<td>TTh</td>
<td>9:00- 1:10</td>
<td>2.0</td>
<td>6/16-7/9</td>
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<tr>
<td>52845</td>
<td>COSM 695</td>
<td>Special Projects - Cosmetology</td>
<td>By Arr</td>
<td>48 Hours</td>
<td>1.0</td>
<td>6/15-7/9</td>
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<tr>
<td>53432</td>
<td>EMC. 415</td>
<td>Emergency Medical Technician</td>
<td>MTWTh</td>
<td>4:10-10:00</td>
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<td>6/1-6/4</td>
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<tr>
<td>54577</td>
<td>EMC. 425</td>
<td>CPR: Health Care Provider</td>
<td>MT</td>
<td>6:00-10:00</td>
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<td>6/22-6/23</td>
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<tr>
<td>54507</td>
<td>ESOL 802</td>
<td>Pre-Intermediate Conversational English</td>
<td>MTWTh</td>
<td>10:40-12:30</td>
<td>2.0</td>
<td>6/15-7/9</td>
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<tr>
<td>55244</td>
<td>ESTM 680</td>
<td>Energy Summer Camp</td>
<td>MTWThF</td>
<td>9:00- 3:30</td>
<td>2.0</td>
<td>6/15-6/19</td>
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<td>55206</td>
<td>INDV 121</td>
<td>Badminton I</td>
<td>MTWTh</td>
<td>4:10- 6:00</td>
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<td>6/15-7/2</td>
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<td>55207</td>
<td>INDV 121.2 G3</td>
<td>Badminton II</td>
<td>MTWTh</td>
<td>4:10- 6:00</td>
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<td>INDV 121.3 G3</td>
<td>Badminton III</td>
<td>MTWTh</td>
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<td>54687</td>
<td>LSKL 803 G2</td>
<td>Supervised Peer Tutoring – Math Jam</td>
<td>MTWTh</td>
<td>9:00- 1:00</td>
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<td>6/1-6/11</td>
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<tr>
<td>55257</td>
<td>WELL 665SQ G4</td>
<td>Integrated Eastern Perspective of Face and Décolleté Massage</td>
<td>TTh</td>
<td>5:45- 9:45</td>
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**Classes Beginning in July**

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<tr>
<td>55247</td>
<td>AUTO 665S6 SB</td>
<td>2015 Smog Check Update</td>
<td>Sat/Sun</td>
<td>9:00- 5:00</td>
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<td>7/18-7/19</td>
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<td>50045</td>
<td>BUS. 100 OL</td>
<td>Introduction To Business</td>
<td>Online</td>
<td>48 Hours</td>
<td>3.0</td>
<td>7/6-8/6</td>
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<td>55151</td>
<td>BUS. 100 OM</td>
<td>Introduction to Business</td>
<td>Online</td>
<td>48 Hours</td>
<td>3.0</td>
<td>7/6-8/6</td>
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<td>55209</td>
<td>COMB 680SA G4</td>
<td>Muay Thai</td>
<td>MTWTh</td>
<td>6:45-8:05</td>
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<td>COSM 665SB G4</td>
<td>Introduction to Cosmetology</td>
<td>MW</td>
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<td>54656</td>
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<td>Intercollegiate Fitness</td>
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<td>55261</td>
<td>SOSC 680SB JA</td>
<td>Life and the Culture of the</td>
<td>TTh</td>
<td>6:00-10:00</td>
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<td>7/14-7/23</td>
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<td>Local Area – Cuba</td>
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<td>55256</td>
<td>WELL 880SN G4</td>
<td>Introduction to Reflexology</td>
<td>TTh</td>
<td>5:45-9:45</td>
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**Classes Beginning in August**

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<tr>
<td>55246</td>
<td>AUTO 665S6 SC</td>
<td>2015 Smog Check Update</td>
<td>Sat/Sun</td>
<td>9:00- 5:00</td>
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<td>8/8-8/9</td>
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<tr>
<td>55111</td>
<td>LSKL 803 I2</td>
<td>Supervised Peer Tutoring</td>
<td>MTWTh</td>
<td>9:00-1:00</td>
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<td>8/3-8/13</td>
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Policies

COURSE REPETITION

A “course repetition” occurs when a student who has previously received an evaluative symbol (i.e., A, A-, B+, B, B-, C+, C, D+, D, D-, F, W, P/NP, CR/NC, RD, I) in a credit course, re-enrolls in that course and receives an evaluative symbol OR attempts a course and receives an evaluative or non-evaluative symbol for the course and wishes to enroll again in the same course. All course attempts in a student's academic record count toward this enrollment limitation.

COURSE REPETITION TO ALLEVIATE SUBSTANDARD WORK

1. A student who has earned a substandard grade (i.e., D+, D, D-, F, NP, NC) in a course that is not designated as repeatable may repeat the course to improve the grade. To alleviate substandard work, a “course attempt” occurs when a student receives an evaluative or non-evaluative symbol for the course. All course attempts in a student's academic record count toward this enrollment limitation.

2. When a student repeats a course to alleviate substandard academic work (i.e., D+, D, D-, F, NP, NC), the previous (i.e., last) grade and credit will be disregarded in the computation of grade point averages. A student may attempt a course a maximum of three times. A “W” counts as a course attempt. A fourth attempt may be permitted if the student meets one of two criteria:
   • **Significant Lapse of Time**: at least 36 months has elapsed since the student was awarded the grade in the course (at the end of term).
   • **Extenuating Circumstances**: Extenuating circumstances are verified cases of accident, illness, natural disaster, or other circumstances beyond the control of the student. Grades awarded for courses repeated under these provisions may be included when calculating a student's grade point average. Students must present a petition to the Admissions and Records Office and provide compelling documentation of the extenuating or extraordinary circumstances to justify such repetition.

COURSE REPETITION FOR SATISFACTORY WORK

When a student completes a course that is not designated as repeatable and receives a satisfactory grade (i.e., A, A-, B+, B, B-, C+, C), the student may not repeat the course, unless there is another provision that allows the repetition. Examples of these provisions are described below:

Course Repetition for Significant Lapse of Time

1. A student may repeat a course in which s/he has received a standard grade (i.e., A, A-, B+, B, B-, C+, C, or Pass) after at least 36 months has elapsed since the student was awarded the grade in the course (at the end of term) and the District has established a recency prerequisite that applies to the course, or an institution of higher learning to which the student seeks to transfer has established a recency requirement which the student will not be able to satisfy without repeating the course.

2. The grade and units from the first course completion will be disregarded in the computation of grade point averages.

3. If a student needs to repeat an active participatory experience course in physical education or visual or performing arts, or an active participatory course that is related in content, due to significant lapse of time, that repetition shall be counted in applying the limit on repetitions set forth except that, if the student has already exhausted the number of repetitions permitted, and additional repetition due to significant lapse of time may be permitted. The student should submit a petition to the Admissions and Records Office.

Course Repetition for Students with Verified Disabilities Repeating a Special Class

1. A student with a verified disability may repeat a special class designated for students with disabilities any number of times when an individualized determination verifies that such repetition is required as a disability-related accommodation for that student. When a student with a disability repeats a class, the previous grade and credit shall be included in the computation of grade point averages.

2. Special classes are those instructional activities designed to address the educational limitations of students with disabilities who would be unable to substantially benefit from regular classes even with appropriate support services or accommodations.
Course Repetition for Variable Unit Courses
A student may enroll in a variable unit course as many times as necessary to complete one time the entire curriculum and unit value of the course. However, a student may not repeat any portion of a variable unit course that has already been completed and evaluated.

Course Repetition for Legally Mandated Courses
1. A student may repeat a course any number of times where it is required for a student to meet a legally mandated training requirement as a condition of paid or volunteer employment, regardless of whether the student received a substandard grade (i.e., D+, D, D-, F, No Pass). A student must present documentation to the Admissions and Records Office to certify that the course is legally mandated. Admissions staff will approve/disapprove the repetition.
2. A student may petition to repeat a course needed for employment or licensing because of a significant change in the industry or licensure standards. A student may take these courses any number of times. A student must present documentation to the Admissions and Records Office to certify that the course is needed because of a significant change in the industry or licensure standards. Admissions staff will approve/disapprove the repetition.

Course Repetition for Cooperative Work Experience Education
1. A student may repeat an occupational work experience course if the college only offers one course in occupational work experience in a given field and that course is not offered as a variable unit open-entry/open-exit course.
2. A student may be repeat an occupational work experience course any number of times as long as the student does not exceed the limits on the number of units of cooperative work experience.

Course Repetition For Extenuating Circumstances
1. Under certain circumstances, students may repeat a course if extenuating circumstances justify a repetition. Students must provide documentation of the extenuating or extraordinary circumstances to justify such repetition. Extraordinary circumstances are similar to those that would justify the District in providing a student a refund.

Extenuating circumstances are verified cases of accident, illness, natural disaster, or other circumstances beyond the control of the student. Grades awarded for courses repeated under these provisions may be included when calculating a student's grade point average. Students must present a petition to the Admissions and Records Office. Students will be notified once a decision has been made.
2. A student may enroll for one additional attempt only if documentable extenuating circumstances exist that match the dates of the course for the previous enrollment. Examples of extenuating circumstances are fire, flood, accident/hospitalization, or other extraordinary documentable experience. Students must present a petition to the Office of Admissions. Students will be notified once a decision has been made.

COURSES RELATED IN CONTENT
1. The SMCCD has established related courses with similar educational activities (See #2 below.) Although a course cannot be repeated, a student may attempt up to four related courses. This limitation applies even if the student receives a substandard grade (i.e., D+, D, D-, F, NP, NC) or a “W.” Enrollment limitations are monitored district wide for related courses.
2. Students may attempt active participatory courses in physical education/kinesiology, and visual or performing arts where the course objectives are met by repeating a similar primary educational activity and an expanded educational experience occurs each time the course is attempted for the following reasons:
   a) The student’s skills or proficiencies will be enhanced by supervised repetition and practice within class periods and
   b) Active participatory experience in individualized study or group assignments is the method to learn the objectives.

GENERAL PROVISIONS REGARDING COURSE REPETITIONS
1. Courses that are repeated shall be recorded on the student’s permanent academic record using an appropriate symbol.
2. The permanent record shall be annotated in a manner that all work remains legible, insuring a true and complete academic history.
3. The District may claim the attendance of students for enrollments in credit courses for state apportionment.
4. Nothing in these procedures shall conflict with Education Code, Title 5 or District procedures relating to the retention and destruction of records.
REPEATABLE COURSES
Three types of courses are designated as repeatable:

1. **Intercollegiate Athletics**
   Courses in which student athletes enroll to participate in an organized competitive sport sponsored by the district or a conditioning course which supports the organized competitive sport.

2. **Intercollegiate Academic or Vocational Competition**
   a) Courses that are specifically for participation in non-athletic competitive events between students from different colleges may be designated as repeatable. The course must be tied to the student’s participation in the competition. The event must be sanctioned by a formal collegiate or industry governing body.
   b) Enrollment is limited to no more than four times. This enrollment limit applies even if the student receives a substandard grade or “W” during one or more of the enrollments in such a course or petitions for repetition due to special circumstances.
   c) When a course is repeated pursuant to this section, the grade received each time shall be included for the purposes of calculating the student’s grade point average.
   d) Apportionment shall be limited.

3. **Required by CSU or UC For Completion of a Bachelor’s Degree**
   Repetition of the course is required by CSU or UC for completion of the bachelor’s degree. Courses are limited to four attempts and this enrollment limitation applies even if the student receives a substandard grade or a “W.”

WITHDRAWAL/DROP

1. Withdrawal from a class MUST be initiated by the student through WebSMART. Students who are blocked from withdrawal due to Academic Standing may withdraw in-person at the Office of Admissions and Records.

2. **IMPORTANT WITHDRAWAL/DROP TIMELINES:**

   **Drop with a refund**
   Semester-length
   Courses First 2 weeks of instruction
   Short Courses First 10% of instruction

   **Drop without notation of the enrollment shown on record**
   Semester-length
   Courses One day prior to Census Day
   Short Courses Prior to completion of the first 30% of instruction

   **Withdrawal with the notation of “W” shown on record**
   Semester-length
   Courses From Census Day to before the last day of the 14th week of instruction
   Short Courses Prior to completion of the first 75% of instruction

3. The academic record of a student who remains in class beyond the last day to withdraw will reflect a grade. A student who does not attend class and follow the established Withdrawal procedures may be assigned a failing grade of “F” by the professor.

STATEMENT ON PRIVACY
Skyline College helps protect its students’ privacy and authenticates its students’ identity by requiring secure login and password whenever a student registers for classes, reviews his/her enrollment information, or logs in to any other secure SMCCCD site. The District will not share student login and password information with anyone, and students are advised not to share their login and password information. A statement to this effect is posted prominently for students each time they login to WebSMART, the San Mateo County Community College District’s electronic registration system.

STUDENT RIGHT TO KNOW AND CAMPUS SECURITY ACT
Colleges are required to publish and make available certain crime statistics and completion rates. For crime statistics, contact the Public Safety Office, Building 6, or call 738-4199, or check online at www.skylinecollege.edu/publicsafety/securitystatistics.php. For completion or graduation rates, contact the Public Information Office, Building 4, Room 329, or call 738-4324.
STUDENT RECORDS

Privacy Rights of Students

The Family Education Rights and Privacy Act (Section 438, Public Law 93-380), as amended, requires educational institutions to provide access to official educational records directly related to the student and an opportunity for a hearing to challenge such records on the grounds that they are inaccurate, misleading, or otherwise inappropriate. These rights extend to present and former students of the college. The college must obtain the written consent of the student before releasing personally identifiable information, except to those persons or agencies specified in the Act. For more detailed information, consult the College Catalog or contact the Admissions and Records Office.

POLICY ON SEXUAL ASSAULT EDUCATION AND PREVENTION

In accordance with California Education Code, Section 67382, and Board Policy and Procedures 2.29, the San Mateo County Community College District is committed to providing information, services and resources to all students, faculty and staff on the prevention of sexual assault. In partnership with various community agencies, individuals who are victims of sexual assault or have concerns related to sexual assault shall receive support and assistance. Students, faculty and staff who need information or assistance related to sexual assault prevention, sexual assault services, and procedures related to the reporting and processing of sexual assault incidents on campus may contact the Student Health Center, the Public Safety Office, or call the Public Safety Dispatch at (650) 738-4199. Information may also be obtained on the Skyline College Public Safety website at www.skylinecollege.edu/publicsafety/assets/documents/sexualassaultpolicy082008.pdf.

POLICY AND PROCEDURES FOR SEXUAL HARASSMENT COMPLAINTS

The policy of San Mateo County Community College District is to provide an educational and employment environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment. Employees, students, or other persons acting on behalf of the District who engage in sexual harassment as defined in this policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion, or termination of employment contract.

Pursuant to Title V of the California Education Code, the designated Officer for handling and investigating employee and student complaints of sexual harassment is the Vice-Chancellor of Human Resources and Employee Relations. Copies of the complaint procedures, including procedures for both informal and formal resolution, can be obtained by contacting the Office of Human Resources at the District Office, (650) 358-6767, or Vice-President for Student Services at Skyline, (650) 738-4333.


POLICY ON A DRUG-FREE CAMPUS

Skyline College, in compliance with the Federal Drug-Free Schools and Communities Act Amendments of 1989, prohibits the use, possession, sale or distribution of alcohol, narcotics, dangerous or illegal drugs or other controlled substances on College property or at any function sponsored by the District or Colleges.

Students found to be in violation of the drug-free campus policy will be subject to disciplinary actions up to and including suspension and expulsion.

MEDICAL MARIJUANA

The above policy includes the use of medical marijuana/cannabis.

The College Health Center provides information pertaining to the health risks and effects associated with alcohol and narcotics or other dangerous or illegal drugs. Students may be referred to various outside agencies for enrollment in a drug recovery program.
POLICY ON SMOKING

Skyline College is committed to providing its students, employees, guests, and children in the Child Development Center with a safe and healthy environment. Based on this commitment, the College implemented a smoking policy. Smoking is only permitted in designated areas in or near parking lots around campus. Designated areas are clearly marked and ashtrays are located nearby.

The active participation and cooperation of all students, faculty, staff and guests in promoting a healthy and safe environment at Skyline College is greatly appreciated. All college constituencies and guests are expected to observe the smoking policy. Tobacco-free resources are available in the Student Health Center, located in Building 2, Room 2209, (650) 738-4270, and on the Skyline College website. For additional information regarding the smoking policy and designated areas, please contact the Chief of Public Safety at (650) 738-4455.

Employees, students, or other persons acting on behalf of the District who engage in unlawful discrimination as defined in this policy or by state or federal law may be subject to discipline, up to and including discharge, expulsion, or termination of contract.


The Officer designated by the District to receive and investigate staff and student complaints of unlawful discrimination is the Vice Chancellor, Human Resources and Employee Relations, at (650) 358-6767. Additional information is located online at www.skylinecollege.edu/general/information/complaintprocess.php.

For complete Board Policies, please visit www.smccd.edu.


1 If the federal statutes cited above would result in broader protection of the civil rights of individuals then that broader protection or coverage shall be deemed incorporated by reference into, and shall prevail over conflicting provisions of Title 5, section 59300, as cited in the Model Policy.

POLICY AND PROCEDURES FOR UNLAWFUL DISCRIMINATION COMPLAINTS

The policy of San Mateo County Community College District is to provide an educational and employment environment in which no person shall be unlawfully denied full and equal access to, the benefits of, or be unlawfully subjected to discrimination on the basis of ethnic group identification, national origin, race, color, ancestry, sexual orientation, or physical or mental disability in any program or activity that is administered by, funded directly by, or that receives any financial assistance from the State Chancellor or Board of Governors of the California Community Colleges.

The policy of the District is also to provide an educational and employment environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment.

POLÍTICA Y PROCEDIMIENTOS PARA QUEJAS POR DISCRIMINACIÓN ILEGA

La política del Distrito del Colegio Comunitario del Condado de San Mateo (San Mateo County Community College District) es proporcionar un ambiente educativo y laboral en donde a ninguna persona se le deberá negar ilegalmente el acceso total y equitativo a, los beneficios de la misma, o estar ilegalmente sujeto a la discriminación en base a la identificación con un grupo étnico, origen nacional, religión, edad, sexo, raza, color, descendencia, orientación sexual, o discapacidad física o mental en cualquier programa o actividad gestionada por, financiada directamente por, o que recibe cualquier asistencia económica por parte del Rector Estatal o la Junta de Gobernadores de los Colegios Comunitarios de California.

Además, la política del Distrito es proporcionar un ambiente educativo y laboral libre de avances sexuales inoportunos, solicitudes para favores sexuales, y otra conducta o comunicado verbal o físico que constituya acoso sexual.
Los empleados, estudiantes u otras personas que actúan a nombre del Distrito y se involucran en la discriminación ilegal, como lo define la política o la ley estatal o federal, pueden estar sujetos a una acción disciplinaria, llegando hasta e incluyendo incluso el despido, la expulsión, o la terminación de un contrato.


El Funcionario designado por el Distrito para recibir e investigar quejas del personal y de estudiantes sobre la discriminación ilegal es el Vice-Rector, Recursos Humanos y Relaciones del Empleado, llamando al (650) 358-6767. Puede encontrar información adicional en línea visitando www.skylinecollege.edu/general/information/complaintprocess.php.


Para ver la versión completa de las Políticas de la Junta, visite por favor www.smccd.edu.

1 Si los estatutos federales citados anteriormente resultarían en una protección más extensa de los derechos civiles de los individuos, entonces dicha protección o cobertura más extensa deberá incorporarse por referencia dentro del mismo, y deberá prevalecer sobre disposiciones en conflicto del Título 5, sección 59300, como se citó en la Política Modelo.
SKYLINE COLLEGE BOOKSTORE

THE BOOKSTORE

Course materials, books, supplies and Trojan Gear may be purchased at the Skyline College Bookstore or online at www.skylinecollege.edu/bookstore.

Textbook Information: Students may find information about the textbooks for the courses in which they are enrolled by logging into WebSMART or going to www.skylinecollege.edu/bookstore/coursematerials.

Please visit the Bookstore’s website at www.skylinecollege.edu/bookstore or call the Bookstore at (650) 738-4211 for store hours, book sell back hours, or more information.

GRAPHIC ARTS & PRODUCTION

Located in Building 5, Skyline College Bookstore’s Graphic Arts & Production (GAP) department offers high quality photocopying (black & white and color), production, and faxing at great prices to the Skyline College and SMCCCD community.

For operating hours or more information, please visit our website at www.skylinecollege.edu/bookstore/GAP. For pricing information or a quote, please contact GAP at (650) 738-7014 or email at skygap@smccd.edu.

WORLD CUP COFFEE & TEA

Located in the Dining Hall of Building 6 and operated by the friendly SMCCCD Bookstores staff, World Cup Coffee & Tea is a great place to warm up with a Starbucks coffee drink on a cold day, to cool down with a Tazo iced tea on a hot day, or to meet with friends and study.

World Cup Coffee & Tea is also available for small on-campus catering events. Visit our website at www.skylinecollege.edu/bookstore/WorldCup for our catering form and operating hours.

FOOD SERVICE

SKY CAFÉ

Located in the Dining Hall of Building 6 and operated by the friendly and experienced staff of Pacific Dining, Sky Café offers burgers, fresh deli sandwiches, Mexican fare, salads, fresh baked goods and much more.

Sky Café also offers catering services for on-campus meetings and events. For more information, please visit www.skylinecollege.edu/foodservices or contact Rick McMahon at Rick@Pacific-Dining.com or (408) 406-8487 for your catering needs.

CALWORKS PROGRAM

The California Work Opportunities and Responsibility to Kids (CalWORKs) program provides assistance to students who are receiving TANF/AFDC benefits to achieve long term self-sufficiency. Services to eligible students include academic counseling, priority registration, job development assistance, on campus work study, educational supplies, welfare to work advocacy and career related services. The CalWORKs office is located in Building 2, Room 2211. Hours are Monday – Friday, 9:00 am – 5:00 pm. For more information, please call (650) 738-4480 or email urena@smccd.edu.

COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE)

Cooperative Agencies Resources for Education (CARE), a program within EOPS, is specifically designed for students who are single head of households, are receiving TANF/AFDC benefits, and who have a child under 14 years of age. CARE provides additional support services over those provided by EOPS, such as transportation assistance, vocational grants, school supplies, priority registration, and special workshops designed to meet the needs of CARE students. The CARE office is located in Building 2. For more information please call (650) 738-4480 or email urena@smccd.edu.

CAREER SERVICES CENTER

The Career Services Center offers a wide variety of services and resources to assist students with their individual career goals. We encourage students to explore career options by taking advantage of our comprehensive career services:

• Career and academic counseling
• Career assessments and Interpretations – Assessments aid in determining personal traits, interests, values, and strengths related to individual career paths. These can be helpful for an undecided student when selecting his/her major academic concentration.
• Workshops that address career research and Job Search skills
• Career Conversation Series
• Job and Internship Postings at www.skylinejobs.com
• Career exploration and job-search resources detailing preparatory education, training requirements, and labor market trends for specific career fields.
• EUREKA, a computer-based California Career Information System
• Perfect Interview, an innovative learning tool that you can use to enhance your job interviewing skills.
• Employment and Internship Services. Students and local residents can get personalized job search assistance, access to workforce services, unemployment insurance benefits, Veterans and Youth services.

The Center is located in Building 1, Room 1219B, (650) 738-4337. Visit www.skylinecollege.edu/careercenter or email skycareers@smccd.edu.

CHILD DEVELOPMENT LABORATORY CENTER – CHILD CARE SERVICES

The Skyline College Child Development Lab Center (CDLC), located in Building 14, (Loma Chica) is a laboratory program that provides a comprehensive child care and early education program for students, staff, and faculty of Skyline College and community members. The program provides the following services for children one year of age until entry into kindergarten: early education experiences from 7:30 am – 5:00 pm during the regular academic year and summer term, three nutritious daily meals, observation and assessment of children's typical development, resources and referrals for a wide variety of supports for children and families, parent information and workshops on topics relevant to families with young children, and home visits/conferences to discuss children's development and school readiness skills. The Skyline College Child Development Lab Center is partially funded by the California Department of Education and income-eligible families may receive child care subsidies. For more information, call (650) 738-7070.

COUNSELING SERVICES

The Counseling Division at Skyline College is designed to assist individuals in all aspects of their development as students and help them accomplish their goals. Career and educational counseling services are emphasized. A counselor can help students establish both short and long range goals and provide them with information about courses and programs that transfer to four-year colleges and universities. Counselors assist students in developing an individual Student Educational Plan (SEP), which maps out courses that will be taken over a number of semesters and serves as a guide to achieving goals. **All students are required to have an SEP on file once they have completed 15 units at Skyline College.** Assistance with students’ personal and social concerns is also available.

Counseling appointments are made in the One-Stop Student Services Center, Building 2, or by calling (650) 738-4318.

DISABILITY RESOURCE CENTER

Skyline College’s Disability Resource Center (DRC) is designed to equalize the educational opportunities of students with verified disabilities. Services include, but are not limited to, Learning Differences Assessment, ASL interpreting, registration assistance, extended time testing, lockers, adaptive physical education classes, adaptive computer classes and software, and alternate formats of textbooks.

Skyline College and the DRC program are committed to providing services that will enhance the educational experience of its disabled student population. For a more detailed description of the Disability Resource Center, stop by the DRC, Building 5, first floor, Room 5132, call (650) 738-4280, or email matthewsm@smccd.edu.

THE ENGLISH LANGUAGE INSTITUTE (ELI)

The English Language Institute (ELI) at Skyline College provides a number of programs and services that assist students in achieving their academic and career objectives. The ELI offers personalized guidance to non-native speakers of English seeking education, careers, and financial stability. In a friendly and welcoming environment, the ELI provides direct access to services such as academic counseling, ESL orientation, ESL classes via the ESOL department, ESOL support, language learning support, services for academic and financial success, and assistance on how to obtain a degree, certificate, and career. Moreover, ELI offers assistance with ESL student registration, financial aid, scholarship, and other vital student success services.

For more information about the program, please call (650) 738-7089, email at skyeli@smccd.edu or stop by the ELI office in Building 1, Room 1218. Students can also learn more about ELI at the website: www.skylinecollege.edu/ELI.

ENROLLMENT OR DEGREE VERIFICATION

Verification may be accessed and printed as a free service to students. Access Enrollment/Degree Verifications from the Student Records Menu at https://websmart.smccd.edu.
EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)

Extended Opportunity Programs and Services (EOPS) is a program of support services designed to improve access, retention and completion of educational goals for students who are low income and educationally disadvantaged. EOPS students have the potential to succeed in college but have not been able to realize their potential because of economic and/or educational barriers. EOPS offers a variety of services such as:

- Counseling in English and Spanish
- Priority registration
- Transfer assistance to four-year colleges and universities
- UC and CSU application fee waivers for transferring students
- Book Service Program
- Vocational grants
- Calculator Loan Program

The EOPS office is located in Building 2. Hours are 9:00 am – 5:00 pm, Monday – Thursday; and 9:00 am – Noon, Fridays. For additional assistance call (650) 738-4139, visit the EOPS web page at http://www.skylinecollege.edu, or send an email to skyeops@smccd.edu.

HEALTH SERVICES

The following services are available from the Skyline College Health Center:

- Emergency care and first aid
- Health screening for blood pressure, hearing, vision, Tuberculosis, and pregnancy
- Consultation and evaluation of present health condition
- Nutrition and stress counseling
- Counseling and referrals for problems related to alcohol and drugs, eating disorders, acquaintance/date rape, and other related matters
- Anonymous HIV counseling and referral
- Immunizations for measles, mumps, rubella, tetanus, flu and Hepatitis A and B
- Vision testing
- Physicals
- Birth Control

Emergency and accident insurance coverage is in effect when students are on campus or attending college-sponsored events. Students are encouraged to carry their own health and dental insurance. Low cost medical and dental insurance are available for purchase through the College Health Center.

The Skyline Health Center is located in Building 2, Room 2205. College Health Center personnel are available to assist you with any health issues. Feel free to drop in, or call (650) 738-4270.

PSYCHOLOGICAL SERVICES

Psychological Services offers short-term, individual personal counseling to all currently enrolled Skyline College students. Counseling can help students address and manage personal issues, alleviate distressing symptoms, make positive changes, and transition into college life. All sessions are confidential and provided by licensed mental health professionals. Community referrals, assessments, consultation, and crisis intervention services are also available through the Psychological Services department.

Appointments can be made by contacting Psychological Services in Building 2, or by calling (650) 738-4270.

HERMANOS/HERMANAS PROGRAM

Hermanos, which means “brothers,” and Hermanas, which means “sisters,” in Spanish, is a transitional program for Latino high school students that addresses their academic, psychological and social needs (while still in high school) through connecting with family, academic support, mentoring, and resources. Its goal is to increase educational opportunities for Latino and Latina students and to enhance the successful transition from high school to college.

The program’s purpose is to establish a brotherhood and sisterhood of Latino/a students, teachers, staff, and mentors dedicated to the success of each individual Hermano/a; assist Hermanos/as in developing strong self-identities, cultural and community awareness, and leadership abilities; provide life skills essential to personal success; promote the academic and career goals of each Hermano/a from high school to college; and provide support and assistance in striving for academic excellence.

For more information contact Hermanos/as Program Counselor/Instructor Aricka Bueno at buenoa@smccd.edu or call (650) 738-7058.

HONORS TRANSFER PROGRAM

The Honors Transfer Program offers honors-level courses to any student seeking an academically challenging educational experience in all IGETC areas of the curriculum. To graduate from the program, students must achieve a 3.25 g.p.a. in at least 15 units of Honors courses and fulfill 16 hours of community service. Program graduates receive recognition at graduation and on their transcripts and degrees, and are also eligible for special consideration for admission and scholarships at colleges and universities that have agreements with the program. The Honors Transfer Program is a member of the Transfer Alliance Program of UCLA.
Students accepted into the International Student Program will be expected to enroll in and complete a minimum of 12 units each semester with a minimum of a “C” (2.0) grade point average to remain in good standing. Contact the International Student Program, (650) 738-4430/7021, in Building 4, Room 4256/4258 for more information.

THE LEARNING CENTER

The Learning Center (TLC) is a flexible learning environment providing academic support for students in all Skyline courses through workshops, instructional technology, tutoring, and lab-based courses. The goal of the TLC is to offer students opportunities to learn more quickly and effectively and with greater confidence. Accordingly, the TLC provides alternative means of instruction that address students’ diverse learning preferences and styles. The TLC also offers a comprehensive program of individual and small group support for all levels of English, ESL, Reading and Math, and provides tutoring in a variety of academic subject areas. The Learning Center includes the following resource areas: Writing/Reading Lab, Math Assistance Lab, Science/Social Sciences/Business Lab, ESOL Lab, Computer Lab, TRiO/Student Support Services, online tutoring, and Supplemental Instruction.

For more information about The Learning Center, please call (650) 738-4144 or stop by the Center in Building 5, Room 5100 (below the Library). You can also learn more about the TLC at our website: http://www.skylinecollege.edu/learningcenter.

LEARNING COMMUNITIES

What is a Learning Community?

Learning Communities are two or more classes, often in different departments, designed to be taken together by the same group of students in each class of the Learning Community. Learning Communities are designed to connect students to each other, to their teachers, to the college, and to student learning. The classes have a common theme and coordinate their assignments. This allows students to work on themes from a multi-disciplinary perspective.

In Learning Communities, faculty members assist learning and innovation as everyone works together to create community in a positive learning environment. Students participate in groups to share ideas and help each other learn. There is a greater sense of involvement with students and professors.
**ASTEP**

**African American Success**
Through Excellence and Persistence  

The African-American Success Through Excellence and Persistence (ASTEP) Program at Skyline College is designed for African-American and all students to increase their chances of remaining in college. This program offers students an exciting and unique opportunity to select courses from an Afrocentric curriculum. The ASTEP components include core courses in English, math, counseling and personal development, African-American history, Black Psychology, and Tutorial Assistance, as well as mentoring, counseling and other support services. For additional information, contact Phyllis Taylor at (650) 738-4233 or taylorp@smccd.edu.  


**FIRST YEAR EXPERIENCE (FYE – AY)**  

The First Year Experience (FYE – AY) Learning Community is designed to assist students in their first year at Skyline College. Students, faculty and counselors collaborate through a set of chosen classes to establish a strong foundation for success in college. By enrolling in all of the FYE classes the student is joining a community of learners with a common goal of progressing through math and English courses while learning important skills for student success. To enroll, or for more information about the FYE Learning Community, contact Arielle Smith at smitha@smccd.edu, or call (650) 738-4147.

**FIRST YEAR EXPERIENCE – SPRING START (FYE – BY)**  

The First Year Experience Spring Start (FYE – BY) is designed to assist students who are new to the FYE learning community at Skyline College. Students, faculty and counselors collaborate through a set of chosen classes to establish a strong foundation for success in college. By enrolling in all of the FYE classes the student is joining a community of learners with a common goal of progressing through math and English courses while learning important skills for student success. To enroll, or for more information about the FYE Learning Community, contact Arielle Smith at smitha@smccd.edu, or call (650) 738-4147.

**FIRST YEAR EXPERIENCE – LATINOS EXCELLING IN ACADEMICS PROGRAM (LEAP – CY)**  

The First Year Experience – LEAP is a community of scholars who work together to develop skills and leadership abilities so that they can succeed in their academic goals. The program is designed to support the educational achievement of Latino students enrolled in basic skills courses. By enrolling in all the FYE-LEAP classes, the student is joining a community of learners with a common goal of progressing through math courses while learning important skills for student success. For more information about this program or to enroll, contact Arielle Smith at smitha@smccd.edu, or call (650) 738-4147.

**SECOND YEAR EXPERIENCE (SYE)**  

The Second Year Experience (SYE) is an extension of the First Year Experience (FYE) and helps students toward degree completion in general education courses while staying connected with each other. For more information about applicable courses, contact Arielle Smith at smitha@smccd.edu, or call (650) 738-4147.

**KABABAYAN**  

The Kababayan Program is a transfer and support program with the goal of increasing proficiency in English skills for success in college, work, and life. The Kababayan Program focuses on the Filipino/Filipino-American student experience and is open to all students. The three primary components of the program are English instruction (integrated composition and reading), counseling and peer mentoring.  

For more information about the Kababayan Program, please call the program coordinator at (650) 738-4119, or visit the program’s website at [www.smccd.edu/accounts/skykab](http://www.smccd.edu/accounts/skykab).

**PUENTE**  

The Puente Program is a UC affiliated transfer and support program, the goal of which is to increase the number of educationally underrepresented students transferring to four-year colleges and universities. Three components of the Puente Program work together to prepare Puente students for transfer:  

- Counseling  
- English Instruction  
- Mentoring  

The Puente Program’s curriculum focuses on the Chicano/Latino experience. Puente is open to all students. For more information on how to join the Puente Program, please call (650) 738-4146.
**SCHOLAR ATHLETE**

The Scholar Athlete learning community offers student-athletes a learning community focused on reading and writing proficiency and transfer courses. The learning community is intended to ensure that scholar athletes are able to pursue athletic and academic goals at the university level. Classes in the Scholar Athlete learning community have sport and society as a theme and are open to any student who is interested in a learning community experience and intrigued by the subject of sport.

To learn more about Skyline’s Scholar Athlete Program, contact:

Joe Morello, Dean of Kinesiology/Athletics/Dance
Building 3, Room 3130. (650) 738-4271


**LIBRARY**

Skyline College Library, which occupies the second floor of Building 5, features electronic resources as well as a book collection of 53,000 volumes and subscriptions to 125 magazines, journals and newspapers. Through a wide area network, students have access to the Internet, the Peninsula Library System (PLS) online catalog, and periodical and research databases, including eBook and streaming video collections, all of which may be accessed remotely. The Library’s web address is [http://www.skylinecollege.edu/library/](http://www.skylinecollege.edu/library/).

The Library also has six group study rooms, numerous study carrels providing privacy for individual work, and a computer classroom for class research workshops.

Borrowing privileges are extended to all students presenting a library card; the Library will issue cards to students with appropriate identification.

Contact information: (650) 738-4312 (reference), (650) 738-4311 (circulation).

Summer Session Hours: June 15 – July 23, Monday through Thursday, 8:00 am to 8:00 pm; July 27 – August 6, Monday through Thursday, 12:00 pm to 6:00 pm. Closed Fridays, Saturdays and Sundays.

**SPARKPOINT AT SKYLINE COLLEGE**

SparkPoint at Skyline College is a financial education and coaching support service program that provides students with the tools to achieve financial stability. Affiliated with United Way of the Bay Area, SparkPoint at Skyline College features financial coaches that students and others utilize like personal trainers in order to achieve financial fitness.

Students work one on one with their personal financial coach to:

- Increase income with certificates and degrees
- Discover and access resources including benefits when eligible
- Create a balanced budget
- Access free and low cost banking
- Obtain personal credit reports and correct mistakes
- Pay off debt and save

SparkPoint includes the English Language Institute, the Grove Scholars Program, Income Tax Preparation Assistance, Career and Employment Services, California Employment Development Department, public benefits screening, an on-site food pantry for individuals and families who need food, and referral assistance for those seeking shelter. Visit our website at [www.skylinecollege.edu/sparkpoint](http://www.skylinecollege.edu/sparkpoint). Contact (650) 738-7035 for more information.

**STUDENT LIFE**

**ASSOCIATED STUDENTS OF SKYLINE COLLEGE (ASSC) (STUDENT GOVERNMENT)**

As a student enrolled at Skyline College, you are also a member of the Associated Students of Skyline College (ASSC). The ASSC Governing Council (Student Government) is the elected body that represents all Skyline students and helps ensure that students have a voice in the College’s and District’s decision making processes. As your representative, the ASSC Governing Council encourages students to be actively involved in student government.

Students who participate in ASSC Governing Council represent a variety of ages, backgrounds, interests and academic majors. Some students have had previous experience in student government, but many are looking for the opportunity to gain valuable leadership, planning and communication skills.

The ASSC Governing Council coordinates and facilitates the following activities: lobbying at the state and federal level, planning activities, adopting and supervising the ASSC budget, participating in college committees, and sharing in the development of college policies. The ASSC also sponsors a wide variety of cultural, social and educational events throughout the year, for example, a Welcome Week at the beginning of the Fall semester.

For complete information regarding the Associated Students of Skyline College call (650) 738-4327, or stop by the Center for Student Life & Leadership Development, Building 6, Room 6212, or check out their website [www.skylinecollege.edu/studentgovernment](http://www.skylinecollege.edu/studentgovernment).
How can I become an officer of the ASSC Governing Council?

The ASSC Governing Council is always looking for students who wish to take on leadership responsibilities. If you are interested in political activism, increasing cultural awareness, and developing communication and leadership skills, please visit www.skylinecollege.edu/student government, for an application and additional information. Any interested student with a minimum GPA of 2.05 who is enrolled in at least six units is eligible to participate as a member of the ASSC Governing Council. Positions on the Governing Council are obtained through elections or by appointments.

STUDENT BODY CARD

The $8.00 student body fee and other fund raising activities support the ASSC and help fund scholarships, educational and social programming, and many other worthy facets of campus life. Students who pay the student body fee are entitled to a student body card. The student body card provides discounts at campus events and at quality local businesses. The card is available throughout the fall and spring semesters. To obtain your student body card, present a valid picture identification card or passport, proof of current registration, and a receipt for payment of the $8 fee at the Center for Student Life & Leadership Development, Building 6, Room 6212.

CAMPUS CLUBS AND ORGANIZATIONS

A wide variety of leadership and volunteer opportunities are available within campus clubs and organizations. Becoming part of a campus organization is a great way to enhance your experience at Skyline College. These groups focus on a wide variety of student interests such as career options, academics, social events, political service and religion. Students are also encouraged to start new clubs and organizations to suit their interests. For more information regarding student groups, contact the Center for Student Life & Leadership Development.


Below is a list of chartered clubs and organizations. If you would like additional information regarding these or other student groups that were formed after the publication of this schedule, call the Center for Student Life & Leadership Development at (650) 738-4275, stop by Building 6, Room 6212, or go to the Student Life website.

Anthropology Club
Association of Innovative Minds
Auto Tech.
Black Student Union (BSU)
Ceramics Club
Chess Club
Cosmetology Club
Dance Honors Society
Dead Beat Writers
Enactus
Fashion Network
Filipino Student Union (FSU)
Gay, Straight Alliance (GSA)
Heartwrenchers
Honors Club
Hoop's Club
Inspiriting Community Leaders (ICL)
International Student Affairs Club (ISAC)
Journalism Club
Kappa Beta Delta (KBD)
Latino American Student Organization (LASO)
Latino Unidos
Model United Nations (MUN)
Phi Theta Kappa (PTK)
Public Speaking Club
Respiratory Therapy Club (RT)
SACNAS
Science and Research Club
Skyline Women Engineering (SWE)
Society of Hispanic Professional Engineers (SHPE)
Stock Exchange
Student Roundtable
Surgical Technology Club
Theater Club
TRIO Club
Veteran’s Club
Women in Transition (WIT)
CENTER FOR STUDENT LIFE & LEADERSHIP DEVELOPMENT

The Center for Student Life & Leadership Development, located in Building 6, Room 6212, is an excellent resource center for students interested in developing their leadership skills, participating in student government and campus activities. Student life includes clubs, speakers, theatrical events, forums, publications, food drives, community outreach, and many other worthwhile and exciting activities. The Center for Student Life & Leadership Development also serves as the facilitator for the annual Student Recognition and Awards Ceremony and the Commencement Ceremony. For additional information, please call the Center for Student Life & Leadership Development at (650) 738-4275 or visit their website at www.skylinecollege.edu/centerforstudentlife.

Housing

Skyline College does not provide campus housing. The College occasionally receives calls and rental listings from rental agencies, landlords or individuals who are looking for roommates. All of the rental information that we receive is posted on the second floor of Building 6.

Event Planning

All student clubs and organizations, off-campus groups, or vendors who want to host a special event, hold a fundraising event, sell products, or distribute information must make a space reservation at the Center for Student Life & Leadership Development by calling (650) 738-4275. Additional information is in the Time, Place and Manner Policy available in the Student Handbook, available online. Please note that facilities reservations must be made at least three weeks in advance of the event.

Vending Complaints and Refunds

All complaints regarding vendor service or malfunctioning vending machines and refund requests should be reported to the Center for Student Life & Leadership Development during regular business hours.

PHI THETA KAPPA (ACADEMIC HONOR SOCIETY)

Eligible students may join Skyline’s chapter of the Phi Theta Kappa honor society. Members receive recognition on their transcript and are eligible for transfer scholarships. Members have opportunities to develop and use leadership skills. Go to skylinecollege.edu/boo for further information and an application.

THE SKYLINE VIEW (STUDENT NEWSPAPER)

The Skyline View is an award-winning, student-run print and online newspaper that covers the campus community and is produced by the journalism students of Skyline College. As a First-Amendment protected publication, the paper functions as an open forum, providing the campus community several opportunities for expression, including guest opinion columns, letters to the editor, and advertising. The Skyline View is published in Fall and Spring semesters.

Students who would like to gain practical experience in creating and producing a newspaper – both in its print and online versions – should contact The Skyline View advisor, Nancy Kaplan-Biegel, at (650) 738-4297, or at kaplann@smccd.edu. Visit The Skyline View online at www.theskylineview.com.

TRANSCRIPTS

Official transcripts may be requested at websmart.smccd.edu from the Student Records menu. Unofficial transcripts may be reviewed or printed at the same site.

An official transcript, summarizing a student’s complete academic record at Skyline College, will be sent directly to colleges, employers and other agencies upon a student’s web request. Courses taken at any of the colleges in the San Mateo County Community College District will appear on the transcript. Transcripts from high school and other colleges will not be forwarded. The first two transcripts processed are free; there is a $5.00 charge for each additional copy. If a rush request is made, an additional $10 Rush Transcript Request Fee is charged for each transcript. Rush Service is available in-person only.

Foreign transcript evaluation services are available. Contact Admissions and Records at (650) 738-4255 for more information.

Note: Transcript request(s) will not be processed if a financial hold exists. The hold must be cleared before the transcript is issued.

TRANSFER CENTER

The Transfer Center provides comprehensive transfer services, resources, activities and events. Transfer assistance includes:
• Application and informational workshops
• University tours
• Transfer Fairs and Events
• Visits from university representatives
• Transfer Admission Guarantee programs
• Transfer and articulation information
• Access to computers for college research
Sign up to be on the transfer eNews mailing list to keep informed about on/off campus transfer-related events and activities. Transfer information and a calendar of ongoing events are posted on the Center’s webpage at www.skylinecollege.edu/transfercenter. Please visit us in Building 2, Room 2227, or call (650) 738-4232 if we can be of assistance.

TRiO/STUDENT SUPPORT SERVICES
TRiO/Student Support Services (TRiO/SSS) is a federally funded program designed to help its students achieve their educational goals by supporting academic success at Skyline College and assisting with transfer to four year colleges and universities. TRiO/SSS offers the following services:

- Academic, career, transfer and personal counseling
- Individual assistance with setting and meeting educational goals
- Financial aid and scholarship assistance
- Academic support, including tutoring, student success workshops, and access to computers
- Lab-based courses in English, Math and Learning Skills
- Cultural enrichment activities
- Visits to four-year colleges

To apply for the TRiO/SSS project, go to: www.skylinecollege.edu/TRiO or come to the TRiO/SSS office located in the Learning Center, Building 5. For more information please call (650) 738-4144.

VETERANS AND VETERANS’ DEPENDENTS
Welcome Veterans!
Skyline College offers approved instruction to veterans, service members, dependents and survivors of veterans, and to other eligible persons, and is authorized by the Department of Veterans Affairs to certify students who are working toward an AA/AS degree program, or certain certificate and transfer programs, for benefits under the Montgomery GI Bill, Chapters 30, 32 (Veterans), Chapter 31 (Vocational Rehabilitation), Chapter 35 (Veterans’ Spouses or Dependents), Chapter 1606 (Selected Reserve), 1607, REAP, VRAP, and the Post-9/11 GI Bill, Chapter 33. All Veterans, except those under Chapters 31 and 33, pay for their own college fees, books and supplies. Veterans who have previously attended college must file official copies of all college transcripts with the Office of Admissions and Records. Veterans may check the status of benefits at www.va.gov.

The State of California provides a program for the children of Veterans who are deceased or disabled from service connected causes. Applications are available at www.gibill.va.gov or from the San Francisco County Veteran’s Service Office, 27 B Van Ness Avenue, San Francisco, CA 94102, (415) 503-2000.

You will automatically be certified and eligible for VA benefits during your first semester. Please submit your transcript(s) and education plan during this time in order to be eligible for recertification for the following semester.
Some reminders:

- Apply for federal financial aid for additional resources to meet expenses, www.fafsa.gov.
- Maintain a 2.0 (C) overall grade point average.
- Register and maintain enrollment in at least six (6) units to be eligible for benefits.
- Take advantage of Financial Aid, Counseling, Health Center, tutoring and other Student Services that are available to assist you.

**WebSMART SERVICES**

Your student WebSMART account is the vehicle to use to manage enrollment, view academic records, and maintain up-to-date student information. From www.skylinecollege.edu, access the link to WebSMART.

WebSMART offers a wide variety of online services:
- Appointment Scheduling
- College Catalog
- Degree/Certification Eligibility/Progress Evaluation
- Emergency Text Message Request
- Enrollment Verification
- Financial Aid
- Parking Permit
- Payment of Fees
- Payment Plan
- Placement Test Results
- Registration
- Schedule of Classes
- Schedule Summary
- Tax Notification
- Textbook Order
- Transcript Order - Unofficial/Official
- Transfer Eligibility
- Update Student Information
- View Grades
- View Holds
- Voter Information

**WOMEN IN TRANSITION (WIT)**

The goal of the Women in Transition (WIT) program at Skyline College is to encourage students who are returning to school after a break in their education to expand their horizons and reach their intellectual, professional and personal goals. WIT offers a variety of services and classes to help ease students back into the academic environment. WIT students form close connections to one another so that they support and encourage each other’s success. For more information about WIT, please call the dean of the Social Science/Creative Arts Division, Donna Bestock at (650) 738-4121 or email bestock@smccd.edu.

**Attention Students:**

Registration for the Summer and Fall terms begins on April 30, 2015. All fees or payment plans are due at the time of registration to prevent being dropped from your class(es). Past due balances will block you from registration.

**IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:**

- Enroll in an inexpensive payment plan via WebSMART
- Apply for Financial Aid (www.fafsa.gov) at least five (5) business days prior to registering for your classes
- Complete the Board of Governors Fee Waiver via WebSMART
- Refer to WebSMART for additional information.

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services.
Other Educational Opportunities

AUDIT POLICY

Skyline College allows auditing of courses, with the exception of courses in programs that require special preparation and/or program admission on a limited basis. A student may audit a course only under the following circumstances:

1. The student must have previously enrolled for credit for the maximum number of times allowed for the particular course.

2. The instructor of record for the course must approve the student’s enrollment as an auditor.

3. The student must be in good academic standing.

4. If the course is offered for variable units, the student must enroll for the maximum number of units available.

5. The student must enroll as an auditor immediately following the published late registration period and pay the auditing fee.

Students who enroll in a course for credit have first priority for all classroom space. Students who wish to audit a course may enroll the week after the late registration period is concluded. Students who wish to audit a course must obtain a COURSE AUDIT FORM from the Office of Admissions and Records. No student auditing a course shall be permitted to change his or her enrollment to receive credit for the course. An auditing fee, as established by California Education Code, is payable at the time of enrollment as an auditor, with the exception of students enrolled in ten (10) or more semester credit units.

IF YOU DON’T FIND IT AT SKYLINE COLLEGE

Skyline College is part of the San Mateo County Community College District, which also operates Cañada College in Redwood City and College of San Mateo. In addition to offering comprehensive general education, vocational, transfer and remedial programs, Cañada College and College of San Mateo offer a number of special programs not available at Skyline College.

COLLEGE OF SAN MATEO

1700 West Hillsdale Blvd.
San Mateo, CA 94402
(650) 574-6161

Programs
Alcohol & Other Drug Studies
Architecture
Astronomy
Building Inspection
Dental Assisting
Digital Media
Drafiting
Electronics
Engineering
Fire Technology
Nursing
Real Estate

Athletics
Men’s Cross Country
Men’s Football
Men’s Swimming
Men’s Track
Women’s Cross Country
Women’s Softball
Women’s Swimming
Women’s Track
Women’s Water Polo

CAÑADA COLLEGE

4200 Farm Hill Blvd.
Redwood City, CA 94061
(650) 306-3100

Programs
Digital Art and Animation
Drama/Theater Arts
Earth Science
Engineering
Fashion Design
Graphic Design
Human Services
Interior Design
Medical Assisting
Nursing
Radiologic Technology

Athletics
Women’s Golf

IF YOU DON’T FIND IT AT SKYLINE COLLEGE

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1700 West Hillsdale Blvd.
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Programs
Alcohol & Other Drug Studies
Architecture
Astronomy
Building Inspection
Dental Assisting
Digital Media
Drafiting
Electronics
Engineering
Fire Technology
Nursing
Real Estate

Athletics
Men’s Cross Country
Men’s Football
Men’s Swimming
Men’s Track
Women’s Cross Country
Women’s Softball
Women’s Swimming
Women’s Track
Women’s Water Polo

CAÑADA COLLEGE

4200 Farm Hill Blvd.
Redwood City, CA 94061
(650) 306-3100

Programs
Digital Art and Animation
Drama/Theater Arts
Earth Science
Engineering
Fashion Design
Graphic Design
Human Services
Interior Design
Medical Assisting
Nursing
Radiologic Technology

Athletics
Women’s Golf
Parking and Transportation

CAMPUS PARKING REGULATIONS

All persons parking on the Skyline College campus are responsible for knowing and following the college’s parking regulations. Complete parking regulations are also available online at http://www.skylinecollege.edu/online/findpeopleplaces/placescampus/parkingpublictrans.html.

All persons driving an automobile, truck or van who utilize campus parking facilities during scheduled class hours and final examination periods are required to pay a parking permit fee and display a campus parking permit in their vehicle at all times while parked on the Skyline College campus. (Motorcycles are excluded if parked in designated motorcycle parking.) Students enrolled exclusively in weekend or off-campus classes are exempt. The parking fee is $52.00 for fall or spring semesters and $27.00 for the summer session, or a two-term permit may be purchased for $94.00 (fall and spring together). These fees are non-refundable except by action of the college. Parking permits may be transferred from one vehicle to another.

One day parking permits are available for $2.00 per day from coin/bill operated parking permit dispensers located in student parking lots A, C, F, G, L, N and P.

There are visitor lots that have pay-by-space, timed parking in Lots D and M.

Students may pay for their parking permits at the time of WebSMART registration, online or in person at the Cashier’s Office.

Students may park in designated student parking lots only. Staff lots are marked with yellow parking lines and are reserved for Staff and Faculty only. Please refer to the campus map for parking lot locations. While parking in Skyline College campus parking lots, all students, staff, faculty and the general public must obey all campus, local and state regulations.

A parking permit is required inside the vehicle in order to park in any lot on campus other than a visitor lot. All Staff parking areas on the Skyline College campus are restricted to San Mateo County Community College District employees (excluding student aids, assistants or student workers while enrolled in the current semester). Vendors and contractors at the college may also park in staff parking lots with proper authorization and permit.

PARKING GRACE PERIODS

There is a two-week grace period in student parking lots only at the beginning of the fall and spring semesters. There is a one-week grace period in student parking lots only at the beginning of the summer session. The grace period does not apply to staff lots, handicap parking and other restricted parking areas.

VISITOR PARKING

Visitors to the Skyline campus may park in Visitor Lot D or Visitor Lot M. These visitor lots are pay-by-space meter parking. After parking the vehicle, the visitor notes the number of the parking space, enters the number into the meter, and deposits coin or currency. The receipt from a visitor parking permit machine does not have to be displayed in the vehicle. Visitor parking permits are valid only in the respective visitor parking lot in which they are purchased. Daily permits, Staff/Faculty permits, and Student permits are not valid in visitor parking lots.

Visitors may also park in student lots if they have purchased a daily parking permit. For the location of daily parking permit machines, please refer to the campus map.

DISABLED STUDENT PARKING

Physically disabled students who drive vehicles to campus must have a valid state-issued DMV disabled person parking placard. This placard allows parking in designated disabled parking spaces on campus. Students must ALSO purchase a student parking permit issued through Skyline College. Disabled parking is available in student and staff lots.

CAR/VAN POOL PARKING APPLICATION PROCESS

Students who wish to participate in the Car Pool parking program can pick up an application at the Skyline College Public Safety Office. To qualify for the program, each student on the application must have paid for a semester or dual semester student parking permit(s). Each student must be enrolled in at least one class at Skyline College and there must be a minimum total of THREE students on the application.

The Public Safety Department is currently limited to 12 Car/Van Pool parking permits per semester. Each permit is valid only for the semester for which it is issued. The Public Safety Department will begin taking applications on the first day of every new semester. Permits are issued on a first come, first served basis upon submission of a fully completed permit application to the Public Safety Department.
CAR/VAN POOL PARKING REGULATIONS

Any vehicle parking in any Car/Van Pool parking stall without a visible Car/Van Pool parking permit issued by the Public Safety Department may receive a citation. Car/Van Pool parking permits are valid ONLY in designated Car/Van Pool parking spaces.

In order for a vehicle to park in a Car/Van Pool designated space, the vehicle MUST display a valid Car/Van Pool parking permit and a valid, student parking permit or valid daily parking permit, as well as have a minimum of two (2) occupants in the vehicle when it is parked. Car/Van Pool parking permits are valid only for the driver(s) and vehicle(s) listed on the application.

It is a violation of law to copy, duplicate, manufacture or otherwise reproduce Car/Van Pool parking permits as well as a violation of the Student Code of Conduct. Violators may be arrested and prosecuted for forgery and theft pursuant to California Penal Code sections 470 and 484, as well as face immediate student disciplinary action.

Car/Van Pool parking permits may not be transferred or loaned to another person or another vehicle that is not on the application. If a person displays a valid Car/Van Pool parking permit issued to another person or vehicle, that vehicle is subject to a citation. The Car/Van Pool parking permit will be seized and a report will be forwarded to the Vice President of Student Services for a violation of the Student Code of Conduct.

FIELD TRIP/EXCURSION GUIDELINES

Throughout the semester/school year, the District may sponsor voluntary off-campus extracurricular field trips/excursions. If you choose to participate, be advised that pursuant to California Code of Regulations, Subchapter 5, Section 55450, you have agreed to hold the District, its officers, agents and employees harmless from any and all liability or claims which may arise out of or in connection with your participation in the activity.
<table>
<thead>
<tr>
<th>For Information About</th>
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<td>Academic Support &amp; Learning Technologies Division</td>
<td>7180</td>
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<td>Admissions and Records</td>
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<td>African Diaspora Program</td>
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<td>Assessment/Placement Testing</td>
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<td>Cashier's Office</td>
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<td>Center for International Trade</td>
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<td>Center for Transformative Teaching and Learning</td>
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<td>Financial Aid</td>
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<td>Global Learning Programs &amp; Services Division</td>
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**SUPPORT SKYLINE COLLEGE**
Donate your used vehicle to benefit Skyline College students
SAN MATEO COUNTY COMMUNITY COLLEGES FOUNDATION

Specify: ☑ Scholarships ☑ President’s Innovation Fund
 ☑ Where the Need is Greatest

Call (650) 574-6229 for details
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Individual instructors may be contacted at their campus phone extensions.

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**Skyline College Catalog**

A limited quantity of catalogs are available for free at the Skyline College Bookstore. If you would like the catalog sent to you by mail, please order online at [www.skylinecollege.edu/bookstore](http://www.skylinecollege.edu/bookstore) or complete this form and send it with a check for $5 to: Skyline College Bookstore, 3300 College Drive, San Bruno, CA 94066

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